TOWN OF LINCOLN
2021 ANNUAL TOWN REPORT

On the Cover: The new Magnolia Path, built with "Complete Streets" funding from the state, connects the Lincoln MBTA station to the Public Safety building and the Codman Road path.

Above: We dedicate the 2021 Annual Report to James Craig and thank him for being a fun, collaborative, thoughtful, and effective colleague, and member of the Select Board.

REPORT

of the

OFFICERS AND COMMITTEES

of the

TOWN OF LINCOLN

FOR THE YEAR 2021

LINCOLN, MASSACHUSETTS

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TOWN INFORMATION

First Settled	*1650-1680*
Town Incorporated	*1754*
Town Area	*14.56 square miles*
Population	6810 *(including Hanscom AFB)*
Registered Voters	*4886 (including Hanscom AFB)*
Type of Government	*Town Meeting*
2021 Annual Town Meeting	*May 15, 2021*
2021 Annual Election of Officers	*March 29, 2021*

FY 2021 Tax Rate = Residential $15.52 Commercial $20.42
FY 2022 Tax Rate = Residential $14.93 Commercial $20.77

MUNICIPAL AND SCHOOL OFFICES

DEPARTMENT	OFFICE HOURS	PHONE
TOWN OFFICES	Mon-Fri 8:30 AM – 4:30 PM	781-259-2600
16 Lincoln Road		(main Phone #)
Accounting & Finance		781-259-2608
Town Administrator		781-259-2601
Assessors		781-259-2611
Building Inspector		781-259-2613
Collector/Treasurer		781-259-2605
Conservation		781-259-2612
Health, Board of		781-259-2614
Housing Commission		781-259-2614
Historical Commission & Historic District Comm.		781-259-2614
Planning		781-259-2610
Selectmen, Board of		781-259-2601
Town Clerk		781-259-2607
Zoning Board of Appeals		781-259-2615

COUNCIL ON AGING
Mon-Fri 8:30 AM – 4:30 PM
Bemis Hall 781- 259-8811
15 Bedford Road

PUBLIC SAFETY
169 Lincoln Road
Emergencies 911
General Business 781-259-8113

PUBLIC WORKS
30 Lewis Street Mon-Fri 7:00 AM – 3:00 PM 781-259-8999
Transfer Station (Rte. 2A) Wed & Sat 7:00 AM - 3:30 PM

WATER DEPARTMENT Mon- Fri. 7:00 AM – 3:00 PM
Pumping Station, 77 Sandy Pond Road 781-259-8997
Filtration Plant, 80 Sandy Pond Road (manned daily) 781-259-1329

RECREATION
Ballfield Road, Hartwell Campus 781-259-0784

LINCOLN PUBLIC SCHOOLS
Ballfield Road 781-259-9400
Smith School (K – 4) 781-259-9404
Brooks School (5 – 8) 781-259-9408
Superintendent 781-259-9409
Business Office 781-259-9401

LINCOLN SUDBURY REGIONAL DISTRICT SCHOOL
390 Lincoln Road, Sudbury 978-443-9961

HANSCOM SCHOOLS - Hanscom AFB
Hanscom Primary 781-274-7721
Hanscom Middle 781-274-7720

MINUTEMAN REGIONAL SCHOOL DISTRICT
758 Marrett Road, Lexington 781-861-6500

PUBLIC MEETINGS ARE POSTED ON THE TOWN OFFICES BULLETIN BOARD AND ON THE TOWN MUNICIPAL CALENDAR @ **www.lincolntown.org.**

GENERAL GOVERNMENT

SELECT BOARD

We are pleased to present to residents the first ever report of the Lincoln Select Board! At the Annual Town Meeting in May, the Board was honored to co-sponsor a citizen's petition changing the name from the "Board of Selectmen" to the "Select Board" and gratified to receive overwhelming support. In addition to changing the Board's name, the vote authorized the Town Clerk to edit town bylaws to be gender-neutral. We believe this helps ensure all residents see themselves reflected in and welcomed into town government, and that it supports Lincoln's commitment to inclusion, diversity, equity, and anti-racism.

Responding to the COVID 19 public health emergency remained a central focus during the past year. We recognize the dedication and immense effort it took on the part of our professionals and volunteers to keep our schools open, town government running, our community safe, and our most vulnerable residents protected. While in some ways out town suffered fewer impacts than other municipalities in the Commonwealth, we pause to acknowledge that there are many Lincoln individuals and families who have experienced significant illness, disruption, and loss.

As vaccines became widely available last spring, the Town resumed some normal operations, and boards and staff moved forward with important work and initiatives. We are pleased to report on these activities.

COVID 19 Response Plan

Our Public Health Team remained active throughout 2021 in a variety of roles including: case monitoring, follow-up, and reporting; administering vaccination clinics; keeping town leadership apprised of changing health conditions and best practices; and sharing its expertise with the community. At Town Meeting, we were pleased to recognize two of the Health Team's key members, Town Nurse Tricia McGean, and Board of Health member Patricia Miller, with the presentation of the annual Bright Light award. Under their leadership, the Town's pandemic response activities continue to evolve as conditions require. This year, we were also fortunate to be awarded a grant from the Commonwealth to create an eight-community regional health coalition that will expand our public health nursing capacity, further evidence of the Town leadership team's efforts to enhance capabilities through creative state and inter-local partnerships.

Additional response efforts will be undertaken using federal American Rescue Plan Act (ARPA) Funds that were allocated to the town for use in FY22 through FY24. Lincoln was awarded about $2 million in funds, and an ARPA working

group has been meeting to consider proposals that meet federal requirements. Recommendations will be made to the Select Board in late February 2022.

Reflections on Town Meeting

For the second consecutive year, Annual Town Meeting was held outdoors under a giant tent in the parking lot next to the Lincoln Public Schools' central administration building. With health precautions in place, and the good fortune of a beautiful May morning, we had a sufficiently strong turnout to take care of necessary business, including consideration of several warrants and citizen's petitions that had been postponed in 2020. We are pleased to report that the financial condition of the Town remains strong. Careful planning and effective use of federal and state pandemic response funds mitigated the impact of COVID on the FY22 budget, and we fully appreciate the work of our entire financial team.

The Select Board was not the only name change residents approved this year. Town Meeting also voted to rename the "Council on Aging" the "Council on Aging & Human Services." The change formally recognizes the breadth of social services provided by the COA&HS and the expanded role it has come to play in our community. Learn more about its work here: http://lincolntown.org/132/Council-on-Aging-Human-Service.

Town Meeting also endorsed a petition to the State Legislature to allow Lincoln to establish an Extended Circuit Breaker Property Tax program that would provide a direct benefit to homeowners with demonstrated financial need. The proposed program follows the model of several peer towns. As of this writing, we continue to await approval by the Legislature. Once passed, the program will come back to Town Meeting for final authorization. For more information, visit http://lincolntown.org/1084/Property-Tax-Study-Committee.

Finally, Town Meeting approved a series of petitions aimed at limiting plastics and at supporting federal, state, and local efforts to address the climate crisis.

Although the outdoor town meetings were a success, we hope to hold the 2022 Annual Town Meeting in the Lincoln School now that Phase 1 of the school renovation project is complete! The Auditorium was renovated in part with a generous bequest to the town from the estate of former Selectman, Harriet Todd, and we look forward to dedicating the Lecture Hall in her name.

Inclusion, Diversity, Equity, and Anti-racism (IDEA)

After a series of round tables in the fall of 2020, the Select Board established the IDEA Initiative in the spring of 2021 and IDEA began its work in May. The group

spent significant time working through the charge, the original intent of which was to identify a set of short- and long-term actions and write a charge for a permanent committee. Through its work, IDEA concluded that the current group should move out of planning and into concrete action, and that professional support is required to effectively move forward. To reflect this change, the Select Board, at the request of the members of the IDEA Initiative, made amendments to the original charge which focused its work on town policies and practices, and reintroduced the group as the IDEA Committee. The Board and IDEA are proposing to use ARPA funds to support a comprehensive year-1 program that includes training, self-evaluation, recruitment, policy review, and short and long-term action steps.

The work IDEA is doing is part of several significant public and private efforts that are underway in Lincoln to understand and address systemic inequity and racism. The Lincoln Public Schools, the Town Staff Diversity, Equity, and Inclusion Committee, the community-based group Welcome, Inclusion, Diversity, Equity (WIDE), and church-based groups have been active in the community and are collaborative partners with IDEA. Learn more: http://www.lincolntown.org/1221/IDEA

Sustainability

Lincoln Green Energy Choice – Last March, thanks to the dedication of the Green Energy Committee, Lincoln took a major step forward in decarbonizing its electricity supply with the launch of Lincoln Green Energy Choice (https://masspowerchoice.com/lincoln). Lincoln Green Energy Choice is a group electricity purchasing program for Lincoln residents and businesses. It gives electricity customers in Lincoln a Town-negotiated alternative to Eversource's Basic Service and to other electricity supply offers in the marketplace. Through the program, electricity customers in Lincoln receive cleaner electricity and long-term, stable electricity supply prices. Although savings compared with Eversource's Basic Service prices cannot be guaranteed, for Winter 2022 (January 1 – June 30) the default program offering, Lincoln Standard Green, which offers an additional 27% renewable electricity from New England, is less expensive per kWh than Eversource's Basic Service. Residents also have two additional choices:

- **Lincoln 100% Green** provides 100% clean, renewable electricity from New England (100% MA Class 1 RECs).
- **Lincoln Basic** provides an additional 2% renewable electricity from New England, over and above the minimum amount required by state law.
- To join the program or choose an option, visit https://masspowerchoice.com/lincoln/your-options/change-your-option.

Climate Action Plan – Last year, the Governor signed "An Act Creating a Next-Generation Roadmap for Massachusetts Climate Policy," which provides specific deadlines for reductions in greenhouse gas (GHG) emissions with the goal of state-wide net zero GHG emissions by 2050. To meet this goal, the state must reduce its GHG emissions by 50% by 2020 (compared with 1990 emissions), and by at least 75% by 2040. Spurred by the urgency of the law and inspired by residents' long history of supporting green initiatives, a subcommittee of the Green Energy Committee began work on developing a Climate Action Plan (CAP). A CAP is a crucial tool in identifying and prioritizing the actions all sectors of the town will need to make to drastically reduce GHG emissions. It is also a prerequisite for leveraging grant opportunities. The Board and Town Administration are dedicating Planning Department staff time to help the subcommittee prepare a grant application to secure funding for an outside consultant who would bring expertise and capacity to this work. If the town receives the grant, development of the CAP will begin in 2022 and be completed in 2023.

South Lincoln Planning

The South Lincoln Planning Advisory Committee (SLPAC), an advisory committee appointed by the Planning Board in 2020 to consider zoning bylaw amendments that would encourage development at Lincoln Station, continued the due diligence work necessary to set parameters for what is feasible in this area. Specifically, SLPAC secured funds for a critically needed septic analysis through a partnership of the Town and The Community Builders (TCB), which owns the septic treatment plant that services the Lincoln Station area. The results of the study, just released at the time of this writing, indicate that the TCB plant has additional capacity available and that viable engineering options are possible (at various price points) to support the Town's revitalization goals for the area. Additionally, through the efforts of the Town's Planning and Land Use Department, the Town was able to secure a $400,000 grant from the Commonwealth for the next level of septic engineering and design. Lots of work and community outreach remains to be done, especially in the context of the Housing Choice Act that the Governor signed into law at the end of 2020, with special attention being given to the accompanying regulations governing MBTA communities. The Select Board, SLPAC, and the Planning Board are committed to facilitating discussions to clarify the Town's vision and hopes for its village center. The goal is to develop zoning bylaws for voters' approval at a future Town Meeting that will achieve the conditions for progress in this vital area of our Town. Please follow SLPAC's progress at: http://www.lincolntown.org/507/South-Lincoln-SLPIC.

Roadways and Paths

Route 2A Resurfacing Project & Safety Improvement Plan – The Massachusetts Department of Transportation (MassDOT) reached its 25-75% design milestone for this repaving project that includes safety upgrades such as narrower travel lanes, wider shoulders, multiple crosswalks, and aesthetic improvements. Town staff, the Roadway and Traffic Committee (RTC), and the Bicycle & Pedestrian Advisory Committee (BPAC) have participated actively in the process and in commenting on the designs for pedestrian and bicycle safety improvements along the corridor. This work has been done in collaboration with neighboring towns, Minute Man National Historical Park, and Minuteman Regional Vocational Technical School. At the time of this writing, MassDOT is planning a final design review meeting. Construction is expected to begin in late 2022 and end in 2024 in advance of the festivities that will take place in connection with the 250th Anniversary of the start of the Revolutionary War.

Route 126 Railroad Bridge Replacement Project – MassDOT has achieved its 25% design milestone, and the town provided comments on the project based on input from staff, BPAC, and RTC. This work is scheduled to begin in winter of 2023-2024.

Complete Streets Roadside Path along Lincoln Road and Next Steps – We are pleased to report that the "Magnolia Path" connection between Codman Road and the Mall at Lincoln Station was completed in the fall. Thank you to the members of the RTC, BPAC, town staff, and property abutters who made the path possible. The next steps for Complete Streets include identifying another suitable project and applying to the state's upcoming round of FY23 funding. A working group with representatives from RTC, BPAC, Select Board, and staff will propose a project to the Select Board.

Bicycle and Pedestrian Transportation Planning – The RTC, BPAC, and town staff continue to collaborate on projects with help from a Metropolitan Area Planning Committee (MAPC) consultant. The Federal Highway Administration has been reviewing and commenting on a proposed pilot of "advisory shoulders" along Farrar Road. Advisory shoulders, which are commonly used in Europe, are created by painting dashed white lines to indicate lanes for walking and cycling on a shared road. The committees are working together to identify projects that enable safe bike and pedestrian transportation from neighborhoods to schools, shopping, MBTA trains and buses, churches, parks, and cultural institutions, especially from our more isolated neighborhoods. Learn more at http://lincolntown.org/1083/Bicycle-Pedestrian-Advisory-Committee

Oriole Landing Reflections

Last year we reported that the Oriole Landing project, completed in 2020, was approaching full occupancy. The finished product reflects a sensitivity to the goals and values of the Town and helps to diversify our housing stock in a way that is worthy of study as the Town contemplates future housing initiatives. All 60 units count towards the Town's Subsidized Housing Inventory (SHI), which is critical to protecting the Town from unwanted 40B development projects. Late in 2021, the developer of Oriole Landing entered an agreement to sell the development to ND Lincoln LLC. Town leadership performed due diligence to ensure that the Town's interests, particularly with respect to preservation of the affordable housing component of the project, were protected, and the Select Board approved the sale in January 2022.

Professional Staff

As each of these updates proves, nothing of significance can be accomplished on behalf of the community absent a close and mutually supportive relationship between our elected leadership and professional staff. We are enormously grateful for this partnership and remain committed to fostering the conditions that preserve and enhance it. In 2021 we welcomed several new additions to the team including:

Virginia Rundell	Archives	New Hire
Welter Rasmussen	Building Department	New Hire
Carlee Castetter	Council on Aging	New Hire
Ryan Brown	Conservation	New Hire
Michele Grzenda	Conservation	New Hire
Jake Robinshaw	DPW	New Hire
Brandon Kelly	Facilities	New Hire
Jessica Downing	Parks & Recreation	New Hire
Nicholas Facciolo	Public Safety	New Hire
Cara Maroney	Town Clerk	New Hire
Darin LaFalam	Water	New Hire
Will MacInnes	Water	New Hire
Stacy Carter	Conservation	Promotion
Emmalin Coates	Conservation	Promotion

Closing Acknowledgments

Last year we concluded our Report with the following: “We look forward to continuing our work to ensure Lincoln is a well-run, welcoming, creative, accessible, and sustainable place to be.” Thank you to all who helped us move the Town forward.

We also need to acknowledge the important contributions made by our friend and colleague, James Craig, who is stepping down after six years of service on the Select Board, and five years of prior service on the Planning Board. James carried some of the weightiest special assignments during his tenure, including: helping to lead the Oriole Landing planning and review process; representing the Board on the South Lincoln Planning Committees; integrating the deCordova Museum and Sculpture Park with The Trustees of Reservations; leading the effort to forge a strong working partnership among the Town’s three housing organizations; efforts to further cement the Town’s relationship with Codman Community Farms; a leading role within the Town’s transportation planning committees that focused on improved pedestrian and cycling connectivity; and numerous other assignments. The Board will miss James’ legal insights, fair-mindedness, probing questions, and thoughtful analysis of the challenges and issues confronting the Town. Thank you, James, for your leadership and your friendship.

Jonathan Dwyer, Chair
James Craig
Jennifer Glass
Select Board

Timothy Higgins
Town Administrator

SELECT BOARD'S
INCLUSION, DIVERSITY, EQUITY, AND ANTI-RACISM (IDEA) COMMITTEE

Gray Birchby
Abigail Butt
Jennifer Glass
Tim Higgins
Jen James, Co-Chair
Russell Kramp
Becky McFall
Margaret McLaughlin
Abbey Salon, Co-Chair
Ian Spencer
Susan Taylor

After a series of round tables in the fall of 2020, the Select Board established the IDEA initiative in the spring of 2021 and IDEA began its work in May. The group spent significant time working through the charge, the original intent of which was to identity a set of short-and long-term actions and write a charge for a permanent committee. Through its work, IDEA concluded that the current group should move out of planning and into concrete action, and that professional support is required to effectively move forward. To reflect this change, the Select Board, at the request of the IDEA Initiative, made amendments to the original charge which focused its work on town policies and practices, and reintroduced the group as the IDEA Committee. The Board and IDEA are proposing a to use ARPA funds to support a comprehensive year one program that includes training, self-evaluation, recruitment, policy review, and short and long-term action steps.

Learn more: http://www.lincolntown.org/1221/IDEA

OFFICERS AND COMMITTEES

ELECTED

	Term Expires
Moderator	
Sarah Cannon Holden	2023
Town Clerk	
Valerie Fox	2022
Select Board	
James Craig	2022
Jonathan Dwyer	2023
Jennifer Glass	2024
Board of Assessors	
Bruce Campbell (interim appointment)	2022
Laura Sander (through 6/15/2021)	2022
Ellen Meadors	2023
Edward Morgan	2024
School Committee	
Adam M. Hogue	2023
Trintje Gnazzo (through 8/17/2021)	2022
Jen James (interim appointment)	2022
John Maclachlan	2024
Peter Borden (through 3/29/2021)	2024
Tara Lynn Mitchell	2023
Susan H. Taylor	2024
Water Commission	
Michelle Barnes	2023
Ruth Ann Hendrickson	2022
Jim Hutchinson	2024
Board of Health	
Steven R. Kanner	2022
Frederick L. Mansfield	2023
Patricia Miller	2024
Cemetery Commission	
Manley Boyce	2023
Douglas Harding	2024

	Term Expires
Rob Todd	2022
Lincoln-Sudbury Regional District School Committee	
Heather-Jeanne Cowap Salemme (Lincoln Resident)	2024
Carole Kasper (through 3/29/2021)	2024
Cara Endyke-Doran	2022
Harold Engstrom (Lincoln Resident)	2023
Kevin J. Matthews	2022
Candace Miller	2023
Mary Warzynski	2024
Ellen Joachim (through 3/29/2021)	2024
Planning Board	
Lynn DeLisi	2023
Robert Domnitz	2023
Steve Gladstone	2022
Craig Nicholson, Associate	2024
Margaret Olson	2022
Gerald Taylor	2024
Commissioners of Trust Funds	
Donald Collins	2024
D. Paul Fitzgerald	2023
Douglas Harding	2022
Trustees of Bemis Fund	
Miriam Borden	2024
Sara Mattes	2022
Heather Ring	2023
Trustees of Lincoln Library	
Jacquelin Apsler (Select Board Appointee) Ron Chester (Library Trustees Appointee)	continuing
Indrani Kharbanda (Library Trustees Appointee) Kathleen Nichols (through 6/30/2021)	
Lucy Maulsby (School Committee Appointee)	2022
Dennis Picker (Elected)	2022
Peter Sugar (Library Trustees Appointee)	
Housing Commission	
Victoria Benalfew (Elected)	2023
Rachel Drew (Select Board Appointee)	2024
Evan Gorman (Elected)	2024
Keith M. Gilbert (through 9/27/2021)	2022
Rakesh Karmacharya (interim appointment)	2022
Allen Vander Meulen (Select Board Appointee)	2025

	Term Expires
Parks and Recreation Committee	
Sarah Chester (Select Board Appointee)	2024
Chris Fasciano (through 3/23/2021)	2024
Brianna Doo (Elected)	2024
Rob Graves (Select Board Appointee)	2022
John Maclachlan (through 3/23/2021)	2022
Margit Griffith (Select Board Appointee)	2023
Anita Spieth (Elected)	2022
Robert Stringer, III (Elected)	2023

APPOINTED BY THE SELECT BOARD

Town Administrator
Timothy Higgins

Assistant Town Administrator
Daniel Pereira

Accountant/Finance Director

Colleen Wilkins

Treasurer/Collector
Krystal Elder

Town Counsel
Joel Bard

Superintendent of
Public Works
Christian Bibbo

Superintendent of Water Department
Darin Lafalam
MaryBeth Wiser (through 2/28/2021)

Chief of Police
Kevin Kennedy

Pierce House Event Manager
Victoria Otis

Constables	Term Expires
Kevin Kennedy	2022
Robert Paul Millian	2022
Joseph Topol	2022

Animal Control Officer
Jennifer Boardman

Sealer of Weights & Measures
Joseph Mulvey

Building Inspector
Mark Robidoux

Wiring Inspector
Robert Norton

Assistant Wiring Inspector
Gus Silva

Plumbing and Gas Inspector
Welter Rasmussen

Assistant Plumbing and Gas Inspector
George Dixon
Russell Dixon

Emergency Management
Brian Young

Hazardous Waste Coordinator
Elaine Carroll

Veterans' Services Officer	
Peter R. Harvell	continuing

Veterans' Programming Officer	
Peter R. Harvell	2022
James Hogan (through 4/5/2021)	2022

	Term Expires
Tree Warden	
Kenneth Bassett	2022
Town Historian	
John MacLean	
Registrars of Voters	
Christopher Bursaw	2022
Margaret Flint	2023
Valerie Fox, Ex Officio (Town Clerk)Laura Glynn	2024
Conservation Commission	
Becca Fasciano	2024
Larry Buell (through 4/5/2021)	2024
James Henderson	2022
Ari Kurtz	2024
Susan Hall Mygatt	2022
Laura Regrut	2023
Christine Dugan (through 2/9/2021)	2023
Richard Selden	2023
Kathleen Shepard	2023
Zoning Board of Appeals	
Tobias Brambrink	2022
David Henken (through 7/13/2021)	2022
Joel Freedman (through 1/27/2021)	2026
William Churchill	2026
David Elmes, Associate	2022
Julian Huertas, Associate	2023
Eric Snyder	2024
Kathleen Shepard (through 1/27/2021)	2025
David Stifter	2025
David Summer	2023
Reanna Wu, Associate	2024

Council On Aging	Term Expires
Laura Crosby	2023
Sarah Kindleberger	2022
Wendy Kusik	2024
Don Milan	2024
Florence Montgomery	2022
Jane O'Rourke	2023
Terry Perlmutter	2023
Dan Boynton (through 4/5/2021)	2024
Kathryn Ramon	2024
Donna Rizzo	2023
Dilla Tingley	2023
Hope White	2022

Lincoln Historical Commission	
Douglas Adams	2023
Gary Anderson	2024
Christopher Boit	2023
Frank Clark, Alternate	2023
Andrew Glass	2024
Judith Lawler, Alternate	2024
Andrew Ory	2022
Allen Vander Meulen, Alternate	2024

Historic District Commission	
Douglas Adams (Architect)	2023
Gary Anderson (Historical Society)	2024
Christopher Boit	2023
Frank Clark, Alternate	continuing
Lynn DeLisi (Planning Board)	2024
Robert Domnitz (Planning Board)	2024
Andrew Glass (Real Estate Agent)	2024
Judith Lawler, Alternate	2024
Andrew Ory (Historic District Resident)	2022
Allen Vander Meulen, Alternate	

	Term Expires
Lincoln Cultural Council	
Catherine Coleman	2024
Philana Gnatowski	2022
Wendy Hubbard	2024
Christopher Loschen	2024
Barbara O'Neil	2023
Deborah Page	2024
Margaret Ramsey	2022
Diana Rice-Sheahan	2024
Pierce House Property Committee	
Peter Braun	2023
Giles Browne	2023
Pam Weismann (through 5/4/2021)	2023
Margaret Byrnes	2022
Anne Crosby	2023
Terry Green	2024
Barbara Peskin	2022
Emergency Assistance Fund Committee	
Abigail Butt, Ex Officio (Town Staff/COA Director) Jennifer Coon (Church/Grange/COA)	2022
Lorraine Fiore (Church/Grange/COA)	2022
Timothy Higgins (Town Staff)	
Wendy Kusik (Church/Grange/COA)	continuing
Mary Stechschulte (Church/Grange/COA)	2022
Garrett Yates (Church/Grange/COA)	2024
Green Energy Committee	
Peter Watkinson (through 3/23/2021)	2022
Roy Harvey	2022
Jennifer Haugh	2022
Jim Hutchinson	continuing
Ed Kern	2022
Sue Klem	2022
Edmund Lang	2022
David O'Neil	continuing
Anne Risso	2022
Paul Shorb	2022
Jonathan Soo	continuing
CJ Volpone	2022
Cable Advisory Committee	
James Cunningham	continuing
Michael Dolan	2022
Rob Ford	2022
Harold McAleer	2022
David Trant	continuing

	Term Expires
Agricultural Commission	
Nancy Bergen	2023
Louise Bergeron	2024
Lynne Bower	2023
Ari Kurtz (Conservation Commission)	2024
Corey Nimmer, Alternate	2023
Ellen Raja	2024
Karen Seo, Alternate	2022
Hanscom Field Advisory Commission (HFAC)	
Christopher Eliot	2022
Hanscom Area Towns Study Committee (HATS)	
Peter Braun, Non-voting (At Large)	continuing
Jonathan Dwyer (Select Board)	2022
Christopher Eliot, Non-voting (At Large)	continuing
Margaret Olson, Non-voting (Planning Board)	continuing
MBTA Advisory Board	
Andrew Glass	2024
Metropolitan Area Planning Council (MAPC)	
Paula Vaughn	2023
Minuteman Adv.Group on Interlocal Coordination (MAGIC)	
James Craig	continuing
Paula Vaughn	2022
Suasco Wild and Scenic River Stewardship Council	
Christine Dugan	2023
James Meadors, Alternate	2023
Minuteman Senior Services	
Wendy Kusik (Council on Aging)	continuing

Affordable Housing Trust	**Term Expires**
James Craig (Select Board)	continuing
George Georges	2023
Evan Gorman	2023
Keith M. Gilbert (through 9/14/2021)	2023
Terri Morgan	2023
Vicki Braithwaite (through 4/5/2021)	2023
Betty-Jane Scheff	2023
Nancy Marshall (through 11/16/2021)	2023
Ellen Meyer Shorb	2023

Bicycling and Pedestrian Advisory Committee	
Doug Carson	2022
Jonathan Dwyer (Select Board)	continuing
John Mendelson	continuing
Megan Kate Nelson	continuing
Margaret Olson	2022
Virginia Reiner	2022
Robert Wolf	continuing

Property Tax Study Committee	
Abigail Butt, Ex Officio (COA Director)	continuing
Brendan Coughlin (At Large)	continuing
Jennifer Glass (Select Board)	continuing
Regina Halsted (Finance Committee)	continuing
Timothy Higgins, Ex Officio (Town Administrator)	continuing
David Levington (At Large)	continuing
Sara Mattes (At Large)	continuing
Ellen Meadors (Board of Assessors)	continuing
Kenneth Mitchell (At Large)	continuing

Roadside and Traffic Committee	
Kenneth Bassett (Tree Warden)	2022
Christian Bibbo (Superintendent of Public Works)	
Jonathan Dwyer (Select Board)	continuing
Jane Herlacher (Garden Club)	2022
Deborah Howe (At Large)	2022
Margaret Olson (Planning Board)	2022
Kenneth Hurd (through 4/13/2021)	2022

APPOINTED BY THE TOWN CLERK

Deputy Town Clerk
Jared LaLiberte

Assistant Town Clerk
Cara Maroney

Assistant Town Clerk for the Town Archives
Barbara Myles

APPOINTED BY THE BOARD OF HEALTH

Burial Agent
Valerie Fox

APPOINTED BY THE CEMETERY COMMISSION

Cemetery Agent
Valerie Fox

APPOINTED BY THE MODERATOR

Personnel Board	
Rosamond Delori	continuing
Julia R. Dobrow	continuing
Pam Weismann	continuing

Finance Committee	
Paul Blanchfield	2022
Regina Halsted	2024
Fuat Koro	2022
Jim Hutchinson (through 9/17/2021)	2022
Nancy Marshall	2023
Andrew Payne	2022
Tom Sander (through 9/17/2021)	2023
Richard Rosenbaum	2023
Ellen Meyer Shorb	2024
Deborah Wallace (through 7/9/2021)	2024

APPOINTED BY THE PLANNING BOARD

Battle Road Scenic Byway Committee

Robert Domnitz (Planning Board)	2022

South Lincoln Planning Advisory Committee

James Craig (Select Board)	continuing
Rachel Drew (Housing Commission)	continuing
Allen Vander Meulen (through 1/11/2021)	continuing
Margaret Olson (Planning Board)	continuing
Gerald Taylor (Planning Board)	continuing
Paula Vaughn, Ex Officio (Town Staff NonVoting)	continuing

APPOINTED BY THE SELECT BOARD AND SCHOOL COMMITTEE

School Building Committee 2017

Kimberly Bodnar (Lincoln Resident)	continuing
Timothy Christenfeld (School Committee)	continuing
Buckner Creel (Lincoln Schools)	continuing
Chris Fasciano (Lincoln Resident)	continuing
Jennifer Glass (Select Board)	continuing
Regina Halsted (Finance Committee)	continuing
Sharon Hobbs (Lincoln School Principal)	continuing
Brandon Kelly (Facilities Manager)	continuing
Michael Haines (through 9/1/2021)	continuing
Becky McFall (Superintendent of Public Schools)	continuing
Tara Lynn Mitchell (School Committee)	continuing
Craig Nicholson (Lincoln Resident)	continuing
Peter Sugar (Lincoln Resident)	continuing

APPOINTED BY VARIOUS BOARDS AND COMMITTEES

Community Preservation Committee

Sarah Chester (Parks and Recreation Committee Appointee)	2024
John Maclachlan (through 4/5/2021)	2024
Craig Donaldson (Select Board Appointee)	2024
Evan Gorman (Housing Commission Appointee)	2024
Tom Sander (through 11/16/2021)	2024
Fuat Koro (Select Board Appointee) (FinCom)	2024
Margaret Olson (Planning Board Appointee)	2024

John Ottenberg (Select Board Appointee)	2022
Kathleen Shepard (Conservation Commission Appointee)	2023
Richard Selden (through 9/8/2021)	2023
Allen Vander Meulen (Historical Commission Appointee)	2024
Eric Zimmerman (Select Board Appointee)	2022

Capital Planning Committee

Jacquelin Apsler (Library Trustees Appointee)	2023
Maria Hylton (through 9/28/2021)	2024
Chris Burns (Select Board Appointee)	2024
Jonathan Dwyer (Select Board Appointee) (Select Board)	2023
Adam M. Hogue (School Committee Appointee)	2024
Peter Hussey (Moderator Appointee)	2024
Audrey Kalmus (Select Board Appointee)	2022
Norman Levey (Moderator Appointee)	2022
Robyn Dunbar (through 10/11/2021)	2022
James Henderson (through 9/8/2021)	2022
Richard Selden (Conservation Commission Appointee)	2022

Scholarship Fund Committee

Carolyn Dwyer (Moderator Appointee)	continuing
Nancy Marshall (through 3/23/2021)	2023
Aldis Russell (Select Board Appointee)	2023
Barbara Slayter (School Committee Appointee)	2022

OFFICE OF THE TOWN CLERK

Valerie Fox, Town Clerk
Jared H. LaLiberté, Deputy Town Clerk
Cara L. Maroney, Assistant Town Clerk

Although 2021 was not a lot different from previous years regarding the prevalence and emergence of new strains of Covid, it was significantly quieter on the elections front. It was also another year of personnel changes for the Town Clerk's Office. We said goodbye to Elena Christenfeld who served as our delightful temporary Assistant Town Clerk in 2020. Town Meeting supported adding hours to make the position full time, and in 2021 we welcomed Assistant Town Clerk Cara Maroney, who joined Deputy Town Clerk Jared LaLiberté and me. We truly have an efficient, capable, dedicated, and fun team who make it a pleasure to come to work. We hope you will stop by to say hello.

In addition, the Town Clerk's Office would like to thank all the volunteers who worked and continue to work with our department, especially Margaret Flint. We would not be able to function as effectively as we do without the dedicated support of Margaret and all the volunteers. These volunteers help with essential tasks in the office, including election support and registering voters. The office would also like to thank Peggy Bozak for being invaluable to the office when we were transitioning between assistants; her willingness to step in was, and is, always greatly appreciated.

As the Commonwealth adjusted to Covid, changes continued throughout the year, as new laws were introduced, previous laws were amended, and others reverted to pre-Covid status. Through it all, the Town Clerk's Office continued to be a gateway to local government in Lincoln. The Office prides itself on its commitment to provide excellent service to the Town. We have long and respected traditions to uphold; and 268 years of big shoes to fill.

The Town Clerk's Office covers statutory Town Clerk responsibilities along-with managing the cemeteries and co-directing the Lincoln Town Archives. Some of the essential functions of the Office are listed below:

Vital Records: The Town Clerk's Office is the keeper of vital records for the Town of Lincoln, registering and maintaining all birth, marriage, and death records, as well as burial permits for the Town. This year saw a slight increase in deaths in Lincoln at Care Dimensions Hospice House. We registered 500 deaths exactly, with the Care Dimensions facility accounting for close to 90 percent (see the Town Clerk's report on vital records for additional details). We were very pleased to have completed a comprehensive database of all birth, marriage, and death

records going back to 1929. This allows us to confirm if the Town Clerk's Office is the custodian of a record without physically searching through the original records in the vault. This vastly increases our efficiency in locating entries and, more importantly, it minimizes the handling of fragile, old records.

Town Meeting: This year the Annual Town Meeting was postponed into spring so that we could have another enjoyable and safe outdoor Town Meeting. It was once again held in the Hartwell Parking Lot, under a large tent on May 15, 2021. The Town voted to authorize the Town Clerk to make non-substantive changes to the General and Zoning bylaws to make them gender neutral throughout, as well as change the names of boards to be more inclusive; the Board of Selectmen has become the Select Board. The Town also voted to change the name of the Council on Aging to reflect its changing role in the community; it is now the Council of Aging and Human Services. The Conservation Commission proposed new illicit discharge and stormwater bylaws and Historic Districts were expanded.

Citizens brought petitions to ban disposable plastics and reduce polystyrene, reflecting the Town's desire to support environmental efforts. Despite still being in the pandemic, it was good to see so many townspeople participate in local democracy and voice their opinions on these important Town issues.

Elections: Our office continues to monitor and implement the various changes and updates to election law in the Commonwealth. This year, Lincoln held its Annual Town Election in March; over 450 people came out to vote in the Smith gym for the last time. Our dedicated volunteers handled everyone with a smile, enthusiasm, and good cheer. Our elections will take place in the Reed Fieldhouse gymnasium going forward.

(The Town Clerk's reports on the Annual Town Election and the minutes of Town Meeting are listed elsewhere in this Annual Report.)

Cemetery: As the Cemetery Agent for the Town of Lincoln, the Town Clerk oversees Lincoln's four cemeteries and assists residents with all inquiries regarding the cemeteries, sale of lots, and interment arrangements. The DPW prepares for interments in all kinds of weather, thawing the ground with a propane blanket if need be. Our office also deals with landscaping issues, general grounds maintenance, veteran's markers applications, and monument installations. On the administrative side, we recently upgraded our "Interment Form" to provide more detailed and comprehensive records.

This year saw an increase in the number of lots purchased as well as the number of burials. There were 30 cemetery plots sold, and 47 loved ones were interred in our tranquil, bucolic Cemetery. May they rest in peace.

In addition, I have been involved with various Town officials and the Cemetery Commission in exploring the long-term future of the Cemetery. The Cemetery Commission is considering possible locations for additional land in the future.

Records Access: The Town Clerk also serves as the Super Records Access Officer for the Town of Lincoln and, as such, bears responsibility for ensuring that timelines and statutory obligations are met when Public Record Requests are received for the Town Office Building, the Lincoln Public Schools, and Public Safety departments.

In order to manage the ever-growing number of Public Records Requests, the Town implemented a new online system designed to help residents make and track requests online. Our new software program, FOIA Direct, allows Town officials to respond to requests more easily, making the process more efficient, accountable, and transparent.

Decennial Census and Redistricting: This year, the Decennial Census results were published. According to the Federal Census Bureau, there are 7,014 people within the Town of Lincoln, which includes the residential area of Hanscom Airforce Base. Lincoln retained its two precincts, however as part of the ten-year redistricting process in the Commonwealth, Lincoln has been separated between two different Massachusetts House of Representatives districts. The two Representative Districts that will now cover Lincoln will be the Middlesex 13th and the Norfolk 14th Districts. Precinct One will be part of Middlesex 13th and Precinct Two will be part of Norfolk 14th District. Many of us are very grateful to Representative Tom Stanley, who has served Lincoln well and a pleasure with whom to work for the last 10 years. We wish Tom well and look forward to a good relationship with our new House Representatives.

We look forward to the future, a busy election season, and hopefully a Covid-free remainder of the year for the Lincoln community. This Office is very grateful for the support of Lincoln residents, and we are proud to serve a Town we care for very deeply.

Respectfully submitted,

Valerie Fox

VITAL STATISTICS

The Registry of Vital Records and Statistics—part of the Massachusetts Department of Public Health—is the state agency responsible for managing a comprehensive state-wide system of birth, marriage, and death records, all of which are locally created. The process of creating birth and death records has been incorporated into a cloud-based program called Vital Information Partnership (VIP). Deaths and Births are recorded both in the town of occurrence and the town of residence. This allows certificates to be obtained from either town for convenience; all certificates are available from the Registry of Vital Records and Statistics in Dorchester.

For the Town Clerk's Office, the registration of death records has grown significantly since Care Dimensions Hospice House opened in 2018. 2019 was the first full year of operation, during which we saw the highest number of deaths ever recorded in Lincoln, when our death registrations climbed to 603. There was a decline in the number of deaths at the hospice in 2020 which continued into 2021, due to the impact of Covid on hospice admissions. In 2020 there were 491 deaths recorded, 64 being residents of Lincoln. This past year, 2021, saw a total of 500 registrations, of which 59 were Lincoln residents.

The registration of a death record involves a multi-user system that includes state and local government, medical staff, funeral homes, and, in some situations, the Office of the Chief Medical Examiner, coordinated through the Town Clerk's Office. The Office has been significantly impacted by the increase in death registrations, the rising number of certified copies requested, and greater time spent on amendments to death records. Most of the corrections are due to a misspelling of a provided name, the Funeral Home entering an incorrect date of birth in the database, or the family disagreeing with the medical certifier regarding the stated cause of death.

Features of Lincoln's Vital Records include:

- Lincoln's birth rate dropped in 2021; there were 58 births, including 21 females and 37 males, compared to 88 births in 2020. Typically, more births occur on Hanscom AFB than off base however this year saw 25 births at the Base and 33 outside of the Base. These figures include three home births, one baby born at home on HAFB and two home births off the base.
- Twenty-Five couples, fifteen of which lived in Lincoln, got marriage licenses from Lincoln in 2021. Most of the couples were either current residents or one of the parties had grown up in Lincoln. The Town Clerk was honored to be the officiant of nine marriages, including the very special marriage of Town Hall co-worker Monica Kacprzyk and her

prince, Armando Hamzollari. I think I may have been more nervous than the bride, but everything went beautifully, and the bride was absolutely radiant!

- Lincoln recorded exactly 500 deaths this year. Seventy-Five of this year's decedents were veterans, of which eight served in World War II, nine in the Korean War, eight in the Vietnam War, and one in the Gulf War. If you would like to learn more about veteran's services and benefits in Lincoln, please contact Peter Harvell, our friendly Veterans Services Officer.

Online payment options for requesting copies of vital records certificates or for renewing dog licenses continues to increase in popularity, especially during the pandemic. The Town Clerk's Office raised the fees for vital records from $5 to $10 on July 1, 2021. This covers the cost of issuance and brought the fees in-line with neighboring towns. The Town Clerk's Office issued over 2230 death certificates, 79 birth certificates, 25 marriage licenses and 40 marriage certificates. The office also implemented a fee for disposition, removal, or transportation permits**.** This fee is expected to generate an additional $15,000 per year to offset costs incurred.

Of no relation to Vital Statistics, there were 651 dog licenses issued to Lincoln residents. The most common breed among Lincoln dogs continues to be the Labrador Retriever, followed by the Golden Retriever and then mixed breed. For the safety of all, please ensure your dog is licensed. You are welcome to do this online or in the office—we are always delighted to meet you and your dog.

TOWN OF LINCOLN, MASSACHUSETTS
ANNUAL TOWN MEETING
Saturday, May 15, 2021

Pursuant to a Warrant duly served, the Meeting was called to order, outdoors under a tent, in the Hartwell School Parking lot by the Moderator, Ms. Sarah Cannon Holden, at 9:36 a.m. The Annual Town Meeting was deferred from the regularly scheduled date per the Town of Lincoln bylaws, of Saturday, March 29, 2021 to Saturday, May 15, 2021. The Return of Service for the Warrant was read, and a quorum being present (236 voters throughout the day), the following business was transacted:

The Moderator informed the Meeting that Susan Brooks would be sworn in as a temporary Moderator for articles 24 and 36 to avoid the appearance of a conflict of interest.

Before introducing the Consent Calendar with the following motion, the Moderator offers thanks to the many volunteers and staff who offer support on the day of and lead up to Town Meeting, and makes fond acknowledgement of the contributions to the life of our community of those Lincoln residents who have passed away in the year since Town Meeting was last convened. The Moderator also made reference to the fact that the By-Laws of the Town require a voice vote, however due to the transmission of COVID 19, she suggested we speak softly and raise a bright green card to show affirmation of a vote.

ARTICLE 1 Proposed by the Select Board
Voted: Unanimously

That Chris Fasciano, Dot Taylor, Peter Borden, Christine Dugan, Laura Sander and Tom Sander be elected Fence Viewers, and Joel Freedman, David Henken, Carole Kasper, Pam Weisman, and Jean Horn be elected Measurers of Wood and Bark, for the ensuing year. The Meeting added Pam Gallup and John Hammond to the above mentioned by invitation of the Moderator to include anyone she may have inadvertently missed.

After a quick review of Town Meeting protocol, the Moderator introduced the Consent Calendar. Pursuant to Article II, Section 13 of the General Bylaws, a Motion was made and seconded to adopt the motions listed under the articles on the Consent Calendar, those being articles 2, 3,4,5,10,11,12,14,15,16,17,18,19,20 and 31. The motion was carried unanimously.

ARTICLE 2 Proposed by the Select Board
Voted: (Unanimously on the Consent Calendar)

That the reports of the Town Officers, Committees, Commissioners and Trustees, as printed in the annual Town Report, be accepted.

ARTICLE 3 Proposed by the Select Board
Voted: (Unanimously on the Consent Calendar)

That the Town set the salaries of the elected officials of the Town at the following amounts for the fiscal year beginning July 1, 2021:

Board of Selectmen Chair $200
Board of Selectmen (Other members, each)$100
Town Clerk $101,645
Assessors (Chair) $200
Assessors (Other members, each) $175
Water Commissioners (Each) $75

ARTICLE 4 Proposed by the Select Board
Voted: (Unanimously on the Consent Calendar)

That the Town raise and appropriate the sum of $72,500 by taxation to fund the Town's Senior Tax Work-off Program, as established pursuant to Massachusetts General Laws, Chapter 59, Section 5K**.**

ARTICLE 5 Proposed by the Select Board
Voted: (Unanimously on the Consent Calendar)

That the Town raise and appropriate the sum of $5,000 by taxation to fund the Town's Veteran's Tax Work-off Program, as established pursuant to Massachusetts General Laws, Chapter 59, Section 5N**.**

ARTICLE 6 Proposed by the Finance Committee
Voted: Unanimously

That the Town adopt as the FY22 budget appropriation the recommendations listed in the report of the Finance Committee, printed

on pages 54 - 59 inclusive, of the Financial Section and Warrant for the 2021 Annual Town Meeting, with the following exceptions:

FY22 APPROPRIATION SUMMARY	
GENERAL GOVERNMENT	3,574,450
PUBLIC SAFETY	4,399,377
EDUCATION	16,587,985
PUBLIC WORKS & FACILITIES	2,108,810
HUMAN SERVICES	317,589
CULTURE & RECREATION	1,804,336
DEBT SERVICE	4,318,200
UNCLASSIFIED	7,908,473
WATER DEPARTMENT	1,931,686
TOTAL - ARTICLE 6	42,950,906

And that all items be raised by taxation except to the following extent:

Dept. 1491 **Cemetery Department-Expenses**- $5,000 to be transferred from Cemetery Perpetual Care Trust Fund Income-Expendable Trust.

Dept. 1171 **Conservation Commission- Personnel Services**- $15,000 to be transferred from the Wetlands Protection Fees-Receipts Reserved for Appropriation.

Dept. 1290 **Town Offices- Personnel Services**- $71,000 to be transferred from the Hanscom Fund.

Dept. 1290 **Town Offices- Personnel Services**- $60,000 to be transferred from the Water Enterprise Fund.

Dept. 1331 **Lincoln-Sudbury Regional High School- Assessment-** $9,000 to be transferred from the PEG Access Cable Fund.

Dept. 176-17754 **Debt Service- Principal & Interest**- $946 to be transferred from various Premium on the Sale of Bonds accounts.

Dept. 61451 **Water Department**

•**Personnel Services**- $629,686 to be transferred from the Water Enterprise Fund

•**Expenses-** $772,000 to be transferred from Water Enterprise Fund

•**Debt Service-** $480,000 to be transferred from Water Enterprise Fund

Dept. 614513 **Water Department- Emergency Reserve**- $50,000 to be transferred from Water Enterprise Retained Earnings (Water Surplus).

ARTICLE 7 Proposed by the Capital Planning Committee
Voted: Unanimously

That the Town accept the report of the Capital Planning Committee and that the following amounts (items A - I) be appropriated as stated in the table below for the following purposes, including, in each instance, all costs incidental and related thereto:

	FY22 CAPITAL PROJECTS			
	ITEM	$ AMT	SPONSOR	FUNDING SOURCE
A	To fund the purchase of a suite of electric powered tools for the Conservation Department, including a string trimmer, hedge trimmer, pole saw, top handle chainsaw, leaf blower, lawn mower, chainsaw, and spare batteries w/ chargers.	$10,563	Selectmen	Raise and appropriate by taxation
B	To fund the purchase of all significant gear required for a Lincoln firefighter to be a member of the district dive team.	$5,000	Selectmen	Raise and appropriate by taxation
C	To fund the refurbishment of the 2003 Ladder One vehicle for the Fire Department.	$380,000	Selectmen	Raise and appropriate by taxation
D	To fund necessary furniture and technology needs for the Lincoln School renovation previously removed in value engineering.	$410,557	School Committee	Raise and appropriate by taxation
E	To fund the replacement of an aerial lift for Lincoln-Sudbury Regional High School, and any related equipment and any related equipment.	$4,999	Lincoln-Sudbury School Committee	Raise and appropriate by taxation
F	To fund the repair and resurfacing of the tennis courts at Lincoln Sudbury Regional High School.	$5,468	Lincoln-Sudbury School Committee	Raise and appropriate by taxation
G	To fund the replacement of a 15-passenger van for Lincoln Sudbury Regional High School and any related equipment.	$5,468	Lincoln Sudbury School Committee	Raise and appropriate by taxation
H	To fund the purchase and equipping of one replacement marked cruiser for the Police Department, and any related equipment, and to authorize the disposal of, by sale or otherwise, any related excess vehicles or equipment.	$54,240	Selectmen	Raise and appropriate by taxation
I	To fund the purchase of cruiser cameras and body-worn cameras for the Police Department and any related equipment.	$61,400	Selectmen	Raise and appropriate by taxation
	Total Cash Capital Appropriations	$937,695		

ARTICLE 8 Proposed by the Capital Planning Committee
Voted: Passed by Majority

That the Town appropriate and transfer from free cash $1,824,615 for the purchase and installation of a replacement public safety radio system, including all costs incidental and related thereto.

	FY22 CAPITAL PROJECTS			
	ITEM	$ AMT	SPONSOR	FUNDING SOURCE
A	To fund the purchase of a suite of electric powered tools for the Conservation Department, including a string trimmer, hedge trimmer, pole saw, top handle chainsaw, leaf blower, lawn mower, chainsaw, and spare batteries w/ chargers.	$10,563	Selectmen	Raise and appropriate by taxation
B	To fund the purchase of all significant gear required for a Lincoln firefighter to be a member of the district dive team.	$5,000	Selectmen	Raise and appropriate by taxation
C	To fund the refurbishment of the 2003 Ladder One vehicle for the Fire Department.	$380,000	Selectmen	Raise and appropriate by taxation
D	To fund necessary furniture and technology needs for the Lincoln School renovation previously removed in value engineering.	$410,557	School Committee	Raise and appropriate by taxation
E	To fund the replacement of an aerial lift for Lincoln-Sudbury Regional High School, and any related equipment and any related equipment.	$4,999	Lincoln-Sudbury School Committee	Raise and appropriate by taxation
F	To fund the repair and resurfacing of the tennis courts at Lincoln Sudbury Regional High School.	$5,468	Lincoln-Sudbury School Committee	Raise and appropriate by taxation
G	To fund the replacement of a 15-passenger van for Lincoln Sudbury Regional High School and any related equipment.	$5,468	Lincoln Sudbury School Committee	Raise and appropriate by taxation
H	To fund the purchase and equipping of one replacement marked cruiser for the Police Department, and any related equipment, and to authorize the disposal of, by sale or otherwise, any related excess vehicles or equipment.	$54,240	Selectmen	Raise and appropriate by taxation
I	To fund the purchase of cruiser cameras and body-worn cameras for the Police Department and any related equipment.	$81,400	Selectmen	Raise and appropriate by taxation
	Total Cash Capital Appropriations	$937,695		

ARTICLE 9 Proposed by the Community Preservation Committee
Voted: Unanimously

That the Town receive and act upon a report from the Community Preservation Committee and that the following amounts (items A-T) be appropriated or reserved from Fiscal Year 2022

Community Preservation Fund Revenues, or transferred from prior years' revenues for Community Preservation purposes as specified:

CPA Article	Project	Total Appropriation	Source of Appropriation
	Appropriations:		
A	To fund, for historic preservation purposes, the Lincoln Library Parapet repair.	$355,000	$355,000 from general CPA fund balance
B	To fund, for historic preservation purposes, the FY22 debt service payment for the town offices renovation project.	$307,891	$307,891 from FY22 CPA projected revenues
C	To fund, for open space purposes, the acquisition of land.	$200,000	$200,000 from general CPA fund balance
D	To fund, for recreation purposes, the acquisition and installation of playground equipment on the school campus.	$161,200	$161,200 from general CPA fund balance
E	To fund, for community housing purposes, year three of the rental assistance program for residents at risk.	$63,500	$63,500 from community housing reserve
F	To fund, for recreation purposes, a drainage study for the Town Office athletic field.	$26,800	$26,800 from general CPA fund balance
G	To fund, for community housing purposes, regional housing support services.	$21,000	$21,000 from community housing reserve
H	To fund, for historic preservation purposes, conservation treatment of Photographs from the late 1800's to 1940's.	$12,925	$12,925 from historic reserve
I	To fund, for historic preservation purposes, conservation treatment of three Manuscript documents.	$3,975	$3,975 from historic reserve
J	To fund, for historic preservation purposes, the conservation treatment of three Maps 1894, 1901,1908.	$3,570	$3,570 from historic reserve
K	To fund, for historic preservation purposes, the conservation treatment of eight negatives of Plans of Bemis Hall.	$3,310	$3,310 from historic reserve
L	To fund, for historic preservation purposes, conservation treatment of Nelson photo glass plate negatives.	$2,855	$2,855 from historic reserve
M	To fund, for historic preservation purposes, the conversion of five 16mm films to Qtime HD & MP4 files.	$558	$588 from historic reserve.
N	To fund, for historic preservation purposes, digitization setup & USB external drive	$250	$250 from historic reserve
O	To fund FY22 debt service payments due on permanent borrowing for previously voted CPA projects.	$115,500	$115,500 from FY22 CPA projected revenues
P	To fund CPC administrative expenses.	$3,500	$3,500 from FY22 CPA projected revenues.
	Project Appropriation Subtotal	**$1,281,834**	
	Reserves:		
Q	Housing Reserve	$103,812	From additional FY21 state revenue and FY22 CPA projected revenues
R	Open Space/Land Acquisition Reserve	$0	From additional FY21 state revenue and FY22 CPA projected revenues
S	Historic Preservation Reserve	$0	From additional FY21 state revenue and FY22 CPA projected revenues
T	Recreation Reserve	$0	From additional FY21 state revenue and FY22 CPA projected revenues
	Reserves Subtotal	**$103,812**	
	Additional Appropriation:		
	Grand Total of all CPA funded Appropriations	**$1,385,646**	

Article 9 Explanations

This article proposes projects recommended by the Community Preservation Committee under Lincoln's Community Preservation Act (CPA) passed at the March, 2002 Annual Town Meeting and the November, 2002 Election. The descriptions of the proposed projects/actions are contained below:

A. **Library Parapet Repair Project-Construction Phase**- This is the third, and final phase of this project. In 2019, a contract was awarded to perform a leakage investigation. As a result of that investigation, the Library Trustees sponsored, and Town Meeting approved at the June 2020 Town Meeting the Lincoln Library Parapet Design from CPA funds. This appropriation will repair the leaks and restore the parapets to retain the historic character of the Library.
B. **Debt Service on Town Offices Renovation**- The 2011 Town Meeting approved project costs of $6.8 million to renovate the Town Office Building. And the Town Meeting has approved the Committee's recommendation to fund the project's annual debt service from CPA funds every year since. This year's debt service payment is $307,891. This represents a reduction from the previous debt service schedule of nearly $65,000 due to refunding, or refinancing, of the original term of the bond at its call date. As a result, the Town will save $1,278,600 million over the remaining 20-year term. The Committee is again recommending that the project's annual debt service be funded via CPA funds.
C. **Conservation Land Acquisition-** This acquisition involves conservation of a portion of a 17-acre property located at 4 Twin Pond Lane and includes a public trail easement to provide a critical connection to existing public trails near Twin Pond and beyond. This land has been identified as "land of conservation interest" on the 2017 Open Space Plan map.
D. **Lincoln School Campus Playgrounds-** In January 2020, the SBC was advised that construction bids for the school project came in significantly over budget and resulted in eliminating key project elements like a 50% reduction of the planned Pre-K and Green playgrounds' design. This request is to restore the Pre-K and Green playgrounds to their original designs as intended by the SBC & School Committee's design professionals, SMMA. Restoring the playgrounds to their original planned design allows for greater student capacity and increases the amount of playground elements available for Lincoln students and the

community. In the newly renovated school, the green playground will be accessible by all students during lunch, and the Pre-Kindergarten playground will be a new playground will be located at the Smith School near the pre-kindergarten classes. Playgrounds serve as meeting places for families to come together without cost and give children the opportunity to develop life skills such as negotiating, compromising, imagining, and working together.

E. **Housing Commission –Rental Assistance Program**-At the March 2019 Annual Town Meeting, voters approved the first year of funding for this program. Funds will continue to be used to support community housing by offering the opportunity for low-income residents who are homeless or who are at risk of homelessness to remain in our community through assistance in paying rent on affordable housing units or by providing emergency shelter until permanent affordable housing can be arrange.

F. Drainage Study for Town Office Athletic Field-This study will consist of surveying and testing the field area, as well as a detailed conceptual design for the recommended final project. The proposed project will help preserve and further the Parks & Rec Commission's mission by allowing proper drainage to enhance the playing surface of the facility, thus providing for a safer playing field for participants of all ages.

G. Lincoln Housing Coalition –Regional Housing Support Services- At the recommendation of the Town's three housing organizations (i.e., Housing Commission, Housing Trust and Lincoln Foundation), the Board of Selectmen recently contracted with a regional housing support organization, the Regional Housing Services Organization (RHSO) to provide technical support and to help ensure regulatory compliance. The job of monitoring, reporting, and ensuring compliance with various federal and state housing requirements has become quite complex and is beyond the capabilities and capacities of our local housing organizations and staff. The RHSO provides support to eight of our neighboring towns.

H. Treatment of Photographs from late 1800's to 1940's- Preservation and digital imaging/printing of photos of buildings, Sandy Pond, and the Lincoln Center area tells Lincoln's historic story through photographs. Archiving these will make them more accessible to researchers and future generations.

I. Treatment of Three Manuscript Documents from the 18th & 19th Centuries- Preservation of three manuscripts that document Lincoln's history. As provided by the Archives Department: 1) John Phillips, Boston 1760 "Rec. of the Church in Lincoln...," 2) Henry D. Thoreau, "This may certify that I have calculated the area of township…," 3) Charles Sterns, Lincoln 1797, "Committee appointed to take into consideration the third article…,".

J. **Treatment of Three Maps dated 1894, 1901, 1908-**Preservation and digitization of three maps. As provided by the Archives Department: 1) map by U.S. Geological Survey 1894, printed in 1908 that includes Lincoln, 2) Route of the British, April 19, 1775 published in 1894, and 3) survey of Flint Farm 1901.

K. **Treatment of Eight Negatives of Plans of Bemis Hall-**For the preservation and digital imaging/printing of the negatives of plans of Bemis Hall.

L. **Treatment of the Nelson Photo Glass Plate Negatives-**George A. Nelson photographed the Lincoln Center area from 1880's to the 1900's. These photographs depict the rural aspect of the town over a century ago and show views of the town center before and after the 1890's construction of the Bemis Town Hall and the Stone Church.

M. **Conversion of Five 16mm films to QTime HD and MP4 files-** For the preservation of five videos showing various footage of Lincoln: The Hurricane of 1938, the opening of Lincoln's bike path in 1967, and scenes of Lincoln from the 1930's through the 1960's.

N. **Digitization Setup & USB External Drive-**This is a one-time charge for digitizing set up, and an external drive set up for all the above items being digitized.

O. **FY22 Debt Service Payments**- Debt payment costs associated with the fifth year of permanent financing for previously voted CPA project pursuant to Article 11 of the March 25, 2017 Town Meeting for the purchase of land and development of an athletic field.

P. **Administrative Expenses-** These funds will be used primarily to pay the annual membership dues in the Community Preservation Coalition, a statewide organization that represents the interests of CPA communities. Other administrative expenses include costs associated with public information, mailings, and public hearings. Any funds not spent prior to the end of FY22 will be returned to the CPA fund.

Q. **Housing Reserve**- The CPA requires that a minimum of 10% of annual revenues be spent or set aside for affordable housing.

R. **Open Space/Land Acquisition Reserve**- The CPA requires that a minimum of 10% of annual revenues be spent or set aside for open space/land conservation.

S. **Historic Preservation Reserve**- The CPA requires that a minimum of 10% of annual revenues be spent or set aside for historic preservation.

T. **Recreation Reserve**- The CPA permits, but does not require, the Town to spend or set aside funds for recreational purposes. No funds are reserved for recreational purposes at this time.

ARTICLE 10 Proposed by the School Committee

Voted: (Unanimously on the Consent Calendar)

That the Town raise and appropriate the sum of $45,000 by taxation to be used for the repair and maintenance of certain Lincoln School Campus classrooms and buildings, including all costs incidental, and related thereto.

ARTICLE 11 Proposed by the Select Board

Voted: (Unanimously on the Consent Calendar)

That the Town raise and appropriate the sum of $71,058 by taxation to be used for the repair and maintenance of certain Town buildings, including all costs incidental, and related thereto.

ARTICLE 12 Proposed by the Library Trustees

Voted: (Unanimously on the Consent Calendar)

That the Town raise and appropriate the sum of $50,000 by taxation to be used for the repair and maintenance of the Lincoln Library, including all costs incidental and related thereto.

ARTICLE 13 Proposed by the Select Board
Voted: Passed by Majority

That the Town act on a recommendation from the Board of Selectmen and Finance Committee and present the annual Bright Light Award to Tricia McGean and Patricia Miller for their skillful, devoted and compassionate leadership of the Town's pandemic response efforts, and to transfer from Free Cash the sum of $1,000 to support this award.

ARTICLE 14 Proposed by the Finance Committee

Voted: (Unanimously on the Consent Calendar)

That the Town raise and appropriate the sum of $18,376 by taxation to add funds to the Debt Stabilization Fund, so called, previously established pursuant to the March 26, 2011 Town Meeting, Article 19, in accordance with Massachusetts General Laws, Chapter 40, Section 5B,

for the purpose of funding future capital expenditures and debt service payments; and to transfer to the Debt Stabilization Fund the sum of money appropriated under Article 6 for the Lincoln-Sudbury Regional High School that exceeds the final Lincoln assessment for FY 2022 that is voted, no later than July 31st, by the Lincoln-Sudbury Regional High School Committee for FY 2022 in accordance with law.

ARTICLE 15 Proposed by the Finance Committee

Voted: (Unanimously on the Consent Calendar)

That the Town raise and appropriate the sum of $350,000 by taxation, to add funds to the Group Insurance Liability Fund established by Chapter 474 of the Acts of 2008, which Fund will help offset the Town's so-called "other post-employment benefits" liability established by the Statements 74 and 75 of the Governmental Accounting Standards Board.

ARTICLE 16 Proposed by the Finance Committee

Voted: (Unanimously on the Consent Calendar)

That the Town raise and appropriate the sum of $30,375 by taxation, to add funds representing Lincoln's proportionate share of the contribution recommended by the Lincoln-Sudbury Regional High School Committee, to the Lincoln-Sudbury Regional School District Retirees Health Insurance Trust Fund, established by the acceptance of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 68, Section 57 of the Acts of 2011, for Lincoln-Sudbury Regional High School, which Fund will help offset the High School's so-called "other post-employment benefits" liability established by Statements 74 and 75 of the Governmental Accounting Standards Board.

ARTICLE 17 Proposed by the Select Board

Voted: (Unanimously on the Consent Calendar)

That the Town accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90 or any other state roadway reimbursement programs and to authorize the Board of Selectmen to enter into a

contract with the Massachusetts Department of Transportation Highway Division and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts; or take any other action relative thereto.

ARTICLE 18 Proposed by the School Committee

Voted: (Unanimously on the Consent Calendar)

That the Town appropriate and transfer from Free Cash the sum of $14,300, said sum being equal to the state reimbursement amounts for Special Education Medicaid expenses, to supplement the FY22 Lincoln School operating budget.

ARTICLE 19 Proposed by the Board of Selectmen

Voted: (Unanimously on the Consent Calendar)

That the Town vote to appropriate the sum of $54,000 from the PEG Access and Cable Revolving Fund, previously established at the March 19, 2016 Town Meeting, Article 32, to support cable related purposes consistent with the franchise agreement between cable operators and the Town of Lincoln, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; and/or (iii) prepare for renewal of the franchise license.

ARTICLE 20 Proposed by the Board of Selectmen

Voted: (Unanimously on the Consent Calendar)

That the Town vote to transfer the sum of $60,000 from the town's cable revolving fund to supplement the funds authorized under Article 1 of the December 1, 2018 Special Town Meeting, and Article 8 of the June 13, 2020 Annual Town Meeting, to design, renovate, rebuild, equip and furnish the Lincoln School, located on Ballfield Road, Lincoln, MA, including the payment of all costs incidental or related thereto; provided, however, that said funds from the cable revolving fund shall be used for cable television infrastructure improvements, and associated costs, primarily in the Donaldson Auditorium.

ARTICLE 21 Proposed by the Finance Committee
Voted: Unanimously

That the Town transfer from free cash the sum of $4,043,898 to reduce the total amount to be raised by taxation pursuant to the votes previously taken under Article 6 of this Warrant, or any other article of this Warrant authorizing the appropriation of funds.

ARTICLE 22 Proposed by the Water Commissioners
Voted: Unanimously

That the Town appropriate the following amounts (items A - E) as stated in the table below for the following purposes, including, in each instance, all costs incidental and related thereto:

Item	Category	Description	Amount	Funding Source
A	Regulatory compliance with high TTHM levels	Residuals Handling & Neutralization System Upgrades – WTP to comply with the EPA's NPDES (National Pollutant Discharge Elimination System) discharge permit	$350,000	Bonding
B	Aging infrastructure	Replace Tower Rd Well: Current well cannot pump at desired rates despite aggressive cleanings, due to clogged shutter-type screen.	$480,000	Bonding
		Total from Borrowing	**$830,000**	
C	Aging infrastructure	Replace Compressor #2 at WTP (Water Treatment Plant): 2 compressors in service since 1995, replace unit with more hours on it.	$25,000	Water Retained Earnings
D	Increase resiliency	Investigate cost and engineering needed to interconnect with Wayland. A backup water source is needed for our emergency response plan.	$13,600	Water Retained Earnings
E	Increase resiliency	Evaluate current condition of Storage Tank and reconsider previously proposed solutions to what is currently our sole storage tank.	$39,000	Water Retained Earnings
		Total from Retained Earnings	**$77,600**	
	Total Water Capital Projects		**$907,600**	

and to meet this appropriation, i) $77,600 is authorized to be transferred from Water Retained Earnings, and ii) the Treasurer, with the approval of the Selectmen, is authorized to borrow $830,000 under the provisions of G.L. c.44 or any other enabling authority and to issue bonds or notes of the Town therefor; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Board of Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as amended, while any bonds

or notes issued under the authority of this vote shall be a general obligation of the Town payable from any source of revenue, it is the intent of the Town, however, that the entire principal of and interest on such bonds or notes shall be paid, in the first instance, from water rates and/or surplus; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as amended and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen, Board of Water Commissioners or other appropriate local body or officials is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the projects; and that any premium received upon the sale of any bonds or notes approved by this vote, and any prior vote authorizing debt, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 23 Proposed by the Water Commissioners
Voted: Unanimously

Moved: To pass over this article.

ARTICLE 24 Proposed by the Board of Selectmen / Citizens' Petition
Voted: Unanimously

That the Town vote to amend the Town's General and Zoning Bylaws to change the name of the Board of Selectmen to the "Select Board," by striking out, in every instance in which they appear in reference to that body, the words "Board of Selectmen" or "Selectmen" and inserting in place thereof the words "Select Board"; and by striking out, in every instance in which they appear in reference to Board members, the word "Selectman" and "Selectmen" and inserting in place thereof the words "Select Board Member" or "Select Board Members"; and further to authorize the Town Clerk to make non-substantive, ministerial revisions to ensure that gender and numerical issues in related text is revised to properly reflect such change in title; provided, however, that regardless of such nomenclature, said board shall constitute a board of selectmen for purposes of the General Laws and of any special law applicable to the Town; and further that the authorization provided to the Town Clerk

herein be extended to ensure gender neutrality more generally throughout the Town's General and Zoning Bylaws.

ARTICLE 25 Proposed by the Board of Selectmen
Voted: Unanimously

Moved**:** To pass over this article.

ARTICLE 26 Proposed by the Board of Selectmen/Council on Aging
Voted: Voted by Majority

That the Town vote to amend the language of Article XV (Council on Aging) of the Town of Lincoln General By-Laws as follows, with proposed deletions to the By-Law language shown in ~~strikethrough~~ text and additions shown in ***bolded italic*** text.

ARTICLE XV Council on Aging ***and Human Services***
There shall be established a Council on Aging ***and Human Services*** for the purpose of coordinating and carrying out programs designed to meet the needs of older ***as well as younger*** citizens, pursuant to the provisions of MGL, Chapter 40, Section 8B. The Council shall consist of not less than nine (9) nor more than twelve (12) residents of this Town to be appointed by the Selectmen. Terms shall not exceed three (3) years, and shall be staggered so that no more than four appointments shall be made in any calendar year, except the first year. Officers of the Council shall be elected by the Council from its membership.

ARTICLE 27 Proposed by the Board of Selectmen/Planning Board
Voted: Unanimously

That the Town vote to amend its General By-Laws by adopting a By-Law, entitled "Illicit Discharge Control and Stormwater Management Bylaw," as follows:

ARTICLE XXVIII Illicit Discharge Control

Section 1. Purpose and Objectives

A. The United States Environmental Protection Agency has identified land disturbance and polluted stormwater runoff as major sources of water pollution. Regulation of illicit connections and discharges to the municipal storm drain system is necessary for the protection of the Town of Lincoln's water bodies and groundwater resources and to safeguard the public health, safety, and welfare and the natural resources of the Town.

Increased volumes of stormwater and contaminated stormwater runoff are major causes of:

1. Impairment of water quality and reduced flow in lakes, ponds, streams, rivers, wetlands, and groundwater,
2. Contamination of drinking water supplies,
3. Alteration or destruction of aquatic and wildlife habitat; and
4. Flooding.

B. The purpose of this Bylaw is to prohibit and eliminate illicit connections and discharges; safeguard the public health, safety, environment, and general welfare; protect aquatic resources and wildlife habitat; protect the quality and health of water resources; conserve groundwater supplies; and, foster climate change resiliency.

C. This Bylaw seeks to meet that purpose through the following objectives:

1. To prevent pollutants from entering the Town's municipal storm drain system;
2. To prohibit illicit connections and unauthorized discharges to the municipal storm drain system;
3. To require the removal of all such illicit connections;
4. To comply with state and federal statutes and regulations relating to stormwater discharges; and
5. To establish the legal authority to ensure compliance with the provisions of this Bylaw through inspection, monitoring, and enforcement.

Section 2. Definitions

For the purposes of this Bylaw, the following shall mean:

A. CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

B. DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth of Massachusetts from any source.

C. GROUNDWATER: Water beneath the surface of the ground including confined or unconfined aquifers.

D. ILLICIT CONNECTION: A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water and any connections from indoor drains, sinks, or toilets, regardless of

whether said connection was previously allowed, permitted, or approved before the effective date of this Bylaw.

E. ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system that is not composed entirely of stormwater, except as exempted in Section 7. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from firefighting activities exempted pursuant to Section 7, subsection B., of this Bylaw.

F. MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town.

G. NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT: A permit issued by the United States Environmental Protection Agency (EPA) or jointly with the Commonwealth of Massachusetts that authorizes the discharge of stormwater to waters of the Unites States.

H. NON-STORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of stormwater.

I. PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department, or political subdivision of the Commonwealth of Massachusetts or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

J. POLLUTANT: Any element or property of sewage, agricultural, industrial, or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is considered toxic to humans or the environment and may be introduced into any sewage treatment works or waters of the Commonwealth of Massachusetts. Pollutants shall include, but not be limited to:
1. paints, varnishes, and solvents;
2. oil and other automotive fluids;
3. non-hazardous liquid and solid wastes and yard wastes;

4. refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
5. pesticides, herbicides, and fertilizers;
6. hazardous materials and wastes; sewage, fecal coliform, and pathogens;
7. dissolved and particulate metals;
8. animal wastes;
9. rock, sand, salt, and soils;
10. construction wastes and residues; and
11. noxious or offensive matter of any kind.

K. PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

L. STORMWATER: Stormwater, snow melt, and surface water runoff and drainage.

M. SURFACE WATER DISCHARGE PERMIT. A permit issued by the Department of Environmental Protection pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.

N. TOXIC OR HAZARDOUS MATERIAL OR WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious, or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic or organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under MGL Chapter 21C and Chapter 21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

O. WATERCOURSE: A natural or man-made channel through which water flows, or a stream of water, including a river, brook, or underground stream.

P. WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth of Massachusetts, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, groundwaters, and vernal pools.

Q. WASTEWATER: Any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

Section 3. Applicability
This Bylaw shall apply to flows entering the municipal storm drainage system.

Section 4. Authority
This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and in accordance with the regulations of the federal Clean Water Act found at 40 CFR 122.34 and as authorized by the residents of the Town of Lincoln at the spring 2020 Town Meeting and as amended.

Section 5. Administration
A. The Board of Selectmen shall administer, implement and enforce this Bylaw. Any powers granted to or duties imposed upon the Town may be delegated in writing by the Town Administrator to employees or agents of the Board of Health, Department of Public Works, Department of Conservation, Department of Building and Engineering, Planning Board or other Town Department.

B. The decisions or orders of the Board of Selectmen shall be final. Further relief shall be to a court of competent jurisdiction.

Section 6. Amendments and Regulations
The Board of Selectmen may promulgate rules and regulations to effectuate the purposes of this Bylaw after conducting an advertised public hearing to receive comments on any proposed revisions. The hearings shall be duly advertised in a paper of general circulation in the Town of Lincoln no less than fourteen (14) days prior to the date of the public hearing. Failure by the Board of Selectmen to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Bylaw.

Section 7. Applicability and Exemptions
A. Prohibited Activities:
1. Illicit Discharges. No person shall dump, discharge, cause, or allow to be discharged any pollutant or non-stormwater discharge into the municipal storm drain system, into a watercourse, or into the waters of the Commonwealth of Massachusetts.
2. Illicit Connections. No person shall construct, use, allow, maintain, or continue any illicit connection to the municipal storm drain

system, regardless of whether the connection was permissible under applicable law, regulation, or custom at the time of connection.

3. Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior written approval from the Department of Public Works.

B. Exemptions:

1. Discharge or flow resulting from firefighting activities;
2. Discharge or flow that results from exigent conditions and occurs during a State of Emergency declared by any agency of the federal or state government, or by the Board of Selectmen or Board of Health.
3. The following non-stormwater discharges or flows are exempt from this Bylaw, provided that the source is not a significant contributor of a pollutant to the municipal storm drain system:
   (a) Waterline flushing;
   (b) Flow from potable water sources;
   (c) Springs;
   (d) Natural flow from riparian habitats and wetlands;
   (e) Diverted stream flow;
   (f) Rising groundwater;
   (g) Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;
   (h) Discharge from landscape irrigation or lawn watering;
   (i) Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation;
   (j) Water from individual residential car washing;
   (k) Discharge from dechlorinated swimming pool water (less than one ppm chlorine) provided test data is submitted to the Town substantiating that the water meets the one ppm standard, and the pool is drained in such a way as not to cause a nuisance or public safety issue and complies with all applicable Town Bylaws;
   (l) Discharge from street sweeping;
   (m) Dye testing, provided written notification is given to the Department of Public Works prior to the time of the test;
   (n) Non-stormwater discharge permitted under an NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Department of Environmental Protection, provided that the discharge is in full

compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and

(o) Discharge for which advance written approval is received from the Board of Health or Conservation Commission as necessary to protect public health, safety, welfare or the environment.

Section 8. Emergency Suspension of Storm Drainage System Access

The Board of Selectmen may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, the Board of Selectmen may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

Section 9. Notification of Spills

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system or waters of the Commonwealth of Massachusetts, the person shall take all necessary steps to ensure containment and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the Town's Fire and Police Departments.

Section 10. Enforcement

A. The Board of Selectmen or an authorized agent of the Department of Public Works or Board of Health shall enforce this Bylaw, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

B. The Board of Selectmen or an authorized agent of the Department of Public Works or Board of Health may issue a written order to enforce the provisions of this Bylaw or the regulations thereunder, which may include:
   1. Elimination of illicit connections or discharges to the municipal storm drain system;
   2. Performance of monitoring, analyses, and reporting;
   3. That unlawful discharges, practices, or operations shall cease and desist; and/or
   4. Remediation of contamination in connection therewith.

C. If the enforcing person determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such

abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town may, at its option, undertake such work, with the approval of a court of competent jurisdiction, and all costs incurred by the Town shall be charged to the violator, to be recouped through all available means, including the placement of liens on the property.

D. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Board of Selectmen within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Board of Selectmen affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in MGL Chapter 59, §57 after the thirty-first day at which the costs first become due.

Section 11. Entry to Perform Duties Under this Bylaw

To the extent permitted by Massachusetts law, or if authorized by the owner or other party in control of the property, the Board of Selectmen or its agents may enter upon privately owned property for the purpose of performing their duties under this Bylaw and regulations and may make or cause to be made such examinations, surveys, or sampling as the Board of Selectmen deems reasonably necessary.

Section 12. Civil Relief

If a person violates the provisions of this Bylaw, regulations, permit, notice, or order issued thereunder, the Board of Selectmen may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

Section 13. Criminal Penalty

A. Any person who violates any provision of this Bylaw, regulation, order or permit issued thereunder, shall be punished by a fine of not more than $300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

B. As an alternative to criminal prosecution or civil action, the Town may elect to utilize the non-criminal disposition procedure set forth in MGL Chapter 40, §21D, in which case the Board of Selectmen or an authorized agent of the Board of Selectmen shall be the enforcing person. The penalty for each violation shall be $300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

Section 14. Remedies Not Exclusive
The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

Section 15. Severability
If any provision, paragraph, sentence, or clause of this Bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.

ARTICLE XXIX Construction and Post-Construction Stormwater Management

Section 1. Purpose and Objectives

A. The purpose of this Bylaw is to establish minimum stormwater management requirements and procedures in order to minimize damage to public and private property and infrastructure; safeguard the public health, safety, environment and general welfare; protect aquatic resources and wildlife habitat; protect the quality and health of water resources; conserve groundwater supplies; and foster climate change resiliency.

B. This Bylaw seeks to meet that purpose through the following objectives:
   1. Establish the Town as the legal authority to ensure compliance with the provisions of this Bylaw and its accompanying Stormwater Management Rules and Regulations through a review process, inspections, monitoring, and enforcement.
   2. Establish administrative procedures for: the submission, review, and approval or disapproval of Stormwater Management Permits; the inspection of approved active projects; and post-construction monitoring.
   3. Establish decision-making processes surrounding new development and redevelopment that protect watershed integrity and preserve and/or restore the health of local water resources such as lakes, ponds, streams, rivers, wetlands, and groundwater.
   4. Ensure compliance with requirements of the United States Environmental Protection Agency (EPA), National Pollutant

Discharge Elimination System (NPDES), General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) and other applicable state and federal mandates.

Section 2. Definitions
For the purposes of this Bylaw, the following shall mean:

A. AGRICULTURAL USE: The normal maintenance or improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act, MGL Chapter 131, § 40, and its implementing regulations.

B. APPLICANT: Any person, individual, partnership, association, firm, company, corporation, trust, or authority, agency, department, or political subdivision of the Commonwealth of Massachusetts or the federal government to the extent permitted by law requesting a Stormwater Management Permit for proposed land disturbance activity.

C. BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps reduce the quantity or improve the quality of stormwater runoff.

D. CERTIFICATE OF COMPLETION: Document issued by the Planning Board, its employees, or authorized agents upon receipt of a final inspection report and acknowledgement that all conditions of the Stormwater Management Permit have been satisfactorily completed.

E. CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC): A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

F. DISTURBANCE OF LAND: Any action that causes a change in the position, location, or arrangement of soil, sand, rock, gravel or similar earth material including but not limited to clearing and grading.

G. ENFORCEMENT ORDER: A written order issued by the Planning Board or its designee to enforce the provisions of this Bylaw.

H. MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town.

I. NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT: A permit issued by the EPA or jointly with the Commonwealth of Massachusetts that authorizes the discharge of stormwater to waters of the Unites States.

J. NEW DEVELOPMENT: Any construction, land alteration, or addition of impervious surfaces on previously undeveloped sites resulting in a Disturbance of Land equal to or greater than 1 acre (or activities that are part of a larger common plan of development disturbing greater than 1 acre) that does not meet the definition of Redevelopment.

K. OWNER: A person with a legal or equitable interest in property.

L. PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth of Massachusetts or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

M. PLANNING BOARD: Town of Lincoln Planning Board, its employees, or authorized agents designated to enforce this Bylaw.

N. PROFESSIONAL ENGINEER (P.E.): A registered Professional Engineer within the Commonwealth of Massachusetts in good standing.

O. REDEVELOPMENT: Development, rehabilitation, expansion, demolition, or phased projects that disturb the ground surface or increase the impervious area on previously developed sites. Any construction, land alteration, or improvement of impervious surfaces resulting in a Disturbance of Land equal to or greater than 1 acre (or activities that are part of a larger common plan of redevelopment disturbing greater than 1 acre) that does not meet the definition of New Development.

P. STORMWATER: Stormwater runoff, snow melt runoff, and surface water runoff and drainage.

Q. STORMWATER MANAGEMENT PERMIT: The written approval granted by the Planning Board to undertake a construction activity pursuant to a Stormwater Management Permit Application. A valid Stormwater Management Permit must be signed by a majority of the Planning Board participating at a duly noticed public hearing, and such permit must be recorded at the Middlesex South Registry of Deeds, prior to the start of any work.

R. WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth of Massachusetts including without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, groundwaters, and vernal pools.

S. WETLAND RESOURCE AREAS: Areas specified in the Massachusetts Wetlands Protection Act Regulations, 310 CMR 10.00, as amended, or in the Town of Lincoln Bylaw XVIII Wetlands Protection Bylaw, as amended.

Section 3. Authority
This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the Regulations of the federal Clean Water Act found at 40 CFR 122.34.

Section 4. Administration
A. The Planning Board shall be the Permit Granting Authority (PGA) for this Bylaw. Any powers granted to or duties imposed upon the Planning Board may be delegated by the Planning Board to any Town employee, board, commission, committee or agent, hereby known as the "Reviewing Agent."

B. The Planning Board shall not have jurisdiction over stormwater issues within areas where the Conservation Commission has jurisdiction under the Wetlands Protection Act, the Town's Wetlands Protection Bylaw.

C. The Planning Board or its Reviewing Agent shall take any of the following actions as a result of an application for a Stormwater Management Permit as specifically defined within the Stormwater Management Rules and Regulations promulgated as a result of this Bylaw: Approval, Approval with Conditions, or Disapproval.

D. A decision of the Planning Board or its Reviewing Agent shall be final. Further relief of a decision by the Planning Board or its Reviewing Agent made under this Bylaw may be sought in a court of competent jurisdiction in accordance with MGL Chapter 249 §4.

Section 5. Amendments and Regulations

The Planning Board may adopt, and periodically amend, the Stormwater Management Rules and Regulations relating to the terms, conditions, definitions, enforcement, fees (including application, inspection, and/or consultant fees), procedures and administration of this Bylaw by majority vote of the Planning Board, after conducting an advertised public hearing to receive comments on any proposed revisions. The hearings shall be duly advertised in a paper of general circulation in the Town of Lincoln no less than fourteen (14) days prior to the date of the public hearing. Failure by the Planning Board to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Bylaw.

Section 6. Applicability and Exemptions

A. No person may undertake a construction activity, including clearing, grading, or excavation that results in a Disturbance of Land to an area equal to or greater than one (1) acre of land or will disturb less than one acre of land but is part of a larger common plan of development or sale that will ultimately disturb an area equal to or greater than one (1) acre of land within the Town without first obtaining a Stormwater Management Permit issued by the Planning Board.

B. Exemptions:

1. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act regulation 310 CMR 10.04, as amended;
2. Removal of native plants, invasive growth, or other vegetation by methods that do not disturb underlying soils or ground conditions;
3. Maintenance of existing landscaping, gardens, or lawn areas associated with a single-family dwelling;
4. The construction of fencing that will not substantially alter existing terrain or drainage patterns;
5. Normal maintenance and improvements of the Town's publicly owned roadways and associated drainage infrastructure;
6. Emergency repairs to any stormwater management system or feature that poses a threat to public health or safety, or as deemed necessary by a Town department or board;
7. Projects that are wholly subject to jurisdiction under the Wetlands Protection Act and demonstrate compliance with the Massachusetts Stormwater Management Handbook, the Town's Wetlands

Protection Bylaw and with the stormwater management performance standards of this bylaw as reflected in an Order of Conditions issued by the Conservation Commission; and

8. Incidental disturbance of ground cover related to project construction as a result of construction access, placement of erosion controls, vegetation clearing that does not disturb soils, or similar activity, does not count towards the one (1) acre of land disturbance under this bylaw.

Section 7. Enforcement

A. The Planning Board, or an authorized agent of the Planning Board, shall enforce this Bylaw, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

B. The Planning Board may issue a written order to enforce the provisions of this Bylaw, which may include requirements to:
   1. Cease and desist from construction or land disturbing activity until there is compliance with this Bylaw and the Stormwater Management Permit;
   2. Repair, maintain, or replace the stormwater management system or portions thereof in accordance with the operation and maintenance plan;
   3. Maintain, install, or perform additional erosion and sediment control measures;
   4. Perform monitoring, analyses, and reporting;
   5. Remediate adverse impact resulting directly or indirectly from malfunction of the stormwater management system or erosion and sediment control system;
   6. Cease and desist from unlawful discharges, practices, or operations; and/or,
   7. Remediate contamination in connection therewith.

C. If the Planning Board determines that abatement or remediation of adverse impacts is required, the Enforcement Order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town may, at its option, with the approval of a court of competent jurisdiction, undertake such work, and the property owner shall reimburse the Town's expense.

D. Within thirty (30) days after completing all measures necessary to abate the violation, the violator and the property owner shall be notified of the

costs incurred by the Town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Planning Board within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Planning Board affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in MGL Chapter 59, § 57, after the thirty-first day at which the costs first become due.

Section 8. Entry to Perform Duties Under this Bylaw
To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Planning Board or its agents may enter upon privately owned property for the purpose of performing their duties under this Bylaw and regulations and may make or cause to be made such examinations, surveys, or sampling as the Planning Board or agent deems reasonably necessary.

Section 9. Waivers and Provisions for Relief
A. Planning Board may waive strict compliance with any requirement of this Bylaw promulgated hereunder, where:

1. Such action is allowed by federal, state and local statutes and/or regulations,
2. It is in the public interest,
3. A public safety issue exists, or
4. It is consistent with the purpose and intent of this Bylaw.

B. Any applicant may submit a written request to be granted such a waiver. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of this Bylaw does not further the purposes or objectives of this Bylaw. The Planning Board may require documentation to be submitted and stamped by a qualified P.E. registered in Massachusetts or a Certified Professional in Erosion and Sediment Control (CPESC).

Section 10. Civil Relief
If a person violates the provisions of this Bylaw, permit, notices, or order issued thereunder, the Planning Board may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would

create further violations or compelling the person to perform abatement or remediation of the violation.

Section 11. Criminal Penalty

A. Any person who violates any provision of this Bylaw, order, or permit issued thereunder, shall be punished by a fine of not more than $300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

B. As an alternative to criminal prosecution or civil action, the Town may elect to utilize the non-criminal disposition procedure set forth in MGL Chapter 40, §21D, in which case the Board of Selectmen or an authorized agent of the Board of Selectmen shall be the enforcing person. The penalty for each violation shall be $300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

Section 12. Remedies Not Exclusive

The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state, or local law.

Section 13. Surety

The Planning Board may require the permittee to post, before the start of land disturbance or construction activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by Town Counsel, and be in an amount deemed sufficient by the Planning Board to ensure that the work will be completed in accordance with the permit. If the project is phased, the Planning Board may release part of the bond as each phase is completed in compliance with the Stormwater Management Permit but the bond may not be fully released until the Planning Board has received the final inspection report as required by the Stormwater Management Rules and Regulations and issued a Certificate of Completion.

Section 14. Severability

If any provision, paragraph, sentence, or clause of this Bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.

ARTICLE 28 Proposed by the Planning Board
Voted by 2/3 Majority, as amended from 30 to 7 day rental period in sections 3) of the motion and section 14.3.2(l).

Moved: That the Town vote to amend its Zoning By-Law by amending Section 14.3.2 Requirements for an Accessory Apartment by 1) deleting Section 14.3.2 (c) Age of Structure, 2) adding a cap on the number of accessory apartments equal to 5% of all residential units, and 3) requiring a minimum rental term of 30 days where the accessory apartment or principal dwelling is occupied as a rental unit, as follows:

Additions are in ***bold italics*** deletions are crossed out.

14.3 Accessory Apartments in an R-1 District.

14.3.1 Definitions
(a) Accessory Apartment: a distinct portion of a single-family dwelling, or a unit in an accessory structure on a single-family lot, having its own kitchen, sleeping, and bathroom facilities, and subordinate in size to the principal part of the dwelling or structure.

(b) Affordable Accessory Apartment: An Accessory Apartment that is affordable to low and moderate income households, as defined by the Massachusetts Department of Housing and Community Development ("DHCD"), and that meets DHCD requirements for accessory apartments under the Local Initiative Program ("LIP") and for inclusion in the Town's Subsidized Housing Inventory.

(c) Multiple Accessory Apartments: More than one accessory apartment per lot.

14.3.2 Requirements for an Accessory Apartment

The Board of Appeals may grant a Special Permit for an Accessory Apartment, provided that the ***existing number of accessary apartments (not including any Affordable Accessory Apartments as defined in Section 14.3.4 below) does not exceed 5% of the number of residential units as stated in the most recent Federal Census and the*** unit meets the following requirements:

(a) Floor Area: the Accessory Apartment shall not exceed 1200 square feet, and (for a unit included in a single-family dwelling) shall not exceed 35% of the floor area of the principal dwelling unit and Accessory Apartment combined.

(b) Lot Size: the lot on which the Accessory Apartment and principal dwelling unit are located shall contain at least 40,000 square feet.

~~(c) Age of Structure: The residential dwelling or the accessory structure in which the Accessory Apartment is to be located shall have been constructed at least ten (10) years prior to the date of application for the Special Permit. Any addition less than ten (10) years old shall be deemed to be part of the building(s), provided that the addition does not increase the floor area or volume of the original building(s) by more than 10% and does not alter the character of the building.~~

(~~d~~ ***c***) Occupancy: either the Accessory Apartment or the principal residence is occupied by the owner of the lot on which the Accessory Apartment is to be located, except for bona fide temporary absences. If the lot on which the Accessory Apartment is to be located is owned by the Town of Lincoln, the owner-occupancy requirement of this paragraph shall not be applicable as long as the lot and the structures thereon continue to be owned by the Town of Lincoln.

(~~e~~ ***d***)Sewage: Adequate provision shall be made for the disposal of sewage, waste and drainage generated by the occupancy of such Accessory Apartment in accordance with the requirements of the Board of Health, as certified by a written report from the Board of Health, submitted to the Board of Appeals before or at the public hearing.

(~~f~~ ***e***) Access and Parking: adequate provision has been made for ingress and egress to the Accessory Apartment from the outside of the structure, and for off street parking of motor vehicles in such a fashion as is consistent with the character of a single family residence.

(~~g~~ ***f***) Number of Units: There shall be no other apartment on the lot on which the apartment is to be located except as provided under Section 14.3.5, “Multiple Accessory Apartments”.

(~~h~~ ***g***)Appearance: The principal structure, after the creation of the Accessory Apartment, shall retain the appearance of a single-family structure. In general, any new external entrances shall be located on the side or rear of the building.

(~~i~~ ***h***) Effect on Adjacent Properties and the Neighborhood: the Board of Appeals shall find that the construction and/or occupancy of the Accessory Apartment will not be detrimental to the neighborhood in which the lot is located or injurious to persons or property.

(i) Where the accessory apartment or the principal dwelling is occupied as a rental unit, the minimum occupancy or rental term shall be 30 days.

14.3.3 Procedures

(a) The applicant shall consult with the Planning Board prior to the hearing and the Planning Board shall submit, in writing, prior to the hearing, its recommendation and report to the Board of Appeals. The report of the Planning Board shall include as a minimum:

(i) a determination of the area of the lot on which the apartment is located;

(ii) a general description of the neighborhood in which the lot lies and the effect of the proposed apartment on the neighborhood;

(iii) the Planning Board's recommendations as to the advisability of granting the Special Permit and as to any restrictions which should be imposed as a condition of such permit.

(b) The applicant shall obtain and submit to the Board of Appeals a written report of the Board of Health, certifying that the conditions of Section 14.3.2(e) have been met.

(c) The Board of Appeals shall hold a public hearing on the application, in accordance with the procedures specified in MGL Chapter 40A.

(d) The Board of Appeals shall give due consideration to the report of the Planning Board and, where its decision differs from the recommendation of the Planning Board, shall state the reasons therefor in writing.

ARTICLE 29 Proposed by the Historic District Commission

Voted: Unanimously

That the Town vote to add 126 Old Concord Road to the existing Town of Lincoln Historic District under Section 1.1 of Article XXV (Historic District) of the Town of Lincoln General By-Laws, the locations and boundaries of which proposed additions are shown on plans to be filed with Lincoln Town Clerk and the Massachusetts Historical Commission and to be recorded with the Middlesex South Registry of Deeds (Map/Parcel No. 140-25-0).

ARTICLE 30 Proposed by the Historic District Commission

Voted: Unanimously

That the Town vote to add 11 Moccasin Hill Road to the existing Town of Lincoln Historic District under Section 1.2 of Article XXV (Brown's Wood Historic District) of the Town of Lincoln General By-Laws, the locations and boundaries of which proposed additions are shown on plans to be filed with Lincoln Town Clerk and the Massachusetts Historical Commission and to be recorded with the Middlesex South Registry of Deeds (Map/Parcel No. 181-13-0).

ARTICLE 31 Proposed by the Historic District Commission
Voted: (Unanimously on the Consent Calendar)

That the Town vote to correct a clerical error pertaining to the Map/Parcel number of one of the properties that were added to the Brown's Wood Historic District (Article XXV of the Town's General Bylaws) pursuant to the March 23, 2019 vote of the Annual town Meeting, under Article 31, by deleting the reference to Map/Parcel number 181-13-0 and inserting in its place Map/Parcel number 181-40-0.

ARTICLE 32 Proposed by the Select Board
Voted: Majority

That the Town vote to accept the provisions of MGL Chapter 40, §22F to allow any municipal boards or officers empowered to issue a license, permit, certificate, or to render a service, or perform work to fix reasonable fees or charges therefor.

ARTICLE 33 Proposed by the Select Board
Voted: Unanimously

That the Town vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact special legislation authorizing the Town to provide a local Property Tax Circuit Breaker program to homeowners who meet certain income and asset tests, and who have resided in Lincoln for at least five years, provided, however that the program would be 1) implemented by a vote of Town Meeting subsequent to approval by the General Court, and 2) subject to a Town meeting vote to renew every three years; and, further provided, that the General Court may make editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court that are within the scope

of the general purpose objectives of this petition; as follows:

HOME RULE PETITION – TOWN OF LINCOLN MEANS TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as *follows:*

a. As used in this section, the following words shall have the following
meanings:

"town", shall be the Town of Lincoln, Massachusetts, Middlesex County.

Parcel", a unit of real property as defined by the assessors of the town under the deed for the property, including a condominium unit.

"Income", taxpayer's total income for the purposes of the circuit breaker income tax credit, as defined in paragraph (1) of subsection (k) of section 6 of chapter 62.

b. With respect to each qualifying parcel of real property classified as Class one, residential in the town there shall be an exemption from the property tax equal to the total amount of tax that would otherwise be assessed without this exemption less the sum of: (i) 10 per cent of income, or such other percentage of income as determined under subsection (d); and (ii) the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 the applicant was eligible to receive in the year prior to the application being filed. In no event shall property taxes be reduced by more than 50 per cent by this exemption.

c. The board of assessors may deny an application for an exemption pursuant to this section if they find the applicant has excessive assets that place them outside of the intended recipients of the senior exemption created by this section. Real property shall qualify for the exemption under subsection (b) if all of the following criteria are met:

1. the real property is owned and occupied by a person whose prior year's income did not exceed the income limit established in clause (i) of paragraph (3) of subsection (k) of section 6 of chapter 62 and adjusted pursuant to paragraph (4) of subsection (k) of section 6 of chapter 62 for the prior year, whichever such income limit applies to the individual's filing status;

2. the real property is owned and occupied by a single applicant age 65 or older at the close of the previous year or jointly by persons either of whom is age 65 or above at the close of the previous year and if the joint applicant is 60 years of age, or older;

3. the real property is owned and occupied by the applicant or joint applicants as their domicile;

4. the applicant or at least 1 of the joint applicants has been domiciled in the town of Lincoln for at least 5 consecutive years before filing an application for the exemption;

5. the maximum assessed value of the domicile does not exceed the average value, plus 10%, of all single-family dwelling units in the Town of Lincoln

6. the board of assessors has approved the application.

d. The exemption under subsection (b) shall be in addition to any other exemption allowable under the General Laws; provided, however that there shall be a dollar cap on all the exemptions granted pursuant to this section equal to .5 per cent of the fiscal year's total property tax levy for the town, including the levy for any regional high school If not included in the town's tax levy at some subsequent date with the total exemption amount granted by this section allocated proportionally within the tax levy on all residential taxpayers. After the first year of such exemption, the total cap on the exemptions granted pursuant to this section shall be set annually by the board of selectmen, within a range of 0.5 to 1.0 per cent of the residential property tax levy for the town including the levy for any regional high school. In the event that benefits to the applicants may be limited because the percentage established annually by the selectmen would otherwise be exceeded, the benefits shall be allocated by raising the income percentage as required in subsection (b) as necessary to not

exceed the cap. In the event the cap exceeds the need for the exemption, the total cap on the exemptions granted by this section shall be reduced to meet the need.

e. A person who seeks to qualify for the exemption under subsection (b) shall, before the deadline established by the board of assessors, file an application, on a form to be adopted by the board of assessors, with the supporting documentation of the applicant's income and assets as described in the application. The application shall be filed each year for which the applicant seeks the exemption.

f. No exemption shall be granted under this section until the department of revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy.

g. The exemption under this section shall expire every three years after its acceptance or re-acceptance; provided, however, that the town may re-accept this section for additional 3-year intervals by a vote of Town Meeting.

ARTICLE 34 Proposed by the Lincoln School Committee
Voted: Unanimously

That Town vote to authorize the Board of Selectmen to enter into a payment in lieu of taxes ('PILOT') agreement, or Tax Agreement, pursuant to M.G.L. Chapter 59, section 5 or section 38H(b), and Chapter 164, Section 1, and/or any other enabling authority, with Solar Star Lincoln School, LLC for personal and/or real property taxes associated with the solar photovoltaic facility to be located at the Ballfield Road Campus, 1-8 Ballfield Road, which is shown on Lincoln Assessors' Map 143 as parcel 143_15_0, for a term of up to 25 years, on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town, and to take any and all actions as may be necessary or convenient to accomplish the purpose of this article.

ARTICLE 35 Proposed by the Minuteman Regional High School Committee
Voted: Unanimously

That the Town vote to authorize the Board of Selectmen to enter into a payment in lieu of taxes ('PILOT') agreement, or Tax Agreement, pursuant to M.G.L. Chapter 59, section 5 or section 38H(b), and Chapter 164, Section 1, and/or any other enabling authority, with Solect Energy for personal and/or real property taxes associated with the solar photovoltaic facility to be located at the Minuteman Regional High School Campus, with a principal address of 758 Marrett Road, for

a term of up to 25 years, on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town, and to take any and all actions as may be necessary or convenient to accomplish the purpose of this article, or take any other action relative thereto.

ARTICLE 36 Proposed by Citizens' Petition
Voted: Majority

That the Town vote to adopt a citizen-sponsored resolution in support of:

1. The continuing participation of the United States in the Paris Climate Accord; and
2. The enactment by the state legislature and implementation by the executive branch of these statewide climate-related policies:
    a. Promote environmental justice, by including those most impacted by climate change and fossil fuel pollution as participants in crafting new, equitable policies;
    b. Accelerate the growth of clean energy, to achieve 100% renewable electricity by 2035 and 100% renewable energy for heating and transportation by 2045; and
    c. Use mechanisms such as equitable carbon pricing or the transportation climate initiative to speed the transition away from fossil fuels and to invest in our future.
3. Conveying such vote to our elected officials at the federal and state level; and
4. Directing Town departments, boards, and committees to collaborate on and otherwise take expeditious action to adopt and implement appropriate measures to reduce the carbon footprint in Lincoln to the extent reasonably possible, following Town Meeting approval if necessary and desirable.

ARTICLE 37 Proposed by Citizens' Petition
Voted: Majority

That the Town vote to amend its General By-Laws by adopting a by-law, entitled "Polystyrene Reduction Bylaw"

Section I. Findings and Purpose

Styrene, a component of polystyrene, was classified in 2018 by the World Health Organization's International Agency for Research on Cancer (IARC) as Group 2A 'probable carcinogen'. Multiple peer-reviewed scientific studies have found that residual styrene from manufacturing can be leached from polystyrene items

during reasonable, common uses – especially contact with hot, fat- containing, or acidic food or drinks – in levels that sometimes exceed present World Health Organization and/or US Environmental Protection Agency standards for styrene in drinking water.

Furthermore, polystyrene, and especially polystyrene foam, readily enters the environment, both land and sea, harming wildlife who mistake it for food, ingest it, and die. Especially in the marine environment, polystyrene persists for hundreds of years and often fragments into microplastics, absorbs, and concentrates environmental toxins, and can enter the food chain when consumed by fish, shellfish, and other organisms, risking both ecosystem health and potentially contaminating the human food supply. Polystyrene is made from fossil fuels, which are non-renewable resources that contribute to greenhouse gas emissions and anthropogenic climate change.

Polystyrene is not biodegradable nor compostable nor able to be economically recycled by our Town.

Less toxic, more durable, reusable, recyclable, biodegradable, and/or compostable alternatives are readily available for many food service and other applications, and are affordable and effective ways to reduce negative health and environmental impacts from the use of polystyrene items.

Therefore, the purpose of this Bylaw is to protect the health of Town residents and to protect the Town's unique beauty and irreplaceable natural resources by reducing the use and distribution of disposable food service ware made from polystyrene and other items made from unencapsulated foam polystyrene in the Town of Lincoln.

Section II. Definitions

The following words shall have the following meanings for purpose of this Bylaw:

"Disposable Food Service Ware" shall mean single-use or disposable products for heating, storing, packaging, serving, consuming, or transporting prepared or ready-to-consume food or beverages including, but not limited to, bowls, plates, trays, cartons, cups, lids, hinged or lidded containers, spoons, forks and knives. This includes any containers used by food establishments to heat, cook, or store food or beverages prior to serving, regardless of whether such containers are used to serve such food or beverages. Disposable Food Service Ware also includes any such implements sold by Retail Establishments to consumers for personal use.

"Foam Polystyrene" shall mean polystyrene in the form of a foam or expanded

material, processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blow molding (extruded foam polystyrene).

“Food Establishment” shall mean any operation that serves, vends or otherwise provides food or other products to third-parties for consumption and/or use on or off the premises, whether or not a fee is charged, but not including the service of food within a home or other private setting. Any facility requiring a food permit in accordance with the Massachusetts State Food Code, 105 CMR 590.000, et seq. and/or regulations of the Board of Health shall be considered a “food establishment” for purposes of this bylaw.

“Health Agent” shall mean the Health Agent for the Lincoln Board of Health or his/her designee.

“Packing Material” shall mean material used to hold, cushion, or protect items packed in a container for shipping transport or storage.

“Prepared Food” shall mean food or beverages, which are serviced, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed, or otherwise prepared (collectively “prepared”) for individual customers or consumers. Prepared Food does not include raw eggs or raw, butchered meats, fish, seafood, and/or poultry.

“Polystyrene” shall mean a synthetic polymer produced by polymerization of styrene monomer. Polystyrene includes both “Foam Polystyrene” and “Solid Polystyrene” as defined in this Bylaw. The International Resin Identification Code assigned to polystyrene materials is “6”. Polystyrene items may be identified by a "6" or "PS," either alone or in combination with other letters. The regulations and prohibitions relating to polystyrene in this bylaw are intended to apply regardless of the presence or absence of an International Resin Identification Code or other identifying marks on the item.

“Retail Establishment” shall mean a store or premises engaged in the retail business of selling or providing merchandise, goods, groceries, prepared take-out food and beverages for consumption off-premises or the serving of an item directly to customers at such store or premises, including, but not limited to, grocery stores, department stores, pharmacies, convenience stores, restaurants, coffee shops and seasonal and temporary businesses, including farmers markets and public markets; provided, however, that a “retail establishment” shall also include a food truck or other motor vehicle, mobile canteen, trailer, market pushcart or moveable roadside stand used by a person from which to engage in such business directly with customers and business establishments without a storefront, including, but not limited to, a business

delivering prepared foods or other food items, web-based or catalog business or delivery services used by a retail establishment; provided further, that a “retail establishment” shall include a non-profit organization, charity or religious institution that has a retail establishment and holds itself out to the public as engaging in retail activities that are characteristic of similar type commercial retail businesses, whether or not for profit when engaging in such activity.

“Solid Polystyrene” shall mean polystyrene, including clear (oriented) polystyrene, produced in a rigid form with minimal incorporation of air or other gas. Solid polystyrene is also referred to as ‘rigid polystyrene’.

Section III. Regulated Conduct

A. After February 1, 2022, no Food Establishment in the Town of Lincoln may use, sell, offer for sale, or otherwise distribute disposable food service ware made from foam polystyrene or solid polystyrene.

B. After February 1, 2022, no Retail Establishment in the Town of Lincoln may sell, offer for sale, or otherwise distribute:

1. disposable food service ware made from foam polystyrene or solid polystyrene.

2. meat trays, fish trays, seafood trays, vegetable trays, or egg cartons made in whole or in any part with foam polystyrene or solid polystyrene.

3. packing materials, including packing peanuts and shipping boxes made in whole or in any part with foam polystyrene that is not wholly encapsulated within a more durable material.

4. coolers, ice chests, or similar containers; pool or beach toys; and dock floats, mooring buoys, or anchor or navigation markers, which are made in whole or in any part with foam polystyrene that is not wholly encapsulated within a more durable material.

C. For purposes of Section 3(b)(3), ‘distributing packing material’ does not include:

1. Re-using packing materials for shipping, transport, or storage within the same distribution system, where the packing materials are not sent to a customer or end user.

2. Receiving shipments within the Town of Lincoln that include polystyrene foam used as a packing material, provided that the goods were not packaged or repackaged within Lincoln.

Section IV. Exemption

A. Nothing in this Bylaw shall prohibit individuals from using disposable food service ware or other items made of polystyrene purchased outside the Town of Lincoln for personal use.

B. Prepared food packaged outside the Town of Lincoln is exempt from the provisions of this Bylaw, provided that it is sold or otherwise provided to the consumer in the same disposable food service ware in which it was originally packaged, and that the prepared food has not been altered or repackaged.

C. The Board of Health or health agent may exempt a food establishment or retail establishment from any provision of this Bylaw for a period of up to six months upon written application by the owner or operator of that establishment. No exemption will be granted unless the Board of Health or health agent finds that (1) strict enforcement of the provision for which the exemption is sought would cause undue hardship; or (2) the food establishment or retail establishment requires additional time in order to draw down an existing inventory of a specific item regulated by this Bylaw. For purposes of this Bylaw, “undue hardship” shall mean a situation unique to a food establishment or retail establishment in which there are no reasonable alternatives to the use of materials prohibited by this Bylaw, and that compliance with this Bylaw would create significant economic hardship for the Establishment.

Section V. Enforcement

Health Agents shall have the authority to enforce this Bylaw. This Bylaw may be enforced through any lawful means in law or in equity, including but not limited to, noncriminal disposition pursuant to G.L. c. 40 § 21D and Article VI of the General Bylaws. The Town may enforce this Bylaw or enjoin violations thereof through any lawful process or combination of processes, and the election of one remedy by the Town shall not preclude enforcement through any other lawful means.

Violations of this Bylaw are punishable by a fine of up to $300 per violation. Each successive day of noncompliance will count as a separate violation.

If non-criminal disposition is elected, then any Food or Retail Establishment that violates any provision of this Bylaw shall be subject to the following penalties:

First Offense: written warning

Second Offense: $50 penalty

Third and each subsequent offense: $200 penalty

Section VI. Regulations

The Board of Health may adopt and amend rules and regulations to effectuate the purposes of this Bylaw.

Section VII. Interaction with Other Laws

In the case of a conflict between the requirements of this Bylaw and any other federal, state or local law concerning the materials regulated herein, the more stringent requirements shall apply.

Section VIII. Severability

If any provision of this Bylaw is declared invalid or unenforceable the other provisions shall not be affected thereby;

And further, to authorize the Town Clerk to assign such numbering as is appropriate to said bylaw in conformance with the existing codification of the Town's Bylaws.

ARTICLE 38 Proposed by Citizens' Petition

Voted: Majority, following a point of order calling for a registered Lincoln voter to move the motion

That the Town vote to authorize the Select Board to petition the General Court to adopt legislation, as set forth below, to implement a minimum charge of $0.10 for all new checkout bags distributed in the Town of Lincoln, which legislation would have the underlying purposes of 1) incentivizing consumers to reuse checkout bags, the most environmentally sustainable and economical option, 2) allowing consumers to have the choice of not paying for unwanted or unneeded new checkout bags, 3) allowing collected money to be retained by the retailer so as to help businesses defray the costs of switching to more

environmentally sustainable checkout bag options, and 4) reducing the generation of waste and associated costs of disposal and recycling that must be borne by the Town and its residents; provided, however, that the General Court may make clerical and editorial changes of form only to said bill, unless the Select Board approves amendments to the bill prior to enactment by the General Court; and provided further that the Select Board shall be authorized to approve any such amendments which shall be within the scope of the general public purposes of this petition; as follows.

AN ACT AUTHORIZING THE TOWN OF LINCOLN TO ESTABLISH A FEE FOR CHECKOUT BAGS

SECTION 1. The following words, unless the context clearly requires otherwise, shall have the following meanings:

"Checkout Bag" shall mean a bag provided by a retail establishment to a customer at the point of sale. Checkout bags shall not include: (i) bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store; (ii) a paper bag provided by a pharmacy to a customer purchasing a prescription medication; (iii) a non-handled bag used to protect items from damaging or contaminating other purchased items; or (iv)a non-handled bag that is designed to be placed over articles of clothing
on a hanger.

"Retail Establishment" shall mean any business facility that sells goods directly to the consumer whether for or not for profit, including but not limited to, retail stores, restaurants, pharmacies, convenience and grocery stores, liquor stores, and seasonal and temporary businesses.

SECTION 2. (a) Notwithstanding any general or special law to the contrary, any retail establishment which makes available checkout bags in the Town of Lincoln shall charge for each such bag equal to or greater than $0.10 per checkout bag, as established by regulations to be duly promulgated by the Lincoln Board of Health.
(b) All monies collected pursuant to this section shall be retained by the retail establishment.
(c) Any charge for a checkout bag shall be separately stated on a receipt provided to the customer at the time of sale and shall be identified as the "checkout bag charge" thereon.

SECTION 3. (a) The Health Agent for the Lincoln Board of Health or his/her designee shall have authority to enforce this law and any regulations promulgated thereunder. This law may be enforced through any lawful means in law or in equity, including but not limited to, noncriminal disposition pursuant to G.L. c. 40 § 21D and Article VI of the Town of Lincoln General Bylaws.

(b) The Lincoln Board of Health may adopt and amend rules and regulations to effectuate the purposes of this law.

SECTION 4. If any provision of this law is declared to be invalid or unenforceable, the other provisions shall be severable and shall not be affected thereby.

SECTION 5. This act shall take effect three months after its passage.

ARTICLE 39 Proposed by Citizens' Petition
Voted: Majority

That the Town vote to amend its General By-Laws by adopting a by-law, entitled "The Prohibition of Disposable Plastics," as follows:

Section I. Findings and Purpose

WHEREAS, the Town has a duty to protect the natural environment and the health of its citizens; and

WHEREAS, single use plastics are made from fossil fuels, a non-renewable resource; and

WHEREAS, most single use plastics are not biodegradable nor compostable and not able to be recycled in our town; and enters our environment, both land and sea, harming wildlife who mistake it for food, ingest it and die; and

WHEREAS, because most single use plastics are neither biodegradable nor compostable and not able to be recycled in our town, and break down into microplastics which enter the food chain when consumed by fish and shellfish; and

WHEREAS, affordable and effective ways to reduce the negative environmental impacts of single use plastics products through the use of reusable, recyclable, biodegradable and/or compostable materials are available for food service application; and

WHEREAS, ten other cities and towns in Massachusetts (as of October 2019), have banned single use beverage straws including Brookline, and Chelmsford, straws and stirrers in Lexington;

THEREFORE, the purpose of this Bylaw is to protect the Town's unique beauty and irreplaceable natural resources by reducing the use and distribution of disposable plastic straws, stirrers, and splash sticks in the Town of Lincoln, and to promote the use of reusable and non-plastic alternatives.

Section II. Definitions

The following words shall, unless the context clearly requires otherwise, have the following meanings:

"Disability" shall mean a physical, intellectual, or sensory impairment that substantially limits one or more major life activities.

"Disposable plastic straw, stirrer, or splash stick" shall mean a drinking straw, stirrer, or splash stick made predominantly from synthetic polymers and that is not a reusable or BPI certifiably compostable straw, stirrer, or splash stick. A disposable plastic straw, stirrer, or splash stick shall also include items made in whole or in part from synthetic polymers.

"Food Establishment" shall mean an operation that, with or without charge, stores, prepares, packages, serves, vends, or otherwise provides food or beverage for human consumption, as further defined by 105 CMR 590.001(C), the Massachusetts State Food Code, or any other local Board of Health rules or regulations. Food establishment shall include school cafeterias. This definition shall not apply to individual persons preparing and serving food for personal use.

"Health Agent" shall mean the Health Agent for the Lincoln Board of Health or his/her designee.

"Medical Condition" shall mean any illness, disease, disorder or injury that requires medical treatment.

"Reusable straw, stirrer, or splash stick" shall mean a drinking straw, stirrer, or splash stick that is manufactured from durable materials, and is designed to be adequately and repeatedly cleaned and sanitized for reuse. Certifiable (BPI) Compostable straws, bamboo, and paper straws, given they are not made of plastic are acceptable substitutes given they are truly compostable.

"Retail Establishment" shall mean a store or premises engaged in the retail business of selling or providing merchandise, goods, groceries, prepared take-out food and beverages for consumption off-premises or the serving of an item, directly to customers at such store or premises, including, but not limited to, grocery stores, department stores, pharmacies, convenience stores, restaurants, coffee shops and seasonal and temporary businesses, including farmers markets and public markets; provided, however, that a "retail establishment" shall also include a food truck or other motor vehicle, mobile canteen, trailer, market pushcart or moveable roadside stand used by a person from which to engage in such business directly with customers and business establishments without a storefront, including, but not limited to, a business delivering prepared foods or other food items, web-based or catalog business or delivery services used by a retail establishment; provided further, that a "retail establishment" shall include a non-profit organization, charity or religious institution that has a retail establishment and holds itself out to the public as engaging in retail activities that are characteristic of similar type retail businesses, whether or not for profit when engaging in such activity.

Section III. Regulated Conduct

- No food establishment in the Town of Lincoln may provide a disposable plastic straw, stirrer, or splash stick to a customer after February 1, 2022.

- No food establishment in the Town of Lincoln may provide a straw, stirrer, or splash stick that is not a reusable certifiably compostable straw, stirrer, or splash stick to a customer, except upon that customer's specific request for such items or if the item is selected by a customer from a self-service dispenser.

- Retail establishments are prohibited from selling or distributing disposable plastic straws, stirrers, or splash sticks to customers unless equivalent non-plastic or reusable items are available for sale and are clearly labeled such that any customer can distinguish easily the non-plastic or reusable items.

Section IV. Exemptions

- Nothing in this bylaw shall prohibit individuals from bringing and using their own straws, stirrers and splash sticks of any type for personal use in a food establishment.

- Food establishments may provide a disposable plastic straw, stirrer, or splash stick, upon request, to a person in need due to a disability or medical condition.

- The Board of Health or health agent may exempt a food establishment from the requirements of this bylaw for a period of up to six months upon a finding by the Board of Health Director that a food establishment or retail establishment requires additional time in order to draw down an existing inventory of a specific item regulated by this bylaw.

Section V. Enforcement

Health Agents shall have the authority to enforce this bylaw. This bylaw may be enforced through any lawful means in law or in equity, including but not limited to, noncriminal disposition pursuant to G.L. c. 40 § 21D and Article VI of the General Bylaws.

Violations of this bylaw are punishable by a fine of up to $300 per violation. Each successive day of non-compliance will count as a separate violation.

If non-criminal disposition is elected, then any Retail Establishment that violates any provision of this bylaw shall be subject to the following penalties:

First Offense: written warning

Second Offense: $50 penalty

Third and subsequent offenses: $200 penalty

Section VI. Regulations

The Board of Health may adopt and amend rules and regulations to effectuate the purposes of this bylaw.

Section VII. Severability

If any provision of this bylaw is declared invalid or unenforceable the other provisions shall not be affected thereby.

ARTICLE 40 Proposed by Citizens' Petition
Voted: Majority

That the Town vote to hear reports from the Board of Selectmen, Finance Committee and Capital Planning Committee on the status of the Community Center project.

The Moderator thanked the attendees for their participation and a motion to dissolve the Meeting passed by acclimation at 1:07pm.

Respectfully submitted,
Valerie Fox, Town Clerk

Annual Town Election
March 29, 2021

In accordance the Warrant for the Annual Town Meeting, the polls were declared open at 7:30 a.m. by Town Clerk, Valerie Fox, assisted by Deputy Town Clerk, Jared H. LaLiberté. Deputy Wardens, Sarah Chester, Connie Lewis, Janet Ganson, Irene Weigel, Bernadette Quirke, and Jonathan Rapaport assisted Ms. Fox throughout the day. The polls were declared closed at 8:00 p.m. and the results were as follows:

ANNUAL LOCAL ELECTION 29-Mar-21 OFFICIAL			
	Total		
Total Registered Voters	4830		
Voter Turnout	457		
Percent Turnout	9.46%		
Offices & Candidates	Prec. 1	Prec. 2	Total
BOARD OF SELECTMEN			
JENNIFER LANE REASER GLASS	268	162	430
WRITE-IN	1	1	2
BLANK	18	7	25
BOARD OF ASSESSORS			
EDWARD H. MORGAN	263	153	416
WRITE-IN	1	0	1
BLANK	23	17	40
BOARD OF HEALTH			
PATRICIA E. MILLER	259	158	417
WRITE-IN	1	0	1
BLANK	27	12	39
CEMETERY COMMISSIONER			
DOUGLAS B. HARDING	259	156	415
WRITE-IN	1	1	2
BLANK	27	13	40
COMMISSIONER OF TRUST FUNDS			
Donald Collins	19	9	28
WRITE-IN	5	6	11
BLANK	263	155	418
HOUSING COMMISSION			
EVAN KARMEL GORMAN	251	149	400
WRITE-IN	3	0	3
BLANK	33	21	54

LS REGIONAL SCHOOL DISTRICT COMMITTEE				SUDBURY	TOTAL
HEATHER-JEANNE COWAP SALEMME	259	155	414	1169	1583
MARY D. WARZYNSKI	192	114	306	1602	1908
WRITE-IN	1	0	1	13	14
BLANK	122	71	193	1662	1855
PARKS and RECREATION COMMITTEE					
BRIANNA MARISA DOO	183	120	303		
EVAN KARMEL GORMAN	51	36	87		
WRITE-IN	1	0	1		
BLANK	52	14	66		
PLANNING BOARD					
GERALD A. TAYLOR	253	153	406		
WRITE-IN	1	2	3		
BLANK	33	15	48		
SCHOOL COMMITTEE					
SUSAN HANDS TAYLOR	245	150	395		
JOHN A. MACLACHLAN	227	135	362		
WRITE-IN	1	0	1		
BLANK	101	55	156		
TRUSTEES OF BEMIS					
MIRIAM L. BORDEN	255	155	410		
WRITE-IN	1	0	1		
BLANK	31	15	46		
WATER COMISSIONER					
JAMES M. HUTCHINSON	262	157	419		
WRITE-IN	0	0	0		
BLANK	25	13	38		

Lincoln

Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2021
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	18,125,270.08	15,096,754.61	34,686,537.11	1,659,782.37		17,901,161.36		87,469,505.53
Investments								0.00
Receivables:								
Personal property taxes	9,060.05							9,060.05
Real estate taxes	456,054.30	10,094.96						466,149.26
Allowance for abatements and	(325,383.76)							(325,383.76)
Tax liens	50,878.36	669.69						51,548.05
Deferred taxes	291,754.94							291,754.94
Motor vehicle excise	272,190.41							272,190.41
Other excises								0.00
User fees				96,963.12				96,963.12
Utility liens added to taxes								0.00
Departmental	5,043.59	106,759.91						111,803.50
Special assessments								0.00
Due from other governments		1,802,670.52						1,802,670.52
Other receivables								0.00
Foreclosures/Possessions	56,150.31							56,150.31
Prepaids								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation				7,539,484.69				7,539,484.69
Amounts to be provided - payment of bonds							78,565,000.00	78,565,000.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	18,941,018.28	17,016,949.69	34,686,537.11	9,296,230.18	0.00	17,901,161.36	78,565,000.00	176,406,896.62

LIABILITIES AND FUND EQUITY									
Liabilities:									
Warrants payable	479,625.52	122,260.39		21,397.88		4,785.96		628,069.75
Accounts payable								0.00
Accrued payroll	763,601.20	663,313.03		15,843.55		1,443.19		1,444,200.97
Withholdings	454,544.98							454,544.98
Accrued claims payable								0.00
Due to/from other funds	(854.59)							(854.59)
Due to other governments								0.00
Other liabilities		72.95				0.00		72.95
Deferred revenue:								
Real and personal pr	15,507.08							15,507.08
Tax liens	50,878.36	669.69						51,548.05
Deferred taxes	291,754.94	10,094.96						301,849.90
Foreclosures/Posses	56,150.31							56,150.31
Motor vehicle excise	272,191.41							272,191.41
User fees				96,963.12				96,963.12
Utility liens added to taxes								0.00
Departmental	5,043.59	106,759.91						111,803.50
Special assessments								0.00
Due from other governments		1,802,670.52						1,802,670.52
Other receivables	5,846.72	24,153.54						30,000.26
Prepaid taxes/fees								0.00
Tailings	20,910.42							20,910.42
IBNR								0.00
Agency Funds						184,072.37		184,072.37
Bonds payable				2,515,000.00			78,565,000.00	81,080,000.00
Vacation and sick leave liability								0.00
Total Liabilities	2,415,199.94	2,729,994.99	0.00	2,649,204.55	0.00	190,301.52	78,565,000.00	86,549,701.00
Fund Equity:								
Reserved for encumbrances	1,761,861.09	726,968.14	14,533,745.89	51,219.13		4,800.00		17,078,594.25
Reserved for continuing appro	462,304.20			4,322.03				466,626.23
Reserved for expenditures	5,883,813.00			127,600.00				6,011,413.00
Reserved for Endowments						1,230,980.70		1,230,980.70
Reserved for debt service			70.00					70.00
Undesignated fund balance	8,417,840.05	13,559,986.56	20,152,721.22			16,475,079.14		58,605,626.97
Unreserved retained earnings				1,439,399.78				1,439,399.78
Investment in capital assets				5,024,484.69				5,024,484.69
Total Fund Equity	16,525,818.34	14,286,954.70	34,686,537.11	6,647,025.63	0.00	17,710,859.84	0.00	89,857,195.62
Total Liabilities and	18,941,018.28	17,016,949.69	34,686,537.11	9,296,230.18	0.00	17,901,161.36	78,565,000.00	176,406,896.62

COLLECTOR'S REPORT
Krystal Elder, Collector
Cash Balances as of June 30, 2021

Description	Balance 6/30/2020	Commitments / New Charges	Abatements / Credits	Payments Received	Balance 6/30/2021
REAL ESTATE TAXES					
Tax Title Accounts	71,614.60			20,736.24	50,878.36
Taxes in Deferral	238,164.67	54,766.97		1,176.70	291,754.94
2013 Real Estate	39.84				39.84
2014 Real Estate	(0.01)				(0.01)
2015 Real Estate	-				-
2016 Real Estate	70.09				70.09
2017 Real Estate	(1.55)				(1.55)
2018 Real Estate	8.18			5.46	2.72
2019 Real Estate	54,037.88			32,765.34	21,272.54
2020 Real Estate	629,603.90			568,887.84	60,716.06
2021 Real Estate	-	33,899,336.57	163,464.19	33,377,610.71	358,261.67
Real Estate Possession	31,150.00				31,150.00
TOTAL REAL ESTATE	**$ 1,024,687.60**	**$ 33,954,103.54**	**$ 163,464.19**	**$ 34,001,182.29**	**$ 814,144.66**
PERSONAL PROPERTY TAXES					
2008 Personal Property	179.75			25.53	154.22
2009 Personal Property	23.81			6.35	17.46
2011 Personal Property	3.64				3.64
2012 Personal Property	606.40				606.40
2013 Personal Property	658.39				658.39
2014 Personal Property	-				-
2015 Personal Property	(1.97)				(1.97)
2016 Personal Property	543.30				543.30
2017 Personal Property	1,159.17				1,159.17
2018 Personal Property	1,153.20				1,153.20
2019 Personal Property	1,484.08				1,484.08
2020 Personal Property	1,644.99			17.83	1,627.16
2021 Personal Property	-	812,067.04		810,412.04	1,655.00
TOTAL PERSONAL PROPERTY	**$ 7,454.76**	**$ 812,067.04**	**$ -**	**$ 810,461.75**	**$ 9,060.05**
MOTOR VEHICLE AND TRAILER EXCISE					
2008 Excise	3,891.57				3,891.57
2009 Excise	4,003.56				4,003.56
2010 Excise	4,157.71				4,157.71
2011 Excise	4,431.27				4,431.27
2012 Excise	6,053.45			453.54	5,599.91
2013 Excise	5,168.31			517.50	4,650.81
2014 Excise	5,728.23				5,728.23
2015 Excise	4,071.59		88.75	100.83	3,882.01
2016 Excise	6,933.70		400.00	285.32	6,248.38
2017 Excise	6,978.50			343.97	6,634.53
2018 Excise	14,464.14		900.00	2,530.42	11,033.72
2019 Excise	25,733.03		2,073.53	11,143.45	12,516.05
2020 Excise	129,385.88	134,016.74	36,522.26	195,048.29	31,832.07
2021 Excise	-	1,067,905.02	41,270.41	853,054.02	167,580.59
TOTAL EXCISE	**$ 221,000.94**	**$ 1,201,921.76**	**$ 81,254.95**	**$ 1,069,477.34**	**$ 272,190.41**

Description	Balance 6/30/2020	Commitments / New Charges	Abatements / Credits	Payments Received	Balance 6/30/2021
WATER USAGE CHARGES					
Total Water Commitments	69,242.59	2,282,839.15	89,634.24	2,173,837.83	88,609.67
Water Liens Added to Tax	192.71	22,487.56	4,309.15	17,109.72	1,261.40
Water Liens Added to Tax Title	328.27				328.27
TOTAL WATER	**$ 69,763.57**	**$ 2,305,326.71**	**$ 93,943.39**	**$ 2,190,947.55**	**$ 90,199.34**
COMMUNITY PRESERVATION ACT					
2013 CPA	-				-
2014 CPA	-				-
2015 CPA	-				-
2016 CPA	-				-
2017 CPA	(0.64)				(0.64)
2018 CPA	(0.44)				(0.44)
2019 CPA	1,423.62			1,602.39	(178.77)
2020 CPA	(9,343.55)			(10,967.24)	1,623.69
2021 CPA	-	922,283.82	3,715.39	909,917.31	8,651.12
Tax Title CPA	1,005.88			336.19	669.69
TOTAL CPA	**$ (6,915.13)**	**$ 922,283.82**	**$ 3,715.39**	**$ 900,888.65**	**$ 10,764.65**
GRAND TOTALS:	**$ 1,315,991.74**	**$ 39,195,702.87**	**$ 342,377.92**	**$38,972,957.58**	**$ 1,196,359.11**

MISC. OTHER COLLECTIONS	**Receipts**
Interest on R.E. Taxes	$ 80,472.33
Interest on P.P. Taxes	1,562.50
Interest on Mot. Veh. Excise	13,401.67
Interest on CPA Surcharge	1,908.65
Late Charge on Water	4,530.00
Interest on Water	10,677.59
Demand & Warrant Fees	11,520.00
License Marking Fees	1,660.00
Municipal Lien Cert. Fees	5,875.00
TOTAL	**$ 131,607.74**

FINANCE

TREASURER'S REPORT

KRYSTAL ELDER, TOWN TREASURER

CASH BALANCES AS OF JUNE 30, 2021

General Town Funds		Cash on Deposit
Bartholomew	Money Market	13,274,950.24
Century	Conservation	100,337.97
Century	Money Market	1,000,011.30
Citizens Bank	Agency	70,698.27
Citizens Bank	Cultural Council	6,528.55
Citizens Bank	Depository	3,044,464.43
Citizens Bank	Escrow	82,779.27
Citizens Bank	Hanscom	5,969,914.06
Citizens Bank	Justice Drug	157.78
Citizens Bank	Payroll	728.23
Citizens Bank	Recreation	269,952.10
Citizens Bank	State Drug	1,033.87
Citizens Bank	Vendor	(965.55)
Eastern Bank	Depository	2,157,909.66
Eastern Bank	Payroll	-
Eastern Bank	Vendor	911.20
Enterprise Bank	Depository	10.86
Enterprise Bank	School Project	3,954,616.80
Harbor One	CPA	34.01
Harbor One	Depository	476,311.15
Harbor One	Water	1,819,146.90
MMDT	Aff Housing	583,631.37
MMDT	CPA	1,985,424.86
MMDT	Investment	980,250.16
MMDT	School Project	3,896,487.87
Needham Bank	Stabilization	6,010,735.61
Peoples United	Depository	1,027,262.21
Peoples United	Hanscom	3,373,107.42
Rockland Trust	Depository	174,057.78
Rockland Trust	Minuteman	0.05
Rockland Trust	Police Narcotics	1,304.40
Rockland Trust	School Lunch	68,191.19
Rockland Trust	Minuteman Monitor	5,553.96
Unibank	ACH	2,735,711.13
Unibank	Online Collections	3,881,177.63
Unibank	Remote Capture	5,017,005.26
Unibank	Scholarship	525.03
Unibank	School Online	54,383.13
Unibank	Town Offices	12,258.33
Webster Bank	Depository	539,440.92
Various Offices	Petty Cash	1,845.00
General Town Funds - Total		**$62,577,884.41**

Trust Funds		
Commonwealth Financial Network		
Trust Funds		2,517,148.45
Library Funds		994.29
School Project Certificate of Deposit		8,258,980.59
School Project Accrued Interest		28,107.36
Other Post Employment Benefits (OPEB)		
State Retirement Board Trust		14,086,390.42
TOTAL CASH BALANCE		**$87,469,505.52**

STATEMENT OF OUTSTANDING DEBT
AS OF JUNE 30, 2021

General Obligation Bond (3.886%)- For Town Hall Remodeling
Dated May 10, 2011 under GL Ch 44 Section 7(3A) and a vote
of the Town passed on March 26, 2011 (Article 9) and March 28, 2011 (Question 1)

OUTSTANDING PRINCIPAL **$3,900,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
11/1/2021		64,161.17
5/1/2022	195,000.00	48,730.00
11/1/2022		44,830.00
5/1/2023	215,000.00	44,830.00
11/1/2023		40,530.00
5/1/2024	215,000.00	40,530.00
11/1/2024		36,230.00
5/1/2025	215,000.00	36,230.00
11/1/2025		31,930.00
5/1/2026	220,000.00	31,930.00
11/1/2026		27,530.00
5/1/2027	220,000.00	27,530.00
11/1/2027		25,330.00
5/1/2028	215,000.00	25,330.00
11/1/2028		21,030.00
5/1/2029	210,000.00	21,030.00
11/1/2029		16,830.00
5/1/2030	210,000.00	16,830.00
11/1/2030		12,630.00
5/1/2031	210,000.00	12,630.00
11/1/2031		11,580.00
5/1/2032	205,000.00	11,580.00
11/1/2032		10,555.00
5/1/2033	200,000.00	10,555.00
11/1/2033		9,555.00
5/1/2034	195,000.00	9,555.00
11/1/2034		8,482.50
5/1/2035	185,000.00	8,482.50
11/1/2035		7,233.75
5/1/2036	180,000.00	7,233.75
11/1/2036		6,018.75
5/1/2037	175,000.00	6,018.75
11/1/2037		4,837.50
5/1/2038	170,000.00	4,837.50
11/1/2038		3,562.50
5/1/2039	160,000.00	3,562.50
11/1/2039		2,362.50
5/1/2040	155,000.00	2,362.50
11/1/2040		1,200.00
5/1/2041	150,000.00	1,200.00
TOTAL	3,900,000.00	757,406.17

General Obligation Bond (3.935%)- Land Acquisition
Dated June 15, 2017 under GL Ch 44, Section 7(1) or 44B and a vote of the Town passed on March 25, 2017 (Article 11)

OUTSTANDING PRINCIPAL **$865,000.00**

REMAINING REPAYMENT SCHEDULE

DUE DATE	PRINCIPAL DUE	INTEREST DUE
12/1/2021		17,775.00
6/1/2022	80,000.00	17,775.00
12/1/2022		15,775.00
6/1/2023	80,000.00	15,775.00
12/1/2023		13,775.00
6/1/2024	80,000.00	13,775.00
12/1/2024		11,775.00
6/1/2025	80,000.00	11,775.00
12/1/2025		9,775.00
6/1/2026	80,000.00	9,775.00
12/1/2026		7,775.00
6/1/2027	80,000.00	7,775.00
12/1/2027		5,775.00
6/1/2028	80,000.00	5,775.00
12/1/2028		4,575.00
6/1/2029	80,000.00	4,575.00
12/1/2029		3,375.00
6/1/2030	75,000.00	3,375.00
12/1/2030		2,250.00
6/1/2031	75,000.00	2,250.00
12/1/2031		1,125.00
6/1/2032	75,000.00	1,125.00
TOTAL	865,000.00	187,500.00

General Obligation Bond (3.3799%)- School Lincoln
Dated March 7, 2019 under GL Ch 44, Section 7(1) and a vote of the Town passed on December 1, 2018

OUTSTANDING PRINCIPAL	$73,800,000.00	
REMAINING REPAYMENT SCHEDULE		
DUE DATE	**PRINCIPAL DUE**	**INTEREST DUE**
9/1/2021		1,429,100.00
3/1/2022	1,435,000.00	1,429,100.00
9/1/2022		1,393,225.00
3/1/2023	1,505,000.00	1,393,225.00
9/1/2023		1,355,600.00
3/1/2024	1,580,000.00	1,355,600.00
9/1/2024		1,316,100.00
3/1/2025	1,660,000.00	1,316,100.00
9/1/2025		1,274,600.00
3/1/2026	1,745,000.00	1,274,600.00
9/1/2026		1,230,975.00
3/1/2027	1,830,000.00	1,230,975.00
9/1/2027		1,185,225.00
3/1/2028	1,920,000.00	1,185,225.00
9/1/2028		1,137,225.00
3/1/2029	2,015,000.00	1,137,225.00
9/1/2029		1,086,850.00
3/1/2030	2,120,000.00	1,086,850.00
9/1/2030		1,044,450.00
3/1/2031	2,205,000.00	1,044,450.00
9/1/2031		1,000,350.00
3/1/2032	2,290,000.00	1,000,350.00
9/1/2032		954,550.00
3/1/2033	2,385,000.00	954,550.00
9/1/2033		906,850.00
3/1/2034	2,480,000.00	906,850.00
9/1/2034		863,650.00
3/1/2035	2,555,000.00	863,650.00
9/1/2035		831,325.00
3/1/2036	2,630,000.00	831,325.00
9/1/2036		790,231.25
3/1/2037	2,710,000.00	790,231.25
9/1/2037		747,887.50
3/1/2038	2,795,000.00	747,887.50
9/1/2038		702,468.75
3/1/2039	2,885,000.00	702,468.75
9/1/2039		655,587.50
3/1/2040	2,980,000.00	655,587.50
9/1/2040		607,162.50
3/1/2041	3,080,000.00	607,162.50
9/1/2041		555,187.50
3/1/2042	3,180,000.00	555,187.50
9/1/2042		499,537.50
3/1/2043	3,295,000.00	499,537.50
9/1/2043		441,875.00
3/1/2044	3,410,000.00	441,875.00
9/1/2044		382,200.00
3/1/2045	3,530,000.00	382,200.00
9/1/2045		311,600.00
3/1/2046	3,670,000.00	311,600.00
9/1/2046		238,200.00
3/1/2047	3,815,000.00	238,200.00
9/1/2047		161,900.00
3/1/2048	3,970,000.00	161,900.00
9/1/2048		82,500.00
3/1/2049	4,125,000.00	82,500.00
TOTAL	73,800,000.00	46,384,825.00

COMMISSION OF TRUST FUNDS

Krystal Elder, Treasurer
Paul Fitzgerald
Doug Harding
Donald Collins, Chair

The coronavirus pandemic has recently passed the two-year mark, and due to the emergence of various variants, it continues to dominate our lives. Despite enormous efforts to combat the virus thought social distancing, masking, and vaccinations the coronavirus pandemic continues to rage on. Thankfully, advancement in medical care for Covid sufferers, combined with rising vaccination rates, are reducing mortality rates.

The Fiscal Year ending June 30th, 2021, was a year of strong growth for the Global Economy, which continued to recover from the pandemic-induced recession of 2020. Global equity markets reflected this underlying strength and rallied to near pre pandemic levels. The Town Of Lincoln Trust funds, which are invested in a diversified portfolio of global assets, recovered as well producing one of the best years in the last decade.

In this environment of high investment returns, Fixed Income markets were a notable exception. Strong economic growth has had many benefits but also presented challenges as the rapid increase in demand strained the global supply chain resulting in spot shortages and rising prices. The increase in the inflation rate is putting pressure on the Federal Reserve to accelerate its timetable for a change to a less accommodative monetary policy. Rising interest rates are generally a head wind for fixed income investments and most bond indices had negative returns for the year. The Town Of Lincoln's Fixed income portfolio is invested primarily in short duration bond funds and managed a positive return for the fiscal year.

The past few years have been exceptionally volatile ones for the financial markets. The Town's Trust Funds have been managed consistent with an investment policy that seeks to manage risk through a prudent asset allocation combined with a long-term time horizon.

FY 2021 TRUST FUND COMMISSIONERS' REPORT

	6/30/2020 BALANCE	REVENUE	EXPENSES	6/30/2021 BALANCE	PRINCIPAL*
Library Funds					
Katherine S. Bolt Fund	4.61	1.16		5.77	-
John W. & Eleanor Tarbell Carman Fund	73,089.38	18,584.57		$ 91,673.95	30,652.50
Codman Fund	2,305.77	586.28		$ 2,892.05	1,000.00
Virginia S. Dillman Fund	12,457.42	3,167.56		$ 15,624.98	5,000.00
Mary Jane & Murray P. Farnsworth Fund	2,080.43	529.00		$ 2,609.43	1,000.00
Alice D. Hart & Olive B. Floyd Fund	2,251.17	572.41		$ 2,823.58	1,000.00
Gleason Fund	33,720.39	8,494.91	(306.00)	$ 41,909.30	30,000.00
Herschbach Fund	13,515.75	3,436.69		$ 16,952.44	5,025.00
Lucretia J. Hoover Fund	5,390.13	1,370.53		$ 6,760.66	2,206.26
Lincoln Library Fund	2,246.45	571.19		$ 2,817.64	1,030.00
Dorothy Moore Fund	14,971.47	3,806.82		$ 18,778.29	5,000.00
John H. Pierce Fund	1,759.43	447.35		$ 2,206.78	1,000.00
George Russell Fund	2,516.92	639.98		$ 3,156.90	1,000.00
Edith Winter Sperber Fund	0.01	-		$ 0.01	-
Abbie J. Stearns Fund	4,579.89	1,164.53		$ 5,744.42	1,500.00
Joseph & Henri-Ann Sussman Fund	20,184.55	12,382.66		$ 32,567.21	13,946.42
George G. Tarbell Fund	11,878.87	3,020.44		$ 14,899.31	4,000.00
George C. & Eleanor F. Tarbell Fund	24,259.53	6,168.48		$ 30,428.01	11,875.62
West Abrashkin Fund	2,285.69	581.20		$ 2,866.89	1,000.00
C. Edgar & Elizabeth S. Wheeler Fund	2,939.10	747.35		$ 3,686.45	1,000.00
Library Funds - TOTAL	**$ 232,436.96**	**$ 66,273.11**	**$ (306.00)**	**$ 298,404.07**	**$ 117,235.80**
Miscellaneous Funds					
Bemis Lecture Fund	38,751.96	9,329.23	(2,000.00)	$ 46,081.19	30,000.00
Betty Bjork Prof Dev Fund	35,602.86	9,052.81		$ 44,655.67	23,040.00
Alfred Callahan Fund	5,737.94	1,459.00		$ 7,196.94	3,015.93
Codman Scholarship Fund	283,524.50	71,714.58	(1,250.00)	$ 353,989.08	262,500.00
DeCordova School Equipment Fund	64,715.50	30,699.08	(4,730.88)	$ 90,683.70	72,001.13
Donald Gordon Recreation Fund	20,981.59	5,335.04		$ 26,316.63	5,256.07
Joseph Brooks Grammar School Fund	2,806.76	907.18		$ 3,713.94	1,217.27
Lawrence H. Green Fund	7,448.29	1,893.91		$ 9,342.20	1,307.65
Norman Hapgood Fund	590.48	150.15		$ 740.63	535.66
Christine Patterson Fund	22,387.25	5,692.48		$ 28,079.73	11,425.05
John H. Pierce Legacy Fund	274,456.30	74,108.62		$ 348,564.92	115,000.00
Jane Hamilton Poor Scholarship Fund	12,957.73	3,294.83		$ 16,252.56	1,235.00
Lincoln Scholarship Fund	370,565.23	100,591.45	(18,034.26)	$ 453,122.42	263,043.50
Abbie J. Stearns Fund for the Silent Poor	5,736.45	1,458.63		$ 7,195.08	1,225.05
Harriet B Todd Scholarship Trust Fund	-	266,918.83		$ 266,918.83	-
John Todd Fund	46,144.63	11,733.25		$ 57,877.88	30,000.00
Tricentennial Fund	13,867.14	3,526.05		$ 17,393.19	12,579.55
Miscellaneous Funds - TOTAL	**$ 1,206,274.61**	**$ 597,865.12**	**$ (26,015.14)**	**$ 1,778,124.59**	**$ 833,381.86**
Special Funds					
Cemetery Perpetual Care Fund	$ 344,763.38	110,857.02	(15,000.00)	440,620.40	264,827.95
Special Funds - TOTAL	**344,763.38**	**110,857.02**	**(15,000.00)**	**440,620.40**	**264,827.95**
All Funds - TOTAL	**$ 1,783,474.95**	**$ 774,995.25**	**$ (41,321.14)**	**$ 2,517,149.06**	**$ 1,215,445.61**

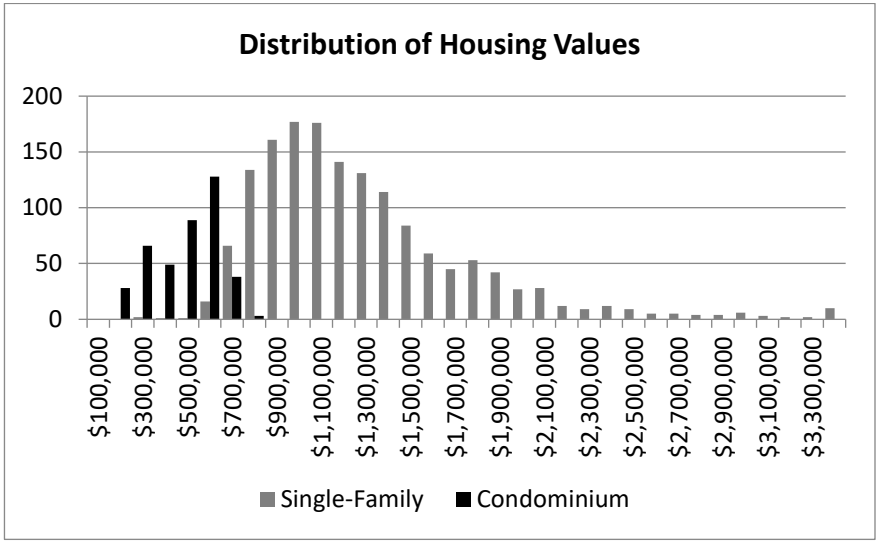
*NOTE: Principal represents the portion of the Fund Balance which cannot be spent.

BOARD OF ASSESSORS

Ellen Meadors, Chair
Edward Morgan, Member
Bruce Campbell, Member

Board member, Laura Sander, resigned from the Board when she moved out of Lincoln. We thank her for her years of service to the Board. We welcomed new member, Bruce Campbell, to fulfill the remainder of Laura's term. We appreciate Bruce's willingness to step up and serve the community. To provide additional assessing services we contract with Regional Resources Group, Inc. Jonathan Frank, an employee of RRG is in the office one day a week (Tuesdays) and Harald Scheid, President of RRG, is in the office one morning a week (Mondays).

Housing Values – Sales in calendar year 2020 (the basis for the FY 2022 values) indicated that the real estate market was showing unusual activity due to the pandemic with many homes selling well above their assessed value. Higher end properties sales were not as robust, with some properties remaining on the market for a longer period of time. Assessments were based on 64 single-family home sales and 22 condominium sales. The average value of a single-family home for fiscal year 2022 was $1,246,900 resulting in an average tax bill of $18,616. Single-family home values ranged from $282,000 to $6,429,900 with the median at $1,131,000. The average value of a condominium was $433,500. Condominium values ranged from $138,600 to $787,700 with the median at $466,400, with an average tax bill of $6,472.



Abatements – For fiscal year 2022, 23 abatement applications were filed. Each property was measured and inspected, and then compared with similar properties that sold in 2020. Of the total, fourteen abatements were granted and nine were denied. Abatement decisions may be appealed to the Appellate Tax Board. In fiscal year 2022 there have been two appeals filed with the ATB. Taxpayers who believe their assessment is too high are encouraged to file an abatement with the Assessor's Office within one month of getting their fall tax bill.

Split Tax Rate – The Selectmen voted to continue the current split tax rate that increases the proportion of taxes paid by the owners of commercial properties. For fiscal year 2022, the tax rate was set at $14.93 per $1,000 for residential property and at $20.77 per $1,000 for commercial property.

Top Ten Taxpayers

Assessment	Name	Location
$90,057,000	THE COMMONS IN LINCOLN *	1 HARVEST CIRCLE
$20,059,200	LINCOLN NORTH **	55 OLD BEDFORD RD
$18,664,000	NSTAR	VARIOUS
$15,061,000	ORIOLE LANDING	1 MARY'S WAY
$10,445,400	LINCOLN WOODS	1-95 WELLS RD
$8,244,500	PRIVATE CITIZEN	
$7,249,900	LINCOLN RIDGE ESTATES	RIDGE RD AND GREENRIDGE LN
$6,429,900	PRIVATE CITIZEN	
$6,279,500	THE MALL AT LINCOLN STATION **	145 LINCOLN ROAD
$5,056,100	PRIVATE CITIZEN	

* Taxed partially at the higher commercial rate ** Taxed at the higher commercial rate

Property Tax Deferrals and Exemptions – Lincoln's property tax deferral program allows seniors 60 years or older with income below annually established levels to defer all or part of their annual property taxes. Presently incomes may not exceed $61,000 for a single person, or $92,000 for a married couple. Deferred property taxes and interest at 4% are repaid to the Town when the owner dies or sells the home. Three property owners took advantage of the property tax deferral in fiscal year 2022. Please call the office at any time of the year to receive an application or consult with office staff about the various exemption and deferral programs.

CAPITAL PLANNING COMMITTEE

Audrey Kalmus, Chair and At-large Citizen Representative
Jacqueline Apsler, Library Trustee Representative
Jonathan Dwyer, Select Board Representative
Jim Henderson, Conservation Commission Representative
Adam Hogue, School Committee Representative
Pete Hussey, At-large Citizen Representative
Dan Pereira, Assistant Town Administrator – Member Ex-officio

Since the establishment of the modified Capital Planning Bylaw, the Capital Planning Committee (CapCom) has been charged with evaluating capital requests as well as maintenance funding requests. The CapCom is tasked with evaluating each proposal for need, viability, and the effect on operating budgets. In the past year, CapCom also continued its work establishing a 5+ year capital plan with each town department.

In early 2021, the CapCom reviewed departments' requests for FY22 (totaling $3,216,586.46) and recommended funding as shown in the following table.

FY22 initial proposals listed in priority order for each department	Request	Approved Cash Capital Items	Approved Maint. Items
CONSERVATION			
Land Management Package	$ 10,562.08	$ 10,562.08	
Conservation Sub-total	**$ 10,562.08**		
FIRE DEPARTMENT/EMS			
Dive Gear for district dive member	$ 5,000.00	$ 5,000.00	
Refurb Ladder 1	$ 380,000.00		
Fire Sub-total	**$ 385,000.00**		
LIBRARY			
Maintenance	$ 50,000.00		$ 50,000.00
Library Sub-total	**$ 50,000.00**		

LINCOLN PUBLIC SCHOOLS			
Furniture and Technology FF&E	$ 530,113.00	*See note* $ 410,556.54	
Maintenance	$ 45,000.00		$ 45,000.00
Replace phone Instruments, Hartwell Complex	$ 13,500.00	$0	
Hartwell Complex - Study & design flat roof replacement project	$ 20,000.00	$0	
Abate Asbestos Containing materials – Hartwell Building	$ 65,000.00	$0	
LPS Sub-total	**$ 673,613.00**		
LINCOLN SUBURY REGIONAL HS			
Aerial Forklift	$ 4,998.39	$ 4,998.39	
Tennis Court repair & resurface	$ 5,467.50	$ 5,467.50	
Replace 15 passenger van (2012)	$ 5,467.50	$ 5,467.50	
Chain Link Fence	$ 17,990.87	$ 17,990.87	
LSRHS Sub-total	**$ 33,924.26**		
POLICE DEPARTMENT			
Replacement of two (2) cruisers	$ 106,414.00	$ 54,240.00	
Cruiser & body worn cameras	$ 61,400.00	$ 61,400.00	
Police Sub-total	**$ 167,814.00**		
PUBLIC SAFETY COMMUNICATIONS			
Update Public Safety Radio System	$ 1,824,615.00	*See note*	
Public Safety Comms Sub-total	**$ 1,824,615.00**		
TOWN FACILITIES			
Maintenance	$ 71,058.12		$ 71,058.12
Facilities Sub-total	**$ 71,058.12**		
ANNUAL TOTALS	**$ 3,216,586.46**	**$ 575,682.88**	**$ 166,058.12**

**The Town also approved our recommendation to fund the $1,824,615 Public Safety Communication project and $119,556.46 of School Furniture and Technology request through free cash.*

COMMUNITY PRESERVATION COMMITTEE

Sarah Chester
Craig Donaldson
Evan Gorman
Fuat Koro
Margaret Olson
John Ottenberg
Kathleen Shepard
Allen Vander Meulen
Eric Zimmerman, Chair

The Community Preservation Committee's (CPC's) mandate is to study the needs of the Town in four areas of community interest: open space, preservation of historic structures, community housing (defined as low and moderate income housing), and recreation. It solicits inputs from citizens and other town boards and committees and makes funding recommendations to the Town in these areas. The goals of the Community Preservation Act (CPA) coincide closely with Lincoln's Vision Statement on open space, historical legacy, economic diversity, and citizens' convenience. To address these goals, the CPC meets with town boards and other organizations to develop a thorough understanding of the town's present and future needs, priorities, and objectives in the areas of CPA concern. It solicits proposals and evaluates them in light of these priorities.

At Town Meeting in May 2021, the CPC proposed, and the Town approved the following CPA fund appropriations:

Debt Payments	423,391
Library Building Parapet Repair	355,000
Conservation Land Acquisition	200,000
School Green Playground Replacement & new Pre-Kindergarten Playgrc	161,200
Town Office Athletic Field -Drainage Study	26,800
Rental Assistance Program	63,500
Housing Support Services	21,000
Preserve Photographs 1800-1940	12,925
Preserve 3 Manuscript Documents from 18th & 19th Centuries	3,975
Preserve 3 Maps 1894, 1901, 1908	3,570
Preserve 8 Negatives of Plans of Bemis Hall (ca. 1890's)	3,310
Preserve Nelson Photo Glass Plate Negatives	2,855
Preserve Five 16 mm Films	558
Digitization Set up & USB	250
Administrative Expenses	3,500
Total	**1,281,834**

The table below summarizes total appropriations and expenditures by the Town for projects funded using CPA funds from 2011 through 2021.

Town of Lincoln CPA Appropriations & Project Status 2011-2021				
Project	**Appropriation**	**Paid to Date**	**Balance**	**Status of Project**
75 Tower Rd Renovation	150,000	150,000	-	Complete
Admin Expenses	32,500	32,375	125	Complete
Arborvitae Cemetery Stonewall	50,000	50,000	-	Complete
Bemis Hall Repairs	779,985	494,109	285,876	In progress
Codman & Ballfield Rd -Athletic Fields Irrigation	400,000	284,597	115,403	In progress
Codman Farm Repairs	341,500	105,598	235,902	Complete
Codman Pool Chemistry Controller	42,500	42,500	-	Complete
Codman Tot Pool Renovation	182,000	151,475	30,525	Complete
Community Housing Rental Assistance Program	46,000	45,125	875	Complete
Conservation stonewall restoration	20,000	20,000	-	Complete
Flint Homestead Survey	8,000	7,860	140	Complete
FoMA Area Studies	6,000	6,000	-	Complete
Fund debt service on borrowing for CPC project	1,416,126	1,406,170	9,956	Complete
Fund debt service on borrowing for Town Offices	3,275,700	3,275,700	-	Complete
Funding of Affordable Housing Trust	1,864,329	1,864,329	-	Complete
Funding of Conservation Fund	261,774	261,774	-	Complete
Historic records archive and preservation	296,954	275,429	21,525	In progress
Inventory of historic properties	47,000	43,800	3,200	In progress
Housing Consolidated Plan	8,230	8,230	-	In progress
LSRHS Softball Fields	50,000	-	-	Withdrawn
Multisport Court	146,000	146,000	-	Complete
Pierce House repairs	160,480	93,544	66,936	In progress
Purchase of conservation land	1,625,000	1,525,000	100,000	Complete
Conservatin restriction 241 & 247 Old Concord Road (returned funds-not needed)				
MacDowell property			-	
DeNormandie property (Rt 2 parcel)			-	
Schmid Property			-	
Jerodel Property			-	
Hargreaves-Heald			-	
Conservatin restriction 241 & 247 Old Concord Road			-	
Harrington Row Property			-	
Wang Property Acquisition & Athletic Field			-	
Regional Housing Support Services	15,000	14,975	25	In progress
Rehabilitation of tennis courts	20,000	20,000	-	Complete
Repairs & Improvements to Lincoln Library	97,500	87,725	9,775	In progress
Repairs to historic cemetery monument	38,000	38,000	-	Complete
School Wetland Trail & Observation Platform	137,355	114,543	22,812	In progress
Smith School Playground	50,000	50,000	-	Complete
Town Office Renovation	1,135,000	1,135,000	-	Complete
Wayfinding Battle Road Byway	1,000	-	1,000	In progress
GRAND TOTAL	**12,703,933**	**11,749,858**	**904,075**	

CPA funding has helped Lincoln considerably to create affordable housing, purchase conservation land, preserve key historic properties and create and rehabilitate recreation assets. Funds have been obtained through a 3% surcharge on our property taxes, which was supplemented by a 100% state match until 2008 and reduced levels of matching since, including a 52% match in FY2021. Even at current level of matching, savings to the Town are substantial.

The committee is currently reviewing proposals for the 2022 Town Meeting. In evaluating these proposals, it is considering:

- consistency with Lincoln's vision
- support by relevant town committees or organizations
- the extent to which the project helps to preserve threatened resources or town-owned assets;
- the extent to which the project serves multiple needs and populations, including the underserved;
- whether the project can realistically be accomplished within the proposed time frame and budget;
- the impact of delays in initiating the project; and
- the breadth of support for the project as indicated by fundraising through grants or private donations.

We welcome community inputs during all stages of our process – requesting, examining, and decision- making.

OGDEN CODMAN TRUST

The Ogden Codman Trust was created under the will of Dorothy S. F. M. Codman. Grants are geographically restricted to organizations and activities located within the Town of Lincoln and which primarily serve residents of the Town. Information about the trust, including its history and grant guidelines can be found at www.codmantrust.org.

The trustees continue to support two (2) annual two or four-year college or vocational school scholarships for Lincoln students. The scholarships are administered locally by the Codman Scholarship Committee. This scholarship program was established in 2002 with an endowment that is held with the Town of Lincoln Commissioners of Trust Funds.

Additional grants were made to St. Vincent de Paul Society – St. Joseph Conference to provide emergency assistance to Lincoln residents struggling to make ends meet, and residents who need financial assistance to purse career-related certifications or degrees. Any Lincoln family who can benefit from this funding is encouraged to reach out to the conference leadership (SVdP of Lincoln, MA and Weston, MA Food Pantry (svdplincolnweston.org)).

The following is a list of all the grants that the trustees made in 2021:

Organization	Project	Grant Amount
The Trustees	*The Grove Project at deCordova (2 of 2)*	**$25,000**
Rural Land Foundation of Lincoln	*Protecting the Heart of Thoreau's Walden Woods (Final installment of $50,000 grant)*	**$15,000**
Town of Lincoln Council on Aging	*Gateway to Independence: Town Social Work Services for Adults Under 60 and Families Project (yr 3)*	**$20,000**
Codman Community Farms	*Purchase of Used Tractor*	**$25,000**
Farrington Nature Linc.	*On Belonging in Outdoor Spaces – A Virtual Speakers Series*	**$5,700**
Town of Lincoln Parks and Recreation	*Refurbishing of Shade Structures at Codman Pool*	**$8,000**
Town of Lincoln Parks and Recreation	*2021 Summer Camp Scholarships*	**$10,000**
St. Vincent de Paul Society – St. Joseph Conference	*Scholarship and Education Fund*	**$25,000**
St. Vincent de Paul Society – St. Joseph Conference	*Emergency Assistance Fund*	**$15,000**
Town of Lincoln – Commissioners of Trust Funds	*Codman Scholarship Fund Contribution*	**$30,000**
Food Project	*New Van to Support Lincoln Youth Development Programs*	**$12,500**
Historic New England	*Codman Estate Care and Maintenance of Grounds*	**$25,000**
		$216,200.00

Respectfully Submitted,
Susan T. Monahan, Trustee

INFORMATION TECHNOLOGY

Michael Dolan, Director

Phone Service Changes – Our current phone provider has increased the service rates for each phone line by $40/month/line. While the current provider offered to change our copper lines to fiber, the support had been lacking in downtime, response time, and communicating status of various repairs. As a result, the decision was made to change carriers. Transitioning to the new carrier was difficult because of communications issues with Verizon and the configuration of the current lines.
The Council on Aging and Human Services was greatly impacted by issues with the old carrier. In addition, the existing phone configuration had a Verizon component that caused the phone lines to go down if any changes were made to those phone lines. Once Verizon discovered the problem, the phone lines were successfully switched over in the middle of December and have been working without issue into the new year.

Currently the DPW, Public Safety, Parks and Recreation, Council on Aging and Human Services, and the Library have all been migrated to the new carrier. Besides the issues previously described for the Council on Aging and Human Services, all other lines have been working without issue. At the beginning of 2022 the Town Hall and Public Safety will be moved over to the new carrier. Public Safety will have new fiber lines to replace the old copper phone lines, and the town will switch over to an Internet based system for phone service. While the upgrade to fiber will increase the cost of the phone lines, the increase would have been larger with forced migration path provided by the previous vendor. Some of the increase will be offset with the savings incurred by switching to the Internet based service for town hall, and the termination of lines that are no longer in use.

Hybrid Meeting Technology – With the pandemic ramping up again in the middle of 2021, it became clear that the Town needed a solution that would allow in-person and remote meetings to occur simultaneously. Standard webcams cannot adequately capture the sound and visual of an entire room. Information Technology purchased a Logitech Rally Plus Premium Ultra-HD ConferenceCam System. The system allows HD video of our meeting room, with responsive microphones and a quality speaker system, so participants can clearly see and hear one another. Once the system is setup, operation is just like using a webcam on a local computer. This system has allowed multiple individuals to remotely attend meetings where most of the participants are in-person. The camera can be controlled remotely, and the video can be displayed on a large screen or projector, so all the in-person attendees can clearly see the same Zoom presentation. The system was successfully tested with our School

Committee meeting in the beginning of September. The system is not only used for meetings, but it has also been successfully used for job interviews as well. Post-pandemic, this system will make it easier to conference with meeting participants that cannot be physically present.

Overall Capacity Increase – Demands for drive space and users accounts have increased as more employees need email and document space. Information Technology has added more Office 365 licenses and drive space was increased by decommissioning old servers. Additional laptops had to be purchased to meet the increased demand of employees working from home. Many of the older laptops had to be replaced to meet new security requirements for connecting into the town network.

Cybersecurity – The pandemic has triggered an increase in cybersecurity threats. Hackers have been trying to take advantage of employees who may not be physically present, by misrepresenting themselves as another employee. Targeting departments that they suspect might not be fully staffed, their goal is to catch a staff member off guard to gain information that will give them a digital foothold on the network, or have critical information sent to them for exploitation. Our cybersecurity training software educates users on the tactics used by these entities or individuals. However, it is easy to get security fatigue, so in addition to educating users our cybersecurity policy is continuously being adapted to meet the everchanging threats. Our firewalls and servers are continuously monitored for unusual behavior and VPN software is used for connecting remotely. It is policy that users who connect to the town network must either use a town provided computer or must submit a form that insures any non-municipal computer connecting to the network have the appropriate security software. The form will also identify which individuals will be using the device and what services they will use while connected to the town network.

PUBLIC SAFETY

POLICE DEPARTMENT

Chief: A. Kevin Kennedy
Lieutenant: Sean E. Kennedy

Sergeants: Anthony Moran
Richard McCarty
Jon Wentworth
Paul Westlund

Detective: Ian Spencer

Admin. Assistant: Catherine Dubeshter

Officers: Matthew Armata
Matthew Forance
Joseph Pellegrini
David Regan
Peter Roach
Laura Stewart

Dispatchers: Antonio Clemente
Michael Harriman
Nicholas Facciolo
Michael Keough
William Lenox

The Lincoln Police Department is committed and dedicated to the needs of our community. We strive to provide quality police services in an effective, responsive, and professional manner. Our responsibility is to maintain order while treating every individual we encounter with respect, dignity, and compassion. Our objective is to improve the quality of life through community and interagency partnerships to promote a safe and secure community for all.

The following are highlights of the department for 2021.

Police Certification: In August, the department received Certification through the Massachusetts Police Accreditation Commission. Certification is the first step in achieving Accreditation which the department intends to achieve in 2022. The Certification Program currently consists of 159 standards, all of which are mandatory. These are carefully selected standards which impact officer and public safety, address high liability/risk management issues, and generally promote operational efficiency throughout the department.

Below are some of the topical areas covered:

- Agency Authority
- Jurisdiction
- Use of Force
- Recruitment, Selection & Promotion
- Training
- Discipline & Internal Affairs
- Patrol and Traffic Operations
- Criminal Investigations
- Victim/Witness Assistance
- Emergency Response Planning

- Prisoner Transportation and Holding Facilities
- Records and Communications
- Collection and Preservation of Evidence
- Property and Evidence Control

Committees: Members of the department continue to be active participants on the following committees:

- Public Health Committee,
- Roadway Traffic Committee,
- Bicycle Pedestrian Advisory Committee
- School Building Committee
- IDEA (Inclusion, Diversity, Equity and Anti Racism) Committee
- IDEA (Inclusion, Diversity, Equity and Anti Racism) Initiative – Town Employees
- Lincoln-Sudbury Racial Climate Task Force
- Lincoln Public Schools Anti-Racism, Inclusion, and Diversity Advisory Group (LAAG)

Police Intervention: The department's partnership with Domestic Violence Services Network and Eliot Community Human Services has allowed victims, families and individuals dealing with domestic violence, mental health and/or substance abuse to connect with necessary services, both locally and through their health insurance.

Community Outreach: Members of the department participated in the "No Shave November" campaign which raises money to support the Home Base program which provides mental health services for our military veterans. During the holidays, the department participated in the Toys for Tots program as well as raised funds from members of the department to provide Lincoln residents with financial assistance with gift cards for food and holiday gifts.

PROTECTION OF PERSONS & PROPERTY: The following is a summary of activity by the Lincoln Police Department for the 2021 calendar year.

Calls for Service	4,860
Crimes against Person	15
Crimes against Property	16
Larceny/Fraud	38
Arrests	38
Criminal Complaints	58
Traffic Stops	1,041
Traffic Citations	775
Operating Under the Influence	13
Accident Investigations	80

A. Kevin Kennedy, Chief of Police

FIRE DEPARTMENT

Fire Chief: Brian J Young

Lieutenants/Shift Commanders:
Scott Christensen (Fleet Mechanic) Mark Mola
Ben Juhola (Training Coordinator) Tim Neufell (Fire Prevention)

Firefighters:
Joseph Cavanaugh
Dave Appleton
Kevin Kirmelewicz (L.E.P.C.)
Caleb Hagarty (P.I.O.)
Tom Pianka
Mike O'Donnell
Michael Gassiraro (EMS Coordinator)
Joseph Lenox IV
Jeff Lyons

Call Firefighters:
Dave Whalen
Eric Larson
Brian Nielsen
Chris Page
Chris Winner
Tom Routhier
Connor Miller
Chris DeBernardi
Tom Blair

The Lincoln Fire Department strives to achieve absolute confidence from the community by providing residents and neighboring communities with professional emergency medical services, fire suppression and fire prevention programs.

2021 involved a lot more than our typical relationship with the community. We rarely get the opportunity to meet residents who aren't in need of emergency services, however a silver lining of the Pandemic was an opportunity to work with the community. In partnership with the Lincoln public health team, the fire department put out a call for help to launch a vaccine program and we got more help than we could ever imagine. We had over 70 volunteers. It was amazing to work with the community volunteers on such a worthwhile vaccine mission.

Personnel: We did not have any new career firefighters this year but did welcome five new members to the call department to replace departing members. We currently have two more call firefighters at the fire academy training to fill future vacancies. Our newest firefighter Tom Pianka recently finished the career fire academy at the top of his class and won top recruit award!

Emergency Medical Services: EMS has remained steady compared to recent years. We have averaged about 700 medical emergency responses per year. We assisted our neighbors 37 times and requested assistance from other town's

ambulances 60 times. Of our 714 medicals, we transported 460 of which 240 required paramedic intervention from our medical partners from Emerson Hospital and Professional ambulance. We are lucky to have a Paramedic intercept truck staged in Lincoln to assist with our more serious medical emergencies.

Grants: This year has been a very successful regarding state grants; we just finished our 2021 SAFE and Senior Safe grant and have been awarded another SAFE grant for 2022. This grant pays for supplies and time for firefighters to visit every student in elementary school and explains the dangers of fire and ways to stay safe in case of an emergency. This has paid dividends, such as when we find out a child dialed 911 for a parent in distress. In 2021 we visited 23 classrooms and reached 90% of students

The Senior Safe side of this grant allows for supplies and a firefighter to assist in replacing batteries and old smoke detectors in residents' homes that are over 65. This has been a great program as we believe early warnings save lives. This program has become so popular that we typically run out of supplies and must wait for the grant to be renewed to continue supplying senior citizens with detectors. In 2021 we were able to assist at 27 residences!

We have been approved for two more state grants in 2021 as well, the Commonwealth Security Trust Fund (CSFT) grant to purchase body armor for our firefighters as well as a Department of Fire Services grant for new stabilization gear for motor vehicle accidents.

Apparatus: Our Ladder 1 is a 2003 Pierce Aerial with a 105' ladder. This ladder is primarily used for reach for hard to access driveways. The Pierce Aerial is going out to be refurbished at the Wisconsin Pierce fire truck factory. We are optimistic upon completion; the life of Ladder 1 will be extended an additional twelve years for the quarter of the cost of a replacement.

Summary:

1409	Total emergency calls
714	Emergency Medical incidents
259	Smoke detector activations
90	Residential fire alarms
20	Trees and wires down
67	Mutual aid incidents including 23 ambulance calls
44	Motor vehicle accidents with 21 reported as possible injuries
33	Carbon Monoxide incidents
10	Brush fires
3	Structure fires
1	Vehicle fires

BUILDING DEPARTMENT

Mark Robidoux, Building Commissioner
Elaine Carroll, Administrative Assistant
Robert Norton, Wiring Inspector
Welter Rasmussen, Plumbing/Gas Inspector

This year Russell Dixon, our long-time Plumbing/Gas Inspector, stepped into the position of Assistant Plumbing/Gas Inspector and Welter Rasmussen became our new Plumbing/Gas Inspector. We welcome Welter and thank Russ for his many years with the Town.

The Building Department is responsible for administering the General laws of the Commonwealth of Massachusetts and the Town of Lincoln bylaws as they relate to land Use and the construction and occupancy of buildings and structures.

The Building Department's goal is to deliver a high level of customer service as we safeguard the public health, safety, and general welfare through structural strength, means of egress, stability, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the build environment. The Building Department supports the Planning, Conservation and Zoning functions of the land use departments and supports the needs of the existing departments, and is committed to improve operational efficiency, and to enhance service delivery.

Values of construction permits for work during the past year as submitted by applicants in 2021:

Building (Residential and Commercial)	$22,441,667.00
Plumbing (Residential and Commercial)	845,098.00
Electrical (Residential and Commercial)	2,538,225.00
Total	$25,824,990.00

Permit Fees Collected in 2021 – Residential and Commercial	
Building	$222,602.00
Plumbing/Gas	38,054.00
Electrical	92,895.00
Re-certification Fees for Schools	760.00
Total	$354,311.00

Building Permits Issued in 2021	
New Residential	1
Additions and Remodeling	240
Garages and barns	2
Decks and porches	9
Sheds	3
Steel Metal Permits	15
Demolitions (house)	1
Demolitions (accessory structures)	1
Re-roofing	52
Tents (temporary)	25
Wood Burning Stoves	10
Cell Tower – changes to existing	4
Accessory Apartments	0
Solar Panels	28
Pools/Spas	6
Fences	5
Signs	2

Building Permits Issued:	404
Plumbing/Gas Permits Issued:	202
Electrical Permits Issued:	249

2021 was another busy year with the new School renovation. The online permitting system worked well during the pandemic and the Building Department remained open during this trying time as our Electrical, Plumbing/Gas and Building Inspectors performed inspections. The Building Department is located on the second floor of the Town Office at 16 Lincoln Road, Lincoln MA 01773. We can be reached at 781-259-2613.

SEALER OF WEIGHTS AND MEASURES

Joseph Mulvey

The Sealer of Weights and Measures for the Town of Lincoln is Joseph Mulvey.

In September of 2021, Mr. Mulvey inspected 3 service stations, 4 Farm Stands and Donelan's Supermarket in Town as required by the Commonwealth of Massachusetts.

Service Stations	3
Supermarkets	1
Farm Stands	4

Sealing fees collected	$1,010.00

Any questions regarding weights and measures for the Town of Lincoln should still be directed to the Office of the Building Commissioner, Telephone Number 781–259-2613.

BOARD OF HEALTH

Steven Kanner, M.D.
Patricia Miller.
Frederick L. Mansfield, M.D., Chair

The Board of Health usually meets the first Wednesday of each month at 7:30 p.m., and all meetings are open to the public. Citizens wishing to be placed on the agenda should contact the Board of Health Office at least two weeks before the scheduled meeting date. The Board's office manager is Elaine Carroll, who is also the Administrative Assistant for the Building Department. Inspectional services are provided through an inter-municipal agreement with the Town of Concord. with Casey Mellin acting as our new Assistant Health Director and we welcome him to our team. Trish McGean, Town Nurse worked tirelessly on such topics as flu vaccines, school immunizations, tick borne illnesses, communicable diseases, various clinics, and COVID-19. After over 20 years serving the Town of Lincoln, Stan Sosnicki retired this year in September, and we wish him well although we will miss him. Also retiring this year is Susan Rask, Health Director for Concord, and we wish to thank both for their valuable service to the Town of Lincoln.

The Board of Health is responsible for a variety of issues related to water protection, solid and hazardous waste disposal, communicable diseases, and public health hazards in the environment. The Board is charged with overseeing the onsite wastewater (septic) system program; enforcing the State Sanitary Code for food establishments, summer camps, swimming pools, beaches, private water wells, overseeing mosquito control programs; supporting mental health services for Lincoln residents through Eliot Community Human Services; and works closely with the Town appointed Animal Control Officers. In 2021 more mental health clinics for adults and adolescents were added due to the pandemic with the help of Eliot Community Human Services.

PERMIT ACTIVITY

In 2021, the Board of Health issued 43 permits to construct/alter onsite wastewater (septic) systems, 27 food service permits, 13 temporary food permits, 2 swimming pools and 5 private wells. This year, staff witnessed test holes on 18 sites and reviewed 7 building projects.

HEARINGS

The Board voted to grant 12 variances to local septic regulations in 2020 during its regular meetings.

The Board continues holding meetings on Zoom due to the pandemic. Trish McGean started each meeting with an update on the positive cases in Lincoln. Lincoln had 9 deaths, all at The Commons and 224 positive cases in Town in 2021. On August 11, 2021, The Board voted to mandate wearing a mask when indoors due to a rise in cases in Lincoln and Middlesex County, which went into effect on August 20, 2021. In 2021 the Board continued to deal with reviewing various Town events to give their support and make any suggestions for safety, including an ice rink behind Town Offices, Pierce House weddings, and worked with Becky McFall and the Teachers Union on mask mandates in the public schools and vaccination mandates for school staff.

Trish McGean besides her regular duties as Town nurse has worked tirelessly during the pandemic talking with residents, contact tracing and helping The Commons with COVID-19 testing. Trish also helped coordinate drive-thru flu clinics for seniors and another for residents including children and a clinic for COVID-19 vaccine for first and second doses for 100 residents and various vaccine clinics at the school and First Parish Parsonage. Vaccine clinics and testing sites will continue into 2022.

OTHER ACTIVITIES

Communicable disease control: Communicable disease reports regarding Lincoln residents are now forwarded to Trish McGean, Town Nurse, for review and possible follow-up. Case reports investigated for the Board of Health since 2019 are summarized on the following table. The numbers indicate cases which may be confirmed, suspect, or probable and may also indicate residents who are considered contacts of individuals (residents and non-residents) with communicable diseases.

Disease Reports	2019	2020	2021
Lyme Disease	34	0	31
Human Granulocytic Anaplasmosis	2	4	9
Campylobacteriosis	2	1	1
Haemophilus influenza	0	0	1
Influenza	7	17	3
Hepatitis E	0	0	1
Varicella	0	0	2
Hepatitis B	2	0	1
Babesiosis	1	3	5
Hepatitis A	0	0	1
Hepatitis C	0	0	2
Giardiasis	0	0	1
COVID-19 lab confirmed	0	117	224

HAZARDOUS WASTE COLLECTIONS:

This year we will continue to use ACV and registration was done completely online, which was very successful. Lincoln is one of eight towns that participate in the Minuteman Hazardous Waste Facility located on Hartwell Avenue in Lexington. The facility holds eight collection days a year beginning in April and ending in November. The tentative dates for 2022 are as follows:

2022 Dates:

April 23	July 16	October 15
May 14	August 20	November 5
June 18	Sunday, September 1	

The following is the totals from 2013 through 2021 minus 2020 which was not required by DPH because of COVID-19.

ANIMAL CENSUS:

The following table lists the population of farm animals since 2013.

Type	2013	2014	2015	2016	2017	2018	2019	2021
Cattle, beef	79	53	39	48	31	36	38	40
Cattle, yearlings	1	6	0	0	0	0	0	0
Goats	14	1	6	0	0	0	0	22
Sheep	126	137	132	133	127	103	109	89
Rabbits	0	1	4	0	0	0	0	9
Swine	45	39	26	13	22	22	25	19
Horses/Ponies	68	59	60	59	49	49	49	40
Llamas/Alpacas	5	10	7	7	7	8	8	6
Donkeys	1	2	2	1	1	0	0	0
Chickens	418	505	563	1196	1383	1052	1211	1194
Turkeys	48	4	0	0	0	0	0	0
Waterfowl	12	14	14	12	10	13	17	15
Geese	3	7	0	9	1	1	0	0
Guinea Hens	0	1	0	0	0	6	0	0
Pigeons	0	0	0	6	0	0	0	0

ANIMAL CONTROL OFFICER

TOTAL NUMBER CALLS HANDLED - 2021	84
# Complaint Calls	10
# Lost Dog Calls	3
# Lost Cat Calls	
# Other Cat related calls	
# Animal / Wildlife Calls	22
# Miscellaneous Calls	20
TOTAL # ANIMALS PICKED UP	1
Total # not licensed	
Total # dogs not claimed	
# still in dog officer custody	
#surrendered to Humane Shelter	1
TOTAL # HUMAN BITE OR ANIMAL BITE CALLS	
TOTAL # QUARANTINE ORDERS ISSUED/RELEASED	5
TOTAL # CITATIONS ISSUED	
# No license citations	
# Leash Law/Dog not under owner control	
Barn Inspections Completed in 2021	20
#Animal Specimens submitted to State Lab	2
Per State No Barns Inspected due to COVID-19	
Kennel Inspections Completed	2

LINCOLN COUNCIL ON AGING & HUMAN SERVICES

Dan Boynton
Laura Crosby, Vice-Chair
Sally Kindleberger
Wendy Kusik
Don Milan
Florence Montgomery
Jane O'Rourke
Terry Perlmutter
Donna Rizzo
Hope White
Dilla Tingley, Chair

Mission Statement: The Council on Aging & Human Services (COA&HS) is a welcoming organization that embraces diversity, equity, and inclusion. The COA&HS strives to enrich the lives of residents 60 years of age or older (approx. 1/3 of the pop.) and assist these residents to remain safely and independently in our community. In addition, the COA&HS provides a variety of human services to residents of all ages who are in serious financial crisis or need help in caring for elders. We also develop new social service resources for residents of all ages in collaboration with other Town departments and organizations. Most of our educational, social, and recreational activities are open to residents of all ages.

Much of our effort over the past year has focused on responding to the significant human service need due to the pandemic. Over the past year we have:

- Expanded mental health services for the third year in a row via free clinics and support groups. Most notably, we now coordinate weekly adolescent clinics and monthly caregiver support groups.
- Doubled the capacity of the Lincoln Rental Assistance Program.
- Partnered with the Public Health Team to host two COVID vaccination clinics and one COVID booster clinic targeted to Lincoln seniors who were unable to be vaccinated elsewhere.
- Gave out hundreds of COVID rapid test kits the last week of December during the beginning of the Omicron surge to resident who were not able to get test kits elsewhere.

We have also enhanced our ability to serve residents by creating programming that is "one stop shopping."

- Podiatry Clinics are now scheduled in conjunction with Wellness Clinics and CapTel phone services.
- Lincoln Woods Social Work Office Hours are scheduled to overlap with Town Nurse wellness clinic hours.

- The COA&HS now offers in-house Notary Public, RMV near me, and Senior Charlie Card services.
- Adolescent Mental Health Clinics are scheduled after school hours on the school campus in the Hartwell building.

We have continued our commitment to diversity, inclusion, and anti-racism by:

- Participating in Community Anti-Racist Advocate Training (CARAT) as an organization.
- Updating our mission statement to reflect the organization's commitment to diversity, equity, and inclusion.
- Examining and editing our policies, procedures, programming, and activities so that they seek to engage and support *all* of Lincoln's diverse seniors and residents.

We have created new opportunities for intergenerational exchange, interaction, and collaboration by:

- Partnering with the Lincoln Family Association (LFA) and the Lincoln Girl Scouts (LGS) resulting in a highly successful collection drive for holiday gift bag items for needy senior.
- Designing a banner and undertaking a social media campaign with the help of the LFA that created a "We Can Do It" photo opportunity for seniors to remember the historic event of receiving their COVID vaccine.
- Collaborating with the LGS to run a program where any senior who requested a sand/salt bucket had one delivered free to their door. Additional cooperation resulted in the "box of happiness" project where 60 senior households had girl scout cookies delivered to their door.
- Organizing programming that aligned with the needs of grandparents caregiving for grandchildren during February vacation by sponsoring a free drive through ice cream (un)social.
- Joining with the children of FPC to provide handmade cards of appreciation to Lincoln veterans on Veteran's Day and handmade holiday ornaments to COVID booster shot clinic attendees.
- Creating early summer intergenerational "Eyes on Owls" programming that welcomed seniors of all ages, preschool children from Magic Garden, grandparents caring for grandchildren, and Lincoln Family Association families.

In addition, we strive to offer a slate of programs that meets the needs of a wide range of Lincoln residents, including seniors and "near seniors" spanning in age from their 40s to their 100s, caregivers and family members, and children and young people.

Special thanks go to our volunteers, the Friends of the COA, CPC Commission, Board of Health, Housing Commission, LGS, Lincoln Public Schools, Parks &

Rec, Pierce House, LFA, FPC, and the many businesses and organizations who contribute to the COA&HS with collaborative programming and donations, all of whom make our work possible.

Bemis Trust

Mimi Borden, Trustee
Heather Ring, Trustee
Sara Mattes, Trustee

Again, this past year has been unusual and has caused much disruption for many. The Bemis Free Lecture Series has not been immune. We held one remote event in 2021. In celebration of Juneteenth, the Bemis Lecture Series and the Lincoln Historical Society hosted a virtual event with Professor Elise Lemire, who grew up in Lincoln and is author of *Black Walden: Slavery and Its Aftermath in Concord, Massachusetts.* Dr. Lemire's presentation was titled: "Slavery in Lincoln: Reckoning with Our Past, Planning for a More Honest and Inclusive Future."

The live discussion was recorded and made available through Lincoln's online video archive (https://tinyurl.com/BemisLectureJuneteenth2021) as well as YouTube (https://tinyurl.com/EliseLemireBemis2021). The YouTube video has already been viewed by over 670 people. Clearly, the Bemis Free Lecture Series has a wide reach!

Upcoming, we will be co-sponsoring another webinar with the Lincoln Historical Society, again featuring Elise Lemire. This year, Dr. Lemire will introduce her latest book *Battle Green Vietnam: THE 1971 March on Concord, Lexington and Boston.* Led by Vietnam Veterans Against the War, the protest resulted in the largest arrest in Massachusetts' state history and many in Lincoln played key roles.

The Bemis Free Lecture Series began in 1892. It was held in Bemis Hall, which was built by Lincoln entrepreneur George Bemis. It was common for wealthy men of his era to leave a legacy of buildings, and George Bemis was no exception. Not only did he build the hall to be a town office and meeting place, but he also built the second floor to be a lecture and performance space, and he endowed a lecture series.

The lecture series was modeled after the Chautauqua movement of his time, which aimed to bring entertainment and culture to the masses. The Bemis Trust charge for the lectures states that the series was "to bring education and edification to the citizens of Lincoln." The ordinary folk of Lincoln were to enjoy what previously had been reserved only for a wealthy and elite society. The endowment for the lecture series was doubled in 1982 by the bequest of native son John Todd, and the charge was expanded to include "entertainment and recreation."

The series has hosted Robert Frost, Archibald Cox, John Kenneth Galbraith, Julie Taymor, Imago Theatre, Grace Paley, Dr. Benjamin Spock, The Steel Band of Blue Hill Maine, a basketball clinic run by Dave Cowens, Mission: Wolf, Margaret Mead, Julia Glass, Michael Fitzgerald, and many others of great note.

Today, the Bemis Free Lecture Series is run by three elected trustees. We look forward to being able to, once again, come together for lectures, performances and even some playtime later in 2022. Please stay tuned!

VETERANS SERVICES

Peter Harvell, Veterans Services Officer

Mission Statement: The mission of the Veterans Services Officer (VSO) is to advocate on behalf of all of Lincoln's veterans and provide them with quality support services and to direct an emergency financial assistance program for those qualifying veterans and their dependents who are in need. Since the Civil War, the primary focus of the VSO is to identify and assist any qualifying veteran or their dependent and to provide financial and medical assistance through the Commonwealth's Chapter 115 program.

Veterans Benefits – The VSO also serves as a resource for veterans' benefits and entitlements. The VSO assists veterans and qualifying dependents apply for federal benefits such as: compensation, pension, Dependent Indemnity Compensation, VA healthcare, burials, and GI Bill. On the state and local level, we assist with annuity, property tax abatement, "Work Off" programs, war bonuses, and burials in state veterans' cemeteries, as well as Chapter 115. Lincoln continues to maintain the expected number of veterans receiving Chapter 115 benefits at five. All veterans were recertified in January and again in July. During the July recertification, the Commonwealth launched a new accounting program for Commonwealth reimbursement to the Town, called "OnBase." Exciting times.

Medal of Liberty – This year's Memorial Day was marked by the presentation of the MA Medal of Liberty (MOL). The MOL is presented on behalf of the governor to service members who have died in a combat theater. Sixteen Lincoln and Sudbury MOLs were presented.

Featured guest speaker and MOL presenter was Congresswoman Katherine Clark. Other dignitaries included: State Senator Michael Barrett, State Representative Thomas Stanley, Hanscom AFB Commanding Officer Col. Katrina Stephens, and Town Managers Timothy S. Higgins and Henry Hayes. Speaking on behalf of Gold Star families were Steve and Janis Milley, Gold Star Parents of LT Scott Milley, former captain of the LSRHS hockey team, who was killed in action in Afghanistan in 2010. Accepting the MOL on behalf of the town for the Fradd family was Select Board member, Jonathan Dwyer. We are grateful to the Select Board for all their support.

Special thanks to the Lincoln Minutemen for rendering musket salutes for each of the fallen. Their ability to reload quickly was put to the test. It was an excellent performance.

I can't tell you how much I appreciated the Concord Independent Artillery Battery, changing their traditional Memorial Day events calendar in Concord to participate. They came because they wanted to, and they knew how to get a crowd's attention. The Battery's Number One Gun fired three rounds in a "Final Salute" to our fallen. It was a beautiful moment.

Special thanks to the Lincoln Girl Scouts for creating one-of-a-kind signs welcoming each Gold Star family and to the Lincoln Boy Scouts for helping set up._Thanks to Lincoln veteran, Gary Davis, Program Coordinator, for ram-rodding this event. A video of the program, produced by PRD, can be found at: https://www.facebook.com/lincolnrecma/videos/4016198441810827/.

Medal Of Liberty Recipients
Barrett, Edmund (S, WWII)
Bastinelli, Frank (S, WWII)
Burr, Leland (L, WWII)
Flynn, Ernest (S, WWII)
Fradd, John (L, WWII)
Jackson, Lucius (L, WWII)
Mallery, Thomas (S, Korea)
Marston, Wilder (L, WWI)
Panetta, Dominic (L, WWII)
Quinn, Leo (S, WWII)
Rogers, Richard (S, Vietnam)
Seeger, Edwin (L, WWII)
Smith, Ray (S, WWII)
Spiller, Albert (S, WWII)
Williams, Harry (S, WWII)
Williams, Milton (S, WWII)

Memorial Day, Independence Day, & Veterans Day – The traditional VOLMA Memorial Day program followed the MOL ceremony with patriotic singing, speeches, and a cookout sponsored by Lincoln's first responders. Thank you all for your support to veterans! Veteran Service's also supported the 4th of July parade, with a US Marine Corps 1944 Ford made utility vehicle AKA "Jeep." The veteran's Jeep received the "Most Appreciated" parade award!

For Veterans Day, Town Archivist, Virginia Rundell, and Gary Davis put together a great display of the MOL in Town Hall. The display highlighted the Fradd family MOL, donated to the Town of Lincoln, as well as short biographies on the other Lincoln MOL recipients.

VSO office hours – Thursdays, 9AM-12PM at the Council on Aging & Human Services (COA&HS) in Bemis Hall. You may call on Thursday mornings to speak

to the VSO or call/email, 781-259-8811/lincolnveterans@lincolntown.org at any time to schedule an appointment.

Follow us on Facebook – Search for “Town of Lincoln Veteran Services.”

DEPARTMENT OF PUBLIC WORKS

Chris Bibbo – Superintendent
Susan Donaldson – Office Manager
Steve McDonald - Foreman
Jim Durkin – Crew Chief
Brian Kerrigan – Mechanic
Ian Sears
Steve Frias
Danny Scirocco
Brent Boudrot
Jake Robinshaw

In 2021, the Public Works Department completed many projects and activities.

Road repair and repaving continued. Road paving included sections on:

- Lincoln Road
- Old Bedford Road
- Route 117
- Route 126

Major projects included:

- Magnolia Path on Lincoln Road

As compared to the record winters in the past, January and February of 2021 produced average snow fall in Lincoln. DPW crews worked around the clock to maintain safe roadways and sidewalks and responded to 17 snow and ice events. The Department utilized its winter pre-treatment process. This process includes applying salt brine to the major Town roads in advance of a storm event. By applying this brine, the snow begins to melt immediately on the road. The snow and ice will not bind to the roadway, thereby reducing the overall amount of effort and materials that need to be used.

During the spring, the Department continued the process of removing built-up sand on the roadway shoulders. This sand built up during the winter and can interfere with the roadway drainage and is a major contribution to pavement damage.

During the summer, the Department performed roadside vegetative maintenance, performed roadway striping, filled potholes, fixed road signs, repaved a portion of the sidewalk on Codman Road, put berms on Weston Road, Sunnyside Lane and Old Cambridge Turnpike.

The Public Works Department continued to use its equipment to trim back overgrown roadside vegetation. By trimming back this vegetation, the Town's residents have a safer, more aesthetically pleasing roadway. The beautiful farmer's stone walls that we have been repairing can now be seen and enjoyed.

During the fall, the Department cleaned leaves and fixed damaged catch basins as well as tree clean up after several storms. The Department also continued with its roadside program, trimming various roadsides and intersections.

During the year, the Department was also tasked with the operation of the Town's Transfer Station. The town implemented a mattress recycling program, and the swap shed was reopened with the help of Mother's Out Front and is run by town volunteers.

The Department continued with the maintenance and operation of the Town's cemeteries and performed many cemetery burials.

New equipment for the DPW included a Freightliner Hook Truck.

John Neri retired from the DPW in July 2021 after 14 years of service. The Department hired Jake Robinshaw as a crew member to replace John Neri.

Looking ahead to 2022, the Department anticipates another busy year with the continuation of roadside improvements, improvements to the Transfer Station, and additional road paving.

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CEMETERY COMMISSION

Manley Boyce
Douglas Harding
Conrad Todd, Chairperson
Valerie Fox, Agent for the Cemetery Commission and Town Clerk

Douglas Harding joined the commission this year. Doug shared vast knowledge of appropriate plantings and a vision for the Lincoln Cemetery with his wife, and former Cemetery Commissioner, Susan Harding. Sadly, Susan died in 2020, and although she is greatly missed, we heartily welcome Doug.

Good news! The newest section of the Lexington Road Cemetery, known as Fern Way, is nearing completion! A two-foot-high stone wall adds the perfect presence to our pastoral setting. This carefully crafted structure, both functional and beautiful, defines not only the landscape but also the strength, durability, and history of our region.

The Juniper Way section of the Lexington Road Cemetery is selling out fast. However, new gravesites on the Southeast side have been surveyed and are awaiting to be individually plotted. Once completed, this area will allow for more burial plots including plots for “Green”, (also known as “Natural”) Burials. Green Burials have unique conditions along with specific rules and regulations that are spelled out in our new Lincoln Cemetery Rules and Regulations brochure that is in the works and nearly completed. Parking areas are being addressed, as well, to assure that the burial plots and cemetery land are protected.

The Lincoln Cemetery Commissioners constantly search for more land for cemetery use. A piece of land on the Northwest side of our current property at the Lexington Road Cemetery is being surveyed to determine if the land would comply with our guidelines. This wooded site may be optimal for burial sites and especially for “green burials”. While this is in the early stages of this project, we are hopeful this piece of land will be an attractive addition to our cemetery.

The care and beautification of our cemeteries is always our mission. While not a big expense, adding attractive wooden trash barrels to our properties will work as an incentive to assure that litter is minimized while adding a more aesthetic look to the cemeteries. Having these trash barrels will help Joseph Cotoni, our caretaker, keep the cemeteries lovely and free of debris.

In keeping with enhancing the look of the cemeteries, The Commissioners thank Lincoln resident, Jane Layton, for refinishing and adding to one of the original signs that is on the outside of the gates of the Lexington Road Cemetery. Thank you, Jane, for this beautiful work.

The employees of the Lincoln Highway Department help us every day. Under the careful direction of Steven McDonald, Foreman of the Lincoln Highway Department, and with the support and guidance of Chris Bibbo, Supervisor of the Department of Public Works, we can meet the needs of our townspeople. The Highway crew work long hours to assure that projects and problems are addressed, easily and immediately, and do so with skill and professionalism.

The Cemetery Commissioners could not function without our dedicated agent, Valerie Fox, whose many jobs within the cemetery commission, and in the town, are appreciated by all. Valerie represents us with compassion and knowledge of the town and specific to us, our cemeteries. She cares deeply about doing her job to the best of her ability to support the needs of the townspeople of Lincoln and she accomplishes this with amazing enthusiasm!!

There were 52 interments in 2021 and 32 lots sold

ROADWAY AND TRAFFIC COMMITTEE

Jonathan Dwyer
Ken Bassett, Chair
Margaret Olson
Jane Herlacher
Deborah Howe
Tim Higgins
Chris Bibbo
Chief Kevin Kennedy

The Roadway and Traffic Committee (RTC) continues in its role as an advisory body to the Board of Selectmen on issues related to the Town's public roadway right-of-ways. The RTC's membership consisting of Town officials and citizen volunteers provides a forum for discussion of roadway related issues, including public safety, traffic management, and aesthetics.

During 2021 the RTC coordinated its activities with the ongoing initiatives of the Complete Streets program administered through the Planning Board as well as the initiatives of BPAC, the Bicycle and Pedestrian Advisory Committee. Common to all three entities is the pursuit of physical right-of-way improvements that will provide traffic calming, enhance safety for pedestrians and cyclists, and preserve the rural character of our roadways through thoughtful design. 2021 saw the advancement of Mass Highway's study of Route 2a focused on similar concerns; that is, how the planned resurfacing of the roadway could incorporate improvements that would benefit pedestrian and bicyclist safety, protect the character of the National Park setting, and better manage traffic flows. Due in part to RTC and BPAC participation, specific design features were endorsed by Mass Highways and included in the final plans and specifications.

Construction of the planned Lincoln Road roadside path connecting from the railroad tracks to Codman Road became a priority in 2021 and involved implementation of a design that addressed a variety of concerns raised by stakeholders. Commonly referred to as the Magnolia walkway, the new path's design reinforces the existing landscape setting as well as provides walkway continuity to the Mall walkways. With the cooperation of the Doherty family, the service station's perennial garden was preserved, including the rebuilding of the existing stone wall that now separates the garden and the roadside path.

WATER DEPARTMENT

Commissioners:

Michelle Barnes
Ruth Ann Hendrickson
Jim Hutchinson - Chair

Established in 1874, the Lincoln Water Department (LWD) provides clean, safe drinking water and fire flow protection throughout the Town. The main components of the system are its two sources of supply, Flint's Pond and the Tower Road Well, the raw water pump station, the micro-filtration plant on Sandy Pond Road which treats the Flint's Pond water, the 1.4-million-gallon storage tank on Bedford Road, and 58 miles of distribution piping and 488 fire hydrants.

Governed by three elected Commissioners, the Department operates as an Enterprise Fund: It is funded entirely by user fees. Revenues are expected to meet or exceed expenditures on a year-to-year basis, with the difference (retained earnings) held in reserve to fund emergency repairs, capital expenditures, and system improvements. At the end of FY21, the reserve was $1,439,399. Our operating budget and capital expenditures must be approved by the voters at the Annual Town Meeting.

	Operating Budget	Revenue	Capital Budget
FY2021	$1,835,468	$2,310,043	$270,000
FY2022	$1,881,686		$939,100
FY2023 (proposed)	$1,921,101		$142,500*

* Does not include $1,300,000 of federal funding recommended by the ARPA Working Group

The proposed operating budget for FY2023 reflects a more proactive commitment to repair and maintain distribution system infrastructure and higher personnel costs. We have hired licensed personnel in a competitive market and are now fully staffed, welcoming the return of distribution/treatment operator Will MacInnes. The operating budget should yield enough retained earnings to keep the Department fiscally healthy and flexible in a climate of increased environmental and regulatory challenges.

In the last two years, the Department undertook a number of projects to upgrade most of the water treatment and chemical handling systems and to address deficiencies identified by the Massachusetts Department of Environmental Protection (DEP). These projects are coming to completion. Coagulation pretreatment of the pond water, designed to remove dissolved organic matter prior to filtration, came online in January 2022. This should lower the disinfection by-product levels (TTHM – Trihalomethanes) in our distribution system. Upgrades to chemical handling at Tower Road Well are about to commence. These will bring us in-line with DEP requirements. The work to replace the well itself, which has reached the end of its useful life, will also commence in 2022. This will increase resiliency and provide a needed supplement to the water produced by the Water Filtration Plant.

The Commissioners initiated a cost analysis of three long-range water supply options: 1) Joining the Massachusetts Water Resources Authority; 2) Building a new treatment plant; or 3) continuing to upgrade our current system. Review of the costs associated with each option showed the most cost-effective path forward is to continue with our existing infrastructure.

To protect the Charles River watershed, the MASS DEP issues withdrawal permits to restrict water use. Our usage has been much closer to the requirements in the last few years, even during dry summers, as our customers have more closely followed the annual and drought-related water restrictions and taken advantage of the conservation rebate programs offered by the Water Department to replace older toilets and appliances with new higher efficiency units. We thank our customers for their on-going cooperation.

An important part of water conservation is reducing the water lost due to leaks. An active program of leak checking and leak repair in combination with a determined effort to quantify unmetered water use, such as water used in flushing the lines, has reduced our calculated UAW from historical levels of about 25% to under 10% in 2020.

2021 Water Department Staff:

- Darin LaFalam (Water Superintendent).
- Alison Boland (Administrative)
- Gary Tuck (Water Treatment Plant Manager),
- Stephen Olson (Distribution Foreman / Treatment)
- Rick Nolli (Distribution / Treatment)
- Will MacInnes (Distribution / Treatment)
- Davis Scribner, Nick Iarussi, Aaron Miller (weekend / holiday operations)

LAND USE BOARDS AND DEPARTMENTS

PLANNING BOARD

Margaret Olson, Chair
Lynn DeLisi, Vice Chair
Gary Taylor
Stephen Gladstone
Robert Domnitz
Craig Nicholson – Associate Member

Staff: This past year established staff changes in the Planning Office. Paula Vaughn-MacKenzie officially took over as Director of Planning and Land Use after serving as acting Director for almost a year. The Director focuses on the Town's short and long-term planning goals, planning initiatives, and grant opportunities for a variety of Boards and Committees. Jennifer Curtin was appointed the Assistant Director of Planning and Land Use. She focuses on supporting the Planning Board in project permitting, project monitoring and assists with planning initiatives. Jennifer previously worked as staff in the Conservation Department for four years.

Planning Work: The Planning Board's work concentrates on long-term planning for the town. To inform this work, the Board initiates studies, evaluations, and other data collection efforts which are then presented and discussed at public meetings. The Board reviews and approves permitting applications and develops amendments to the Zoning Bylaw and Subdivision Rules, with the goals of protecting the health and welfare of the citizenry and preserving the character of the Town. The Director serves as the Town's representative in regional organizations, such as MAGIC (Minuteman Advisory Group on Interlocal Coordination), Battle Road Byway Committee, and MAPC (Metropolitan Area Planning Council. She also represents the Town on regional transportation projects.

Permitting Activities: Through the challenges of the pandemic, the Planning Board continued to provide uninterrupted permitting services to the public. The Board conducted its meetings via zoom which provided a seamless process and access to the public. This work included Site Plan Review for the construction of new single-family homes, large additions, institutional and commercial building, modification requests, as well as fence permits, sign applications, and ANR plan endorsements. The Board also reviewed various special permit requests, modifications, and wireless facility applications.

Major projects before the Planning Board this year included:

Oriole Landing: Oriole Landing, a 60-unit multi-family residential project was completed in the summer of 2020. The residential project includes 25% affordable units, enabling all 60 units to be counted towards the Town's Subsidized Housing Inventory. The restriction for the affordable units will remain in perpetuity.

Minuteman Regional High School: The new school building and campus were completed in September 2019 and the associated Athletic Fields project will be completed by the spring of 2022.

The Lincoln Elementary and Middle School. The Planning Board approved the site plan for the new Lincoln School project in December 2019. The three-year construction project is scheduled to be completed in the fall of 2022.

Regulatory Activities 2021 Town Meeting

Accessory Apartments: The Town voted to amend the Zoning Bylaw, Section 14.3.2 by deleting the requirement that a structure must be at least ten years old to be used for an accessory apartment. This change enables residents to build an accessory apartment in either a new structure or in a new addition to an existing house. The amendment will make it easier for residents, especially those who live in modest homes to address the challenges of multi-generational living. Accessory apartments provide opportunity for residents to earn extra income and support diversity of the town's housing stock. A cap of 5% of residential units was put in place to monitor the number of new accessory apartments and any impact they may have on the Town. This cap does not include affordable accessory apartments.

Stormwater Management General Bylaw and Planning Board Regulations: As required by the Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES) and the 2016 Massachusetts Small MS4 General Permit, the Town approved a new General Bylaw that gives the Planning Board authority to review projects of one acre or more regarding stormwater management. The Planning Board also adopted Stormwater Management Rules and Regulations regarding such projects.

Lincoln Station/South Lincoln Planning

Since 2017, the Town has been working to revitalize the Village Center and implement the goals of the Comprehensive Plan. The Planning Board and the South Lincoln Planning Advisory Committee (SLPAC) worked over the last year

to create a shared vision for the Village Center and have been diligently evaluating the framework for this vision.

Planning and Zoning: The Planning Board and SLPAC distributed a town-wide survey to assess residents' thoughts and opinions about the Village Center. With almost 800 responses, the survey provided useful information on what residents would like to see in their town center. The Planning Board and SLPAC are working on how to implement a shared vision and are discussing zoning options for Lincoln's village center including design guidelines to achieve a vibrant, active, walkable, and sustainable village center with a diversity of housing choices in accordance with the Town's Comprehensive Plan. The Town was awarded multiple grants for a total of **$38,000.00** to support this effort and will be receiving technical assistance in 2022.

The Planning Board presented an update of their work at the State of the Town meeting on November 2, 2021. The presentation can be found on the town website.

The Planning Board and SLPAC in collaboration with The Community Builders (TCB) just completed an evaluation of the Wastewater Treatment Plant owned by TCB. The review included an evaluation of the health and longevity of the current system in Task One and considered different capacity scenarios and technology options including costs for each in Task Two. The reports can be found on the town website.

Wayfinding: There is new Branding and Wayfinding at Lincoln Station with a central informational kiosk located at the new pocket park. Phase 1 of the wayfinding program leads residents and visitors to Drumlin Farm and back again to Lincoln Station with stops along the way to Codman Farm and the Codman Estate. Phase 2 will guide visitors from Lincoln Station to the de Cordova Museum. The Trustees of Reservation have pledged **$10,000** for this effort. Refurbishment of the existing signs will be done in the spring/summer of 2022.

Other Initiatives, Studies and Grants

This past year, the Town completed projects and worked with consultants funded by various grant opportunities. Some of the initiatives and studies are listed below. For more information, please visit the town's website at www.lincolntown.org.

South Lincoln Planning: The Town was awarded **$400,000.00** for design and engineering to develop expanded capacity of the Wastewater Treatment Plant located at Lincoln Woods and owned by The Community Builders. This grant will fund the next step in evaluating the feasibility and costs associated with

wastewater treatment in the Village Center. Currently both Lincoln Woods and the Mall use the treatment plant and any future development or redevelopment at the Mall and Lincoln Woods will need capacity and longevity from this system.

Magnolia Path, A Complete Streets Project: The successful completion of Magnolia Path creates a safe and beautiful ADA compliant path linking the Lincoln Station area to the intersection of Codman and Lincoln Roads. The shared use path project also included crosswalk improvements to the intersection of Codman Road and Lincoln Roads. Authentic stone walls and a cedar post and rail fence enhance the historic and rural character of the town and the view to Codman Farm. The Town was awarded **$132,424** from the Complete Streets Grant Program to help fund this project.

Climate Action Plan: The Planning staff is working with the Climate Action Committee, a subcommittee of the Green Energy Committee to secure funding for the Town to develop a comprehensive climate action plan. An application for grant funding will be submitted in early 2022 to develop the CAP over the next fiscal year.

Stormwater/MS4 Compliance: Lincoln is one of many Massachusetts communities regulated under the Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES) and the 2016 Massachusetts Small MS4 General Permit. This permit program was created with the intention of improving the quality of the nation's waterways by reducing pollutant loads associated with stormwater runoff. Under the MS4 permit, Lincoln is required to work on a range of measures to address regulation requirements. The Town has successfully completed year three of a five-year plan of requirements.

Route 2A Resurfacing Project: The Town, with input from the Roadway & Traffic Committee, the Bicycle &Pedestrian Advisory Committee, the Select Board, and the Planning Board, advocated for pedestrian and bicycle improvements to be included in MassDOT's resurfacing project slated to begin in September 2022 and completed prior to the country's 250th anniversary celebration. Travel lanes will be reduced, shoulders painted, and pedestrian crosswalks added along with splitter islands to help reduce speeds and improve safety for all users. Information including the current plans can be found on the town website.

ZONING BOARD OF APPEALS

Tobias Brambrink, Member
William Churchill, Member
David Elmes, Associate Member
Julian Huertas, Associate Member
Eric Snyder, Member
David Stifter, Member
Reanna Wu, Associate Member
David Summer, Chair
Peggy Bozak, Administrative Assistant

The Zoning Board of Appeals (ZBA) is a land use Board that interprets and applies the Town's zoning bylaw. It decides on a case-by-case basis requests for variances, special permits and appeals of decisions of the Building Commissioner, considering the impact on the town and neighborhoods and the requirements of the bylaw and State law.

The Zoning Board of Appeals saw several changes in 2021. The board accepted the resignation of two of its longest members and chairpersons, Joel Freedman and David Henken. We also welcomed new associate members, Reanna Wu, Julian Huertas and David Elmes. The Board adapted to this challenging year by holding 14 virtual meetings and heard 53 applications for special permits, variances and appeals. The list below represents applications that were considered by the Board in 2021, listed by the date of the initial public hearing.

January 7, 2021

Stephen Gladstone, 67 Winter St., M/P 165-18-0 to request renewal of a special permit for an accessory apartment. GRANTED

Andy and Kathy Gableman, 8 Silver Hill Rd., M/P 164-3-0 for a special permit for relief of the 50-foot front setback. GRANTED

Gulvez Arshad, 12 Weston Rd., M/P 143-36-0 for a special permit to renovate the barn to an accessory apartment. GRANTED

John and Jessica Jacobs, 26 Laurel Drive, M/P 110-28-0 for a special permit to demolish the carport and replace it a with garage and install a studio shed. GRANTED

Katherine McVety and Jonathan Feinberg, 217 Concord Rd., M/P 173-58-0 for a special permit to extend existing garage and convert into living space with deck. GRANTED

February 4, 2021

Justin and Virginia Goodwin, 162 Bedford Rd., M/P 113-63-0 for a special permit to expand existing deck. GRANTED

Lisette Cooper, 5 Longmeadow Rd., M/P 177-13-0 for modification and extension of the existing special permit to add dormer and finish attic space. GRANTED

Christina Van Vleck and David Nydam, 2 Lewis St., M/P 161-1-0 for modification of an existing special permit to change use of the tenant. GRANTED

March 4, 2021

Irene Chu and Cindy DeChristofaro, 1 Pine Ridge, M/ P 176-1-0 for a special permit to add 427 SF single story room extension GRANTED

Bruce Fairless and Carol Ryan, 115 Winter St., M/P 167-5-0 for a special permit to replace existing garage with new garage and studio above. GRANTED

Chad Sears and Thomas McMennamin, 121 Tower Rd., M/P 170-19-0 for a special permit to install a greenhouse structure. GRANTED

April 8, 2021

Greg Gale and Maria Rader, 100 Concord Rd., M/P 141-14-0 for a special permit to add a covered woodshed. WITHDREW

Peter Hussey, 6 Page Farm Rd., M/P 146-6-0 for a special permit to add a covered porch. GRANTED

Yumi and Alex Alanoly, 2 Emerson Rd., M/P 111-28-0 for a special permit to add a two-story addition and roof deck. GRANTED

Ian Forman, 10 Lewis St., M/P 161-2-0 for a special permit to install a shed. WITHDREW

May 6, 2021

Brett Sigworth/Lincoln Road Realty LLC, 144 Lincoln Rd., M/P 162-28-0 for modification of a special permit to change the use. GRANTED

Lincoln and Maria Miara, 37 North Great Rd., M/P 112-29-0 for renewal of a special permit for an accessory apartment. GRANTED

Linda and Michael Karman, 264 Lincoln Rd., M/P 177-18-0 for a special permit to demolish the residence and rebuild a new structure. WITHDREW

June 3, 2021

Dan and JoAnn England, 22 Weston Rd., M/P 151-25-0 for renewal of a special permit for an accessory apartment. GRANTED

Mollye and Todd Lockwood, 14 Old Cambridge Tpke., M/P 112-3-0 for a special permit to install a pergola over existing patio. GRANTED

Timothy Christenfeld, 50 Old Winter St., M/P 150-53-0 for a special permit to replace Quonset hut with a new garden shed. GRANTED

Seppo and Jocelyn Rinne, 93 Tower Rd., M/P 170-290 for a special permit to install a tool shed. GRANTED

July 1, 2021

Michael and Sarah Killick, 25 Hillside Rd., M/P 161-20-0 for a special permit to install a garden shed. GRANTED,

Rosalind and Robert Stowe, 35 North Great Rd., M/P 109-6-0 for a special permit to install a tool shed. GRANTED
Kenneth Hurd, 21 Lexington Rd., M/P 144-18-0 M/P 124-4-0 for renewal of a special permit for an accessory apartment. GRANTED.
9 Stratford Way Nominee Trust, 76 Trapelo Rd., M/P 145-3-0 for renewal of a special permit for an accessory apartment. GRANTED

August 5, 2021

For renewal of a special permit for an accessory apartment:

Aleksandr Volodin, 261 Concord Rd., M/P 177-64-0 GRANTED
Luciano Mascari 29 Deerhaven Rd., M/P 120-31-0 GRANTED

Yangping Liu, 22 Lincoln Rd., M/P 152-2-0 for transfer of name and renewal of a special permit for an accessory apartment. GRANTED
Kathy Gimbel, 167 Concord Rd., M/P 160-33-0 for a special permit for an accessory apartment. GRANTED
Mary Kostman Trust, 131 Tower Rd., M/P 180-24-0 for a special permit to install a shed. GRANTED

September 2, 2021

Erica Bronstein, 58 Beaver Pond Rd., M/P 163-16-0 for a special permit for an addition to add an accessory apartment. GRANTED
Todd and Kim Rice Whittemore, 167 Bedford Rd., M/P 113-69-0 for a special permit to add a primary bedroom, bathroom, sunroom, basement bedroom, shed, hot tub and additional footage to kitchen. GRANTED
Michael Preshman, 6 Brooks Rd., M/P 112-12-0 for a special permit for a new accessory apartment. GRANTED
Fairhaven Bay Lincoln, LLC, 263 Old Concord Rd., M/P 156-3-0 for a special permit to enclose patio area, change front entry and landing. GRANTED
Julia and Sylvia Altman, 5 Boyce Farm Rd., M/P 179-26-0 for renewal of a special permit for an accessory apartment. GRANTED

October 7, 2021

For renewal of a special permit for an accessory apartment:

Nathan Parke, 111 South Great Rd., M/P 160-15-0 GRANTED
Christopher Boit, 61 Bedford Rd., M/P 134-16-0 GRANTED
Stacey Flannery, 42 Brooks Rd., M/P 109-11-0 GRANTED
Tatiana Dessain, 62 Conant Rd., M/P 168-2-0 GRANTED
Seppo Rinne, 93 Tower Rd., M/P 170-29-0 GRANTED
Sara Sayess, 144 South Great Rd., M/P 160-46-0 GRANTED

Joseph and Jennifer Kolchinsky, 83 Page Rd., M/P 132-33-0 for a variance to convert existing patio into glass sunroom. GRANTED
Ellen Matathis Trust, 16 Longmeadow Rd., M/P 178-16-0 for a special permit to add a master bedroom, fitness room and modify the laundry, mudroom, and front porch. GRANTED

November 4, 2021

Massachusetts Audubon Society, 75 South Great Rd., M/P 139-13-0 for renewal of a special permit for use of the structure. GRANTED

Myra Ferguson, 14 Baker Bridge Rd., M/P 142-2-0 for renewal of a special permit for an accessory apartment. GRANTED

Lincoln Bay, LLC, 146A Lincoln Rd., M/P 162-28-0 for a special permit for change of use. GRANTED

Kathryn Nicholson, 14 Meadowdam Rd., M/P 162-12-0 for renewal of a special permit for an accessory apartment. GRANTED

November 4, 2021

Executive Session held.

December 2, 2021

Anne Sobol, 10 Beaver Pond Rd., M/P 152-8-0 for transfer of name and renewal of a special permit for an accessory apartment. GRANTED

Bridget and Ethan Healy, 148 Lincoln Rd., M/P 162-29-0 for a special permit to add a family master bedroom. GRANTED

Emma Melton and Gail O'Keefe, 20 Hillside Rd., M/P 161-13-0 for a special permit to install a shed. GRANTED

Builder's Club of Lincoln, 181 Lincoln Rd., M/P 172-33-0 for renewal of a special permit for use of the property. GRANTED

Yan Ping Liu, 22 Lincoln Rd. M/P 152-2-0 for a special permit to construct additions and renovations. GRANTED

December 9, 2021

Executive Session held.

LINCOLN HISTORICAL COMMISSION (LHC)
HISTORIC DISTRICT COMMISSION (HDC)
BROWN'S WOOD HISTORIC DISTRICT COMMISSION (BWHDC)

Commission Members

Douglas Adams
Gary Anderson
Christopher Boit
Frank Clark (Alternate – LHC/HDC/BWHDC)
Lynn DeLisi (Planning Board representative to HDC/BWHDC)
Robert Domnitz (Planning Board representative to HDC/BWHDC)
Judith Lawler (Alternate – LHC/HDC/BWHDC)
Andrew Ory
Allen Vander Meulen (Alternate – LHC/HDC/BWHDC)
Andrew Glass (Chair, LHC/HDC/BWHDC)

Commission Missions

The LHC is responsible for reviewing requests, under the Demolition Delay Bylaw, for demolitions and major exterior alterations to buildings and structures outside of the Town's historic districts. The LHC is also responsible for administering the Town-held Preservation Restriction Agreements with respect to two properties. The HDC and the BWHDC review applications for exterior above-grade changes visible from a public way to buildings and structures within the town-wide Historic District and the Brown's Wood Historic District, respectively.

Commission Initiatives

The LHC/HDC/BWHDC applied for and were awarded a grant from the Massachusetts Historical Commission for $15,000 in matching funds to research and document the development of Lincoln's Modern neighborhoods. The project is substantially complete, and the results will be available for public use in the spring of 2022.

The HDC worked with a homeowner of a Modern house in the Old Winter Street neighborhood who has generously offered to join the town-wide Historic District. The HDC worked with two homeowners of Modern houses who have generously offered to form a new Twin Pond Lane Historic District. The HDC will present the three homeowners' applications for vote at the 2022 Town Meeting. With approval at Town Meeting, there would be a total of 108 properties, including 41 Modern houses, in the Town's historic districts.

The LHC made its inspection visit to the Wheeler House under the Preservation Agreement governing that house. The LHC working with owners of the Flint Homestead under the Preservation Agreement governing that house regarding proposed work to the house and property.

The LHC responded to inquiries from the Massachusetts Department of Transportation regarding changes within the Minute Man National Historical Park associated with Route 2A roadwork and regarding the replacement of the Baker Bridge over the MBTA railroad tracks.

The LHC acted as a sponsor of a request to the Community Preservation Committee for Community Preservation act funds to assist in restoring the recently discovered 1911 map of the Adams Farm (now the Old Concord Road neighborhood). Replicas of the restored map will be available for public use.

LHC Decisions:

Applications approved with demolition plan review:

- **264 Lincoln Road**: demolition of existing house
- **8 Silver Hill Road**: demolition of existing house

Applications approved without demolition plan review:

- **16 Bypass Road:** demolition of existing house
- **56 Conant Road**: demolition of barn
- **60 Conant Road**: demolition of detached storage shed
- **3 Page Farm Road:** demolition of part of existing house
- **115 Winter Street**: demolition of garage

HDC/BWHDC Decisions:

Certificates of Appropriateness:

- **58 Beaver Pond Road**: addition of accessory apartment to house
- **3 Bedford Road**: revisions to flashing detail on roof
- **19 Bedford Road**: replacement of certain gutters; **i**nstallation of fence
- **48 Bedford Road**: replacement of roofing, windows, and decking
- **Codman Farm Field on Lincoln Road**: installation of stonewall and fence
- **Lincoln Center Historic District**: addition of historical names for roads
- **7 Lincoln Road**: installation of ground-mounted solar panels
- **28 Lincoln Road**: repairs to side porch; installation of fence; demolition

of attached greenhouse; replacement of windows and cladding
- **32 Lincoln Road**: installation of fence
- **15 Sandy Pond Road**: replacement of detached structure
- **12 Weston Road**: revisions to dormer design of back of carriage house; addition of exterior stair and air-conditioning unit to carriage house
- **17 Weston Road**: installation of railing on side porch; temporary ice rink, skating storage shed, and parking barriers

Certificates of Non-Applicability:

- **68 Baker Bridge Road**: repairs to roof of visitors' center and garage; repairs to kitchen entry landing
- **19 Bedford Road**: replacement of roof shingles, carriage house, and garage; replacement of certain gutters on house and carriage house; repairs to front porch
- **2 Sandy Pond Road**: replacement of fence
- **2 Weston Road**: repairs to fence
- **12 Weston Road**: repairs to cladding

* * *

HOUSING COMMISSION

Victoria Benalfew
Rachel Drew
Evan Gorman, Vice Chair
Rakesh Karmacharya
Allen Vander Meulen III, Chair

The Housing Commission's Mission

Our mission is to provide housing for those with low or moderate incomes and others whose needs are not met by the regular housing market. The Housing Commission (HC) is responsible for coordinating all facets of the Town's affordable housing program including planning, advocacy, and policymaking. We also manage the town's seven town-owned Affordable Housing rental units.

Together, the HC, the Affordable Housing Trust, and the Lincoln Foundation form the **Affordable Housing Coalition**, which works to facilitate the expansion of affordable housing and to preserve the existing affordable units in Lincoln.

10% SHI Mandate Status, Risks, and Projections

The percentage of Lincoln's housing units on the state's Subsidized Housing Inventory [SHI] is a critical statistic. If less than 10% of our housing is on the SHI, then State Law (Chapter 40B) allows developers to overrule local zoning laws to build high density developments that include affordable housing.

The number of housing units determined by the decadal Federal Census is the basis for the denominator for our SHI percentage. Based on preliminary 2020 Census results Lincoln has an SHI of approximately 12.8%, which is well above the required minimum of 10%. Present trends imply Lincoln will remain above the 10% threshold for at least another 20 years. However, we must bear in mind that one development project or a change in State or Federal regulations could drastically alter this outlook.

Given the severe shortage of affordable housing in the region, we believe it is likely that the state will continue to aggressively promote new lower- and moderate-income housing. Remaining strongly proactive on this issue (as Lincoln is already doing through the work of SLPAC, for instance) is vitally important, since it takes years for any project or initiative to come to fruition. A reactive strategy will inevitably result in painful forced adjustments with little or no recourse – as has happened in several of our neighboring communities.

South Lincoln Planning Advisory Committee (SLPAC)

The HC has a seat on SLPAC, which is tasked with finding ways to make the Lincoln Station area a more vibrant and economically viable business and cultural center for the town. Currently, SLPAC is collecting community input into what types of changes (if any) are desired in the Lincoln Station area and looking at septic and other infrastructure-related considerations that might limit what proposed changes are feasible. SLPAC is also examining the State's new Housing Choice Law's potential impact on the Town.

Lincoln Rental Assistance Program (LRAP)

The HC sponsors and supports the Council on Aging & Human Service's LRAP program, which helps those struggling to keep their homes by providing rental assistance and financial guidance: giving them time to regroup, get their finances under control, and so continue living in Lincoln. After 3 years of operation, the COA&HS finds there is greater need for this assistance than first anticipated, and that many applying to the program have already exhausted all possibilities to increase their income or reduce expenses. Therefore, the program is being slightly modified to better serve its clients. This year's application for funding through the CPC is unchanged from last year's level of $63,500.

Affordable Accessory Apartment (AAA) Program

Approved at the 2017 Town Meeting, the AAA program is intended to encourage Lincoln Homeowners to create and rent accessory apartments that qualify as "Affordable Housing." The program has four aspects: (1) Zoning Law changes to enable the program; (2) a $25,000 "loan" to the homeowner that is incrementally forgiven over a ten-year period, as long as the apartment remained on the town's SHI; (3) a Property Tax rebate; and (4) a series of agreements and negotiations with numerous stakeholders to enable the program. Legislative approval for the Property Tax rebate was attained in early 2021. The Housing Trust affirmed funding the program at a slightly reduced level compared to the original request approved in 2017. The Regional Housing Services Organization (RHSO) will create and administer the program. We anticipate launching AAA in the summer or fall of 2022.

Maintenance and Income

In 2021 the Housing Commission had several large renovation and maintenance projects, with more anticipated in the coming year. We've also had a significant drop in our revenue stream due to the COVID rental freeze and tenant hardship. Therefore, we anticipate a significant drop in our "revolving fund" balance in the

coming months. Although there is no immediate concern, we have applied for ARPA funds to help maintain long term solvency.

Changes in Membership/Committees

Former member Rakesh Karmacharya was appointed to fill the vacancy caused by Keith Gilbert's resignation. Allen Vander Meulen remains Chair. Evan Gorman is vice-chair and our representative to the CPC and to the Housing Trust. Rachel Drew is our liaison to the South Lincoln Planning Advisory Committee. Victoria Benalfew is our Liaison to the COA&HS. Rakesh is our representative to Lincoln's recently formed IDEA ("Inclusion, Equity, Diversity, and Anti-Racism") Initiative.

Contributions of Town Employees and Consultants

The Affordable Housing Commission could not manage without the administrative assistance of Elaine Carroll, the facilities management expertise, and efforts of Gerald O'Doherty, and the guidance of Katherine M. O'Donnell on legal matters. We are also deeply thankful and appreciative of who serve on the Planning Board, Select Board, COA&HS, and in the Town Administration who devoted so much time and effort this year in support of the HC's work and mission.

CONSERVATION COMMISSION

Amber Carr
Becca Fasciano
Ari Kurtz, Co-Chair
Susan Hall Mygatt, Co-Chair
Laura Regrut
Richard Selden
Kathleen Shepard

Commission Members and Staff - The Lincoln Conservation Commission (LCC) is comprised of 7 residents appointed by the Select Board and is responsible for the protection and management of Lincoln's conservation land and the administration of the Massachusetts Wetlands Protection Act & Lincoln's Wetlands Protection Bylaw.

The LCC and Staff saw several changes in 2021. Commission members James Henderson and Larry Buell stepped off the Commission after serving 21 and 3 years, respectively. The Select Board appointed Amber Carr and Becca Fasciano to fill the two open slots for commissioners. Significant staff changes occurred: Michele Grzenda became Lincoln's Conservation Director, Stacy Carter was promoted to Conservation Planner, Emma Coates was promoted to Land Manager, and in June, Ryan Brown joined the department as Lincoln's Land Steward. This team adapted to an unusual year given the ongoing challenges of managing land during the COVID-19 pandemic and a complete staff re-organization. The Commissioners are extremely grateful to Staff for all their hard work and enthusiasm.

Land Management and Stewardship – The Lincoln Conservation Commission and staff manage 1,527 acres of conservation land and 62 Conservation Restrictions (totaling 541 acres). This land includes a diversity of agricultural fields, meadows, forest, ponds, streams, and an extensive trail system. A vital role of the Conservation Department staff is to provide effective stewardship of this permanently preserved land. Therefore, it is critical we have adequate personnel, equipment, and an operating budget to ensure appropriate land care happens. The top 10 stewardship projects completed in 2021 include the following: (1) extensive invasive species removal from 25 properties; (2) installation and/or replacement of bridges at 7 properties; (3) major improvements to five conservation land parking lots; (4) mowing and edge habitat management on 23 conservation land fields; (5) installation of dog walking etiquette signs at 8 fields, trails, and parking areas, (6) construction of a new kiosk at Mt. Misery and improvements to trailhead signage on other major trail systems (Flint's Pond, Sandy Pond Trust); (7) clearing of approximately 200 trees from trails; (8) launching of a Park Ranger Volunteer program to help with

light trail work and education of trail visitors, (9) supervision of two seasonal staff to assist with land management efforts, and (10) purchase of a Ford F550 gas dump truck and electric land management equipment to help reduce our carbon emissions.

The LCC collaborates with the Lincoln Land Conservation Trust (LLCT) on stewardship and land monitoring efforts. LLCT owns more than 75 parcels on an additional 500 acres.

Lincoln is a community that values farming and the individual farmers who work so hard to keep Lincoln's agricultural land healthy and productive. There are 195 acres of agricultural land owned and managed by the LCC, and this land is crucial for maintaining our rural heritage. Currently 13 operations license this land, each with their own unique program: The American Chestnut Foundation, Breton Meadow Farm, Codman Community Farms, Cupp & Sons, The Food Project, Hannan Agro Farms, Lindentree Farm, Matlock (Flint's) Farm, Raja Farm, Red Rail Farm, Sweet Spirit Alpacas, Trim Orchard and Verrill Farm. Please be sure to visit and support these farms whenever possible.

Wetland Protection Administration – Anyone proposing to conduct work in or within 100 feet of a wetland or within 200 feet of a stream that flows continuously throughout the year must seek information about the Wetlands Protection Act and Lincoln's Wetland Protection Bylaw at the Conservation Department's office in the Town Hall. Wetland Resource Areas and Riverfront Areas may sometimes appear to be dry and can be difficult to identify; please contact the Conservation Office (781-259-2612) to discuss any proposed work. During 2021, the LCC held 18 public meetings and issued the following permits: 5 Orders of Conditions; 1 Order of Resource Area Delineation; 10 Determinations of Applicability; 6 Certificates of Compliance, and 4 Wetland Violation Notices. In addition, the LCC created a Tree Removal Policy to expedite the process of allowing homeowners to remove certain unsafe trees in a Wetland Resource Area or Buffer Zone.

Education and Outreach – Despite the pandemic, Conservation Department staff organized numerous education/outreach events in 2021. These included monthly virtual conservation coffees with guest speakers. Topics covered included Land Stewardship and Management, History of Mt. Misery, Jellyfish of Walden Pond, and Mammals of Farrar Pond. The Conservation Department also hosted five in-person fall trail walks for residents. Other outreach endeavors included: hosting a virtual public forum to solicit feedback on Lincoln's trails uses, spearheading a town-wide mosquito prevention mailing (a collaborative effort among LLCT, LCC, Ag. Comm. and Board of Health), alerting residents about salamander migration by publishing a press release and installing warning signs along three major road crossings, encouraging residents to remove invasive garlic mustard, sending snow management best practices to Lincoln businesses,

and distributing proper pet waste disposal tips to dog owners. If you want to receive notifications on these events and more, please email conservation@lincolntown.org. Additional Conservation Commission information can be found at www.lincolntown.org.

AGRICULTURAL COMMISSION

Ari Kurtz, Co-Chair, voting
Louise Bergeron Co-Chair, voting
Nancy Bergen, voting
Lynne Bower, voting
Ellen Raja, voting
Karen Seo, alternate
Corey Nimmer, alternate
Open position, non-voting
Open position, non-voting

Buying food from Lincoln farms to provide produce for the food pantry – Due to the COVID-19 pandemic, high demands on the St. Vincent De Paul Lincoln/Weston food pantry at St. Joseph's Church continued in 2021. The Agricultural commission again purchased produce from local farmers for distribution to the food pantry. The initiative served the goal of supporting our local farms as well as providing a unique source of fresh produce to address food insecurity in our community. Using $5100.00 from its annual budget, the Agriculture Commission allocated $2600.00 to the Food Project, $2000.00 to Drumlin Farm, and $500.00 to Kanner Family Orchard to buy fresh produce, locally produced eggs, apples, and other tree fruits that were donated to the food pantry at St. Joseph's Church.

Distributing mosquito bite prevention information to the public –The Agricultural Commission worked with the Lincoln Land Conservation Trust, the Lincoln Conservation Commission, and the Lincoln Board of Health to develop a pamphlet to encourage people to control mosquito bites using alternatives to spraying harmful chemicals. The pamphlet that was distributed to all households in Lincoln provided information on the best ways for people to protect themselves from being bitten by disease-carrying mosquitos. The Agricultural Commission is working to protect our agricultural fields and ecological environment from the spraying of harmful chemicals.

Informing the population about Lincoln's Right to Farm Bylaw – The Agricultural Commission wrote and published an article in the local newspaper, "The Squirrel" about the importance of Lincoln Farms as a source of local food, and the continuation of our rich agricultural history. We described Lincoln's Right to Farm Bylaw in the article to increase public awareness and protect our agricultural legacy.

Mitigating the effects of climate change – The Agricultural Commission participated in discussions with Lincoln Climate Action Planning Committee members to outline the support and promotion of agricultural practices that would help sequester carbon in the soil through agriculture. Such practices include the use of cover crops and no-till agriculture. a discussion on the promotion of biodegradable materials in agriculture, and adaptations to changing weather conditions. The agricultural commission is promoting ecologically sound agricultural methods and tracking new scientific developments in the field of regenerative agriculture. The Agricultural Commission worked with the Lincoln Garden Club to organize a talk on no-till farming/gardening to be given in 2022.

Short films on Agricultural activities in Lincoln – The Commission facilitated the filming of agricultural activities on Lincoln Farms such as maple syrup production and sheep shearing. The short films and pictures will be posted on the town website sometime in 2022.

Lincoln's Right to Farm Bylaw - The Town of Lincoln passed a Right to Farm Bylaw at Town Meeting on March 26, 2011. The public notice for the Right to Farm Bylaw is published below for new residents.
"It is the policy of the Town of Lincoln to conserve, protect and encourage the maintenance and improvement of agriculture land for the production of food and agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers and occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust, and odors. Buyers or occupants are also informed that the location of property within the Town maybe impacted by commercial agricultural operations including the ability to access water services for agricultural use under certain circumstances."

GREEN ENERGY COMMITTEE

Roy Harvey
Jim Hutchinson
Sue Klem
Ed Kern
Edmund Lang
CJ Volpone
Paul Shorb, Chair

Established in 2007, the Green Energy Committee (GEC) serves as the Town's primary resource to identify and promote ways to reduce Lincoln's emissions of greenhouse gases (GHGs), the gases that drive global warming. The GEC's work is supported by a strong bench of active volunteers who are not formal members. Jennifer Glass is the Select Board Liaison to the GEC.

Electricity supply

The Lincoln Green Energy Choice Program took effect in early 2021, enabling Lincoln residents to use more clean renewable energy at reasonable cost. Now, for most ratepayers in Lincoln, 47% of their electricity is attributed to clean renewable energy produced in our region, compared to the mere 20% that state law currently requires Eversource to provide. The program buys "Class 1 Renewable Energy Credits" (RECs), thereby driving the construction of additional wind, solar, and other renewable energy production facilities. Shifting to renewably generated electricity is necessary to eventually make our homes and electric vehicles in Lincoln carbon neutral.

In 2021, the GEC and volunteers did various forms of public outreach to encourage Lincoln residents to opt up to the "Lincoln 100% Green" option and have all their electricity usage tied to clean renewable energy. Over 11% of participants in Lincoln's program have opted up to 100%, the highest participation rate in Massachusetts. And compared to the Eversource price that took effect January 1, 2022, "Lincoln 100% Green" is less expensive! (Future savings compared with Eversource cannot be guaranteed.) To "opt up" now, just find your electricity bill and go to LincolnGreenEnergyChoice.com or call customer support at 1-844-651-8919.

Climate action planning

A new subcommittee of the GEC and additional volunteers are working on a town-wide, collaborative process to develop a Climate Action Plan for the Town of Lincoln. This process aims to produce a plan and a timeline for how Lincoln

will reduce its GHG emissions consistent with the goals set in recent state legislation, including reaching “net zero” by 2050.

Members have reviewed climate action plans in 14 nearby towns, spoken with sustainability managers in 6 towns, and consulted with 11 Town boards and committees in Lincoln. They reported on their goals and progress at the 2021 State of the Town meeting. Jen Curtain, Assistant Director of Planning and Land Use, is looking for grant opportunities to support the process, which we aim to start in September 2022 complete within a year.

Support for residents

The GEC continued to provide information to Lincoln residents about how they can reduce their climate impact through means such as switching to electric vehicles (EVs); getting free home energy assessments; improving home insulation; switching to heat pumps; adding solar panels; and opting up to “Lincoln 100% Green”. The GEC shared this information through Lincoln Talk, a Town-wide mailing, tabling events, and its website, www.lincolngreenenergy.org.

Tracking Lincoln’s GHG emissions

A foundation for the GEC’s efforts is the Lincoln Greenhouse Gas Emissions Report completed in 2019. In 2021 the GEC began the process of updating that report, aiming to complete in 2022.

School Building

In 2021, GEC members continued to support implementation of the plans to make the new school building “net zero emissions”. That including working with the School Building Committee and school administration to (1) implement the power purchase agreement associated with onsite photovoltaic (solar) arrays and (2) monitor efforts to achieve energy efficiency in operations and maintain a healthy environment.

LIBRARY, RECREATION AND SCHOOLS

TRUSTEES OF THE LINCOLN PUBLIC LIBRARY

		Term Expires
Jacquelin Apsler, Chair	Select Board's Appointee	2023
Ron Chester	Self-Perpetuating	
Indrani Kharbanda	Self-Perpetuating	
Lucy Maulsby	School Committee's Appointee	2022
Kathleen P. Nichols	Self-Perpetuating	2021
Dennis Picker	Elected	2022
Peter Sugar	Self-Perpetuating	

Statistics

Total circulation increased in FY2021 by 29%. Eighty percent of the items that were checked out were physical items (e.g., Books, DVDs, magazines, music CDs) and 20% were digital (e.g., eBooks, eMagazines, eAudios, and eVideos). The number of patron visits and reference questions decreased while the number of programs offered and attendance at those programs increased. Approximately half of the programs were held at the library and the other half were held outdoors or on Zoom. Website visits decreased dramatically.

	FY2020	FY2021	% Increase
Physical Circulation	75,053	102,927	37.14%
Digital Circulation	22,226	23,482	2.83%
Total Circulation	97,279	126,409	29.14%
Ratio of Physical to Digital Circulation	77% : 23%	80% : 20%	3% decrease in digital circulation
Hanscom AFB Circ.	1,968	2,447	23.68%
Reference Questions	7,264	4,257	-41.40%
Programs	308	341	10.39%
Program Attendance At Library	4,964	3,241	-34.71%
Program Attendance Outdoors or Virtual	n/a	3,295	↑
Patron Visits	61,758	6,929	-88.78%
Website Visits	893,807	234,438	-73.77%

Impact of Covid-19 Pandemic

The library was closed from January 11 through March 7, 2021, and January 10 through January 21, 2022 due to the Covid-19 pandemic. Both times we went back to contactless pickup. Sad to say but we have a pandemic procedure. When the library reopened on March 8, 2021, peopled needed an appointment to enter the library to allow for social distancing. As Covid-19 vaccines became

available and people got vaccinated, we were hopeful that Covid-19 would disappear over the summer. We stopped requiring appointments on June 1 and the state of emergency ended on June 15. By July more people were visiting the library and using it as a place to study or work for hours at a time. Summer programs were held outdoors or on Zoom. Unfortunately, the Delta variant caused a spike in cases and the town instituted a mask mandate on August 20. In the fall, we moved children's programs back indoors and the Lincoln Film Society restarted its meetings at the library. Just before Thanksgiving, however, community transmission of Covid-19 was high in Middlesex County. The more contagious Omicron variant arrived in Massachusetts in early December. By January Covid-19 cases were spiking dramatically, which caused the Town to close municipal buildings to the public for two weeks in January.

We have all been challenged for over two years during the Covid-19 pandemic. Staff have creatively responded to situations as they arose (despite the fear and uncertainty caused by the pandemic) and provided new services like Zoom programs and curbside pickup.

Social Justice

Since September 2020, the Reading for Racial and Social Justice Book Group has explored fiction and nonfiction related to racism, racial and social justice. New people are always welcome to attend library book groups. In October 2021 Minuteman Library Network staff audited the library's holdings and circulation for various diversity topics and determined that 20% of the collection is diverse. A commonly used benchmark for diverse material in library collections is 10%. The library is co-sponsoring racial justice events with other organizations such as the First Parish in Lincoln and other public libraries.

Programming Highlights

Last year it seemed as though hosting programs on Zoom would be temporary and would end with the end of the pandemic. We thought that everyone would want to return to in person events, but we are finding that this is not true. Some of our events, especially adult programs featuring speakers, reach a larger audience on Zoom than in person. For our post pandemic future, we are planning to offer hybrid programs where some people will attend in person at the library and others will attend on Zoom.

The Adult Department offers four monthly book groups meeting on Zoom: Friday Morning Book Group, Mystery Mondays, Reading for Racial Justice, and "Who Picked This Book?" Club. In addition to staff run programs, the adult department also has volunteer run programs meeting on Zoom: Photo Share and the Write Stuff. Other volunteer run programs (Lincoln Open Mic Acoustic, Lincoln Film Society, Lincoln Library Knitting Group, and Lincoln Jazz Jam) do not translate well on Zoom and will restart when the mask mandate ends.

The Children's Department's weekly storytime and four monthly book groups (3rd/4th Grade Book Club, 5th/6th Grade Book Club, Middle Grade Book Share, and Together Time Tales) were broadcast on Zoom. Staff outreach visits to various elementary and preschools in Lincoln resumed in the fall.

LINCOLN TOWN ARCHIVES

Valerie Fox, Town Clerk, Co-Director
Barbara Myles, Library Director, Co-Director
Virginia Quinn Rundell, Archivist

Mission Statement
The mission of the Lincoln Town Archives is to collect, preserve, and provide access to the history and culture of the town of Lincoln, Massachusetts. Collections include municipal records, manuscripts, books, photographs, audio-visual materials, and other ephemera documenting the history of Lincoln from 1746 to the present.

About the Archives
The Lincoln Town Archives is a unique partnership between the Lincoln Public Library and the Office of the Town Clerk, governed pursuant to a Memorandum of Understanding between the two entities and endorsed by Town Meeting in 2008. The collaboration has enabled an integration of the town's historic cultural, private, and public documents into a single inventoried collection, housed at both the Town Offices and the Library. Management responsibilities for the Town Archives are shared by the Library Director and the Town Clerk. The archivist's time (13 hours weekly) is split between the two sites.

Staffing Changes
Following a vacancy in September 2020, the town archivist position remained unfilled until June 2021, when Virginia Quinn Rundell was appointed to the position. Rundell is a Lincoln resident who combines a recent MLIS degree with an archival concentration with many years of experience working with archives, libraries, and special collections. Thanks are due to the selection committee that included Don Hafner and Katherine Hall Page.

Gratitude is also owed to town historian Jack MacLean, who continues to generously share his encyclopedic knowledge of the town's history with all inquirers.

Preservation and Conservation
Although the processing of new collections largely came to a halt due to the town facilities' closures in 2020-21, six archival conservation projects funded by the Community Preservation Act were approved by Town Meeting: the treatment and digitization of photographs from the late 1800s to 1940s; of three manuscript documents from the 18th and 19th centuries; of three maps from 1894, 1901, and 1908; of eight negatives of plans of Bemis Hall (ca. 1890); of George A. Nelson's photo glass plate negatives (ca. 1880-1900); and the conversion of five 16mm films about events and places in Lincoln to Qtime HD and MP4 files.

Special Projects

- Development of a virtual program on the "Boy and His Dog" statue in the Lincoln Cemetery, with the Cyrus Dallin Art Museum, the Historical Society, the Cemetery Commission, and the COA&HS (available at https://www.youtube.com/watch?v=ngM32IqJX0k).
- Refolding and rehousing of the Mary Susan Rice 1847 missionary quilt, with the participation of three generations of Flint family members, her descendants (pictured below).

- Installation of a display in the Town Offices honoring the seven Lincoln recipients of the Massachusetts Medal of Honor, with help from Gary Davis and Peter Harvell, Veterans' Services Officer.
- Re-installation outside the library's Tarbell Room of an exhibit on 19th century Lincoln author Jane Austin, researched by library trustee Ron Chester.
- Both exhibits, along with additional archival materials, can also be viewed online at https://lincolntownarchives.omeka.net/exhibits

Donations

- Family of John Fradd – Massachusetts Medal of Honor medal and certificates.
- Family of Dr. Joseph S. Hart – photos and artifacts from his service in the Spanish-American War (1898).
- Molly Harper (trustee of the Dallin Museum) -- book on James Storrow.
- Donna Manzelli – Lincoln Public Schools class pictures and yearbooks.
- Peggy J. Brown – Joe Brown's Classic Jazz program collection.
- Mary Ann Hales – research collection related to "Heroine of the Battle Road."
- Rick Wiggin – research collection related to his book "Embattled Farmers."
- Gary Davis – research collection related to Massachusetts Medal of Honor recipients.
- Palmer Faran – Classic Jazz logo watch; various books and documents related to Lincoln history and town departments.
- Lucia Todd MacMahon – 1949 Boston Herald editorial cartoon.
- Gwyn Loud -- archival storage materials.

PARKS AND RECREATION COMMITTEE

Brianna Doo
Sarah Chester
Robert Graves
Margit Griffith
Anita Spieth, Chair
Robert Stringer

OUR MISSION - The Lincoln Parks and Recreation Committee supports the Parks and Recreation Department (PRD) in providing affordable and diverse enrichment opportunities, community-based special events and safe recreational facilities to enhance the overall wellness and quality of life for Lincoln residents of all ages. The Committee sets policy and oversees all facets of the department as well as strategic planning and development.

PROGRAMMING INFORMATION - We offer a year-round variety of preschool, school age and adult programs, trips, and community-wide special events. Lincoln residents of all ages are encouraged to participate. We also manage the town's athletic fields, playgrounds, tennis courts, public parks, sport court and public outdoor pool. Program, facility, and registration information are mailed to all homes seasonally and are available online at *www.LincolnRec.com.*

In 2021 PRD provided over 140 programs to 1,300 different individuals ranging in age 12 months to 82 years. PRD had over 3,607 registrations in our activities with many additional residents being served through our public events. Preschool programming accounted for 14% of enrollment, school age programming accounted for 76% and adult programming accounted for 10%.

Due to state guidelines and COVID restrictions, the Lincoln Summer Camp ran at a smaller capacity. The program had 355 total registrations comprised of 110 individual campers. Extended day ran with 58 participants. The camp continues to benefit from the inclusion of over 20 Boston families through the assistance of the METCO Coordinating Committee, METCO, Inc., the Lincoln Public Schools and the Ogden Codman Trust.

In addition, we had 130 Tennis Memberships and 295 Pool Memberships, which accounted for 1,022 members, in addition to our daily guests. We would like to acknowledge the hard work of our staff and instructors who make these programs so successful.

We oversee annual town-wide events including Patriots Day, Memorial Day, the Lincoln Art Show, the Lincoln Kids Triathlon, July 4th, the Summer Concert Series, and Winter Carnival weekend. This year we were also proud to host two

brand new events, including Fall Fest, which drew over 800 attendees as well as our Flashlight Candy Cane Hunt which had 160 registrations. These large events could not happen without the support of the Lincoln Minute Men, the Veterans of Lincoln, MA (VOLMA), the Girl and Boy Scouts, Public Safety, Public Works and our sponsoring businesses. And a special thank you to all our volunteers for their tireless efforts!

The Parks and Recreation Committee participates in a number of town committees including the School Building Committee, Community Preservation Committee, the Bicycle and Pedestrian Advisory Committee and the School Health Advisory Council.

OFFICE INFORMATION - The PRD Office is located in the Hartwell A Pod on Ballfield Road. We would like to thank the Lincoln Public Schools for their continued support by providing office and programming space. The office is generally open 8:30am - 4:30pm, but we recommend calling (781-259-0784) before you come by as our staff may be out supporting programs. In March we switched our registration software to MyRec which is a more user-friendly design for residents to use.

FACILITY INFORMATION - PRD maintains the town's athletic fields and baseball diamonds for the benefit of the public schools, sports leagues and community programs. We would also like to thank Lincoln Youth Soccer and Lincoln/Sudbury Youth Baseball, for their contributions to the maintenance of ballfields throughout town.

STAFFING – In March of 2021, Lincoln Parks & Recreation welcomed new Director, Jessica Downing. Jessica comes to Lincoln with years of experience in the municipal recreation field and has already made a mark on the community by implementing new, innovative programming and events.

Entering his fourth year, David Sequeira, Assistant Director, continues to focus his efforts on managing the Codman Pool facility in the summer, and several larger department programs throughout the year.

Laurie Dumont continues her role serving as the Office Manager. Laurie handles the day-to-day operations of the office as well as coordinating and scheduling after school programming.

COMMITTEE MEMBERSHIP

Brianna Doo was elected in 2021. Brianna is an advocate for the Codman Pool and brings energetic ideas regarding overall recreational programming. In

addition, Rob Graves filled the seat for John MacLachlan who was elected to the School Committee. We continue to adjust our programs and facilities around the School Building renovation project as well as the ever-changing status of the pandemic. The July 4th fireworks display will not take place for the next two years, but otherwise we will be working to maintain recreational offerings during the remainder of the construction project and through the pandemic. We are also looking forward to the continuation of the community center design process in the near future!

Parks and Recreation are always looking for new ways to meet the changing needs and interests of the community and welcome any suggestions and ideas.

PIERCE PROPERTY COMMITTEE

Peter Braun
Gus Brown
Margie Brynes
Anne Crosby
Barbara Peskin
Terry Green, Chair

Victoria Otis, Pierce House Director

"Our mission is to be stewards of this historic property so that residents of Lincoln, neighbors and guests may continue to use the Pierce House as a venue to gather and celebrate in keeping with the spirit of John H. Pierce's gift to the Town of Lincoln."

The year 2021 continued to be an unusual year for Pierce House due to the pandemic caused by the Covid-19 virus. The Pierce House Committee again would like to thank Victoria Otis, Pierce House Director, for her professionalism, enthusiasm and undeterred efforts working with our clients for successful events. Victoria has given tours, updated our website, managed our bookings as well as keeping our social media active, posting the venue on the Wedding Wire, Facebook, Instagram, Lincoln Squirrel and Lincoln Talks. In addition, Victoria continued to make the House available for town classes and events. The Pierce House Committee is grateful for all her efforts especially her creative problem solving during another challenging year.

Pierce House operates on a tight budget and relies on the revenue that is generated primarily from the summer wedding events to maintain the property. In addition, this revenue provides us the ability to fulfil our mission to host Lincoln residents and local organizations in the house as well as sponsor podiatry and blood pressure clinics with the Council on Aging and Human Services.

The Pierce House hosted 59 fully paid events, including weddings, celebrations of life, bar/bat mitzvas, anniversaries and birthday celebrations. The House also hosted 28 town events, which are free, generating no revenue.

The outdoor space at Pierce House was again made available to town classes and gatherings, as allowed by the Board of Health. There were over 150 Town Events held at the Pierce House under the tent or on the lawns in 2021. These included classes held by the Council on Aging, classes and events hosted by the Parks and Recreation as well as the Town Library. These events were free to the town, with no revenue generated.

Routine maintenance, sound mitigation work and completion of planned capital projects for the historic house and gardens continued to be much of the work done this year. In May, VHS, the sound engineering firm hired to measure sound, collected data during a weekend. The data was discussed and strategies were developed to help reduce our sound and comply with state sound guidelines. The Pierce House Director implemented these mitigation strategies for sound during the wedding season. These strategies included moving the band area to the east side of the tent and building a sound absorbing dampening wall along that side of the tent, measuring the decibel level of the sound during events, working with DJ's and bands to keep the sound within the established levels of compliance, reducing the number of band pieces allowed for an event as well as banning subwoofers to help control bass wavelengths. The Pierce House Committee is also working with town officials as well as the Conservation Commission and town organizations on a plan to revitalize the pond in Pierce Park. It has become overgrown with vegetation.

Several Senior Work-Off volunteers worked at Pierce House helping with office work, and minute taking for the Pierce House Committee meetings. We are grateful for their skill and dedication.

Pierce House Committee also started a newsletter about the house this year, posting an electronic copy to Lincoln Talks, and the Lincoln Squirrel. Paper copies were made available at the library and Bemis Hall. We would like to thank Peter Braun for the vision of the newsletter.

The Pierce House Committee approved a proposal from Parks and Recreation to host the season ice rink in front of the house for the winter. The annual New Year's Day Town Open House was canceled due to poor weather and the Covid-19 pandemic.
The Committee is grateful for the guidance and support from Tim Higgins, Town Administrator, Dan Pereira, Assistant Town Administrator, and Chris Bibbo, Superintendent of Public Works. The Pierce House is an attractive town resource due to their efforts. We are also pleased for the addition of our new Committee members, Peter Braun, Gus Brown and Barbara Peskin. They bring great enthusiasm and experience to the Committee. We also want to thank Jennifer Glass, Select Board liaison, for her guidance and look forward to working with our new Finance Committee liaison, Fuat Koro.

Finally, we would like to thank Pam Weismann for her years of service on the Pierce House Committee. She stepped down in March, 2021. Pam was a pleasure to work with, bringing her business experience as well as her thoughtful perspective to the day to day running of the house. We will miss her.

LINCOLN CULTURAL COUNCIL

Catherine Coleman, Treasurer
Philana Mia Gnatkowski
Wendy Hubbard
Chris Loschen, Secretary
Barbara O'Neil
Debbie Page
Diana Rich-Sheahan
Jennifer Saffran
Meg Ramsey, Chair

All members of the Lincoln Cultural Council (LCC) are volunteers and are appointed by the Selectmen. We currently do not receive funding from the Town of Lincoln. We are entrusted with distributing monies received from the Commonwealth of Massachusetts, in accordance with their guidelines and requirements, which include the support of the arts, interpretive sciences, and humanities.

For fiscal year 2022, (applications due by November 2021 and decisions made in January 2022) the LCC received $5100 from the Massachusetts Cultural Council (MCC). We also had $933 in monies that were unused from the previous year(s) because one or more grantees were unable to complete their proposed activity or had lower expenses than previously expected.

Each year the LCC provides funding to support a variety of programs which will benefit the residents of Lincoln and bases its decisions on community input and identified priorities of various constituents. Based on the last community input survey we conducted in 2018, we determined our main areas of focus will be performances, art education, and the environment or natural world. Our audience focus based on the survey should be families, adults/seniors and intergenerational groups. The LCC will be doing another community input survey in 2022 prior to the next grant cycle which is planned by MCC for this fall.

For fiscal 2022 we received 21 applications and funded (or partially funded) 12 projects. The funded projects (in no particular order) were:

- Lincoln Council on Aging (Murder A la Carte theater performance)
- Historic New England (Codman Tastemakers and Trends Virtual Lectures)
- Lincoln Arts & Farmers Market (Live Entertainment at the Market)
- Mass Audubon Drumlin Farm (Lincoln programs for adults and families)

- Sudbury Savoyards (The Grand Duke performance)
- Lincoln-Sudbury Civic Orchestra (guest artists for upcoming concerts)
- Rivers School Conservatory (Support of Rivers Symphony Orchestra)
- The Discovery Museum (Open Door Connections program)
- Virginia Thurston Healing Garden (Art Therapy for Cancer Patients)
- Maitreyee Chakraborty (Tagore & Emerson)
- Mary Crowe (Performance of *Under Milkwood*, a radio play)
- Lincoln Public Library (Live Scottish Fiddle/cello Duo performance)

Some of the projects received all of the funding they were seeking, and some received partial funding. Often, LCC is just one of several funders of a project.

We strongly encourage and look favorably upon projects that involve Lincoln organizations. We also encourage collaboration amongst artists/organizations.

We welcome those involved in the arts, interpretive sciences, and humanities to consider applying for funding through the MCC/LCC grant program. Additional information and schedule for the next grant cycle which begins in the Fall of 2022. Please see the Mass Cultural Council website for more information. Please note that all applications must be submitted electronically, and late applications cannot be accepted.

Like us on FaceBook! Search for us at Lincoln Cultural Council and Like our Page. Send us notifications of upcoming arts/cultural related events and we will publish them.

We strongly encourage anyone interested in supporting and promoting cultural events in Lincoln to volunteer to serve as a member of the LCC. We are always looking for new members. We also welcome your input and ideas! Please watch for our community survey this summer to provide your input as to what our focus should be over the next couple of years.

SCHOOL COMMITTEE, LINCOLN PUBLIC SCHOOLS

Adam Hogue
Jennifer James
Kim Mack, METCO Representative
John MacLachlan
Susan Taylor, Vice Chairperson
Laurel Wironen, Hanscom School Liaison Specialist
Tara Mitchell, Chairperson

The Lincoln Public Schools (LPS) student population is comprised of children from three communities; Lincoln resident students, children who reside on Hanscom Air Force Base, and students who reside in Boston and attend the Lincoln School via the METCO Program. Additionally, many children of our faculty members attend the Lincoln School.

The district provides educational services to students beginning at age 2 years, 9 months when they enroll in the LPS Preschool and continues through eighth grade. The student population is diverse with students who speak over 20 different languages. Students who attend the Hanscom schools arrive with a broad range of experiences gained from living in different states and other countries.

District Enrollment 2021-2022
As of October 1, 2021, the LPS total enrollment pre-K - 8 was 1099 students. Enrollment on the Lincoln campus was 558, including 34 pre-K students, 292 students in the Lincoln School grades K - 4, and 232 students in the Lincoln School grades 5 - 8. Enrollment on the Hanscom campus was 541, including 63 pre-K students, 235 students at Hanscom Primary School in grades K - 3, and 243 students at Hanscom Middle School grades 4 - 8. Included in these totals, the district had 26 students in out-of-district placements and 3 students in our CASE classroom on October 1, 2021.

The Lincoln Public Schools District proudly provided a fully in-person school program for 80% of our students and a voluntary remote program for 20% of our students during the 2020 – 2021 school year in the height of the COVID-19 pandemic. This fall, we welcomed all of our students back to school in person under the directive of the MA Commissioner of Education, Jeffrey Riley and Governor, Charles Baker.

While we all imagined that the 2021 – 2022 school year would open with only a few pandemic related restrictions, the Delta and Omicron COVID-19 virus variants resulted in the continuation of protocols and mitigations to reduce the

spread of the COVID-19 virus in our schools. This resulted in the need for revised testing practices and protocols in our schools that have been updated on an on-going basis to meet the needs of the ever-evolving COVID conditions in our state and local communities.

While the continuing pandemic has taken a toll on students, families, educators, and staff in our district, we are extremely proud of students and employees who have shown a great deal of resiliency in the face of uncertainties and challenges we had not conceived of two years ago. Our faculty, staff, and administrators have risen to the occasion and gone above and beyond to meet student needs. We have continued to move the district forward by focusing our resources towards achievement of our Strategic Priorities. As a result, we have received commendations from the Department of Elementary and Secondary Education compliance monitoring for the work that was carried out to conduct a district Equity Audit and used the feedback from the audit to create a 5-year Antiracism, Inclusion, Diversity, and Equity (AIDE) Action Plan.

In addition, our annual review from the Department of Defense Education Activity rated the quality of services provided to the students and families of Hanscom Air Force Base as Exceptional stating, "We attribute the high ranking of Hanscom Primary and Middle School by the State of Massachusetts to the exemplary management led by the Superintendent, Director for Special Education and building principals." In addition, the Air Force published a school quality report and the Hanscom schools were highly rated. DESE has also found the district in compliance with all regulatory aspects related to special education and civil rights.

Strategic Objectives:
***Educator Growth and Innovation*:** Educators demonstrate continual growth, professional collaboration, innovation, and risk-taking built on a shared vision of effective teaching and practices and equity for all students.
***Curriculum*:** Curriculum is engaging, provides high cognitive demand, and supports the creative, social, and emotional development, and academic growth of all students.
***Instruction*:** Instruction is student-centered and focused on the engagement, achievement, and social and emotional development of all learners.
***Equity and Culture*:** Educators and students work together to build a school culture that values, respects, and responds to students' identities, and develops the social and emotional well-being of all students.
District Strategic Plan, https://www.lincnet.org/strategicplan

The district's areas of high priority include:

Educator Growth and Innovation

- Continue to develop a culture of trust, openness, reflection, and collaboration among our faculty, staff, and administrators.
- Cultivate a culture of continual feedback and growth with a focus on improved student outcomes.
- Create a common understanding of our vision of high-quality Deeper Learning instructional practices and continue to develop our equity lenses to ensure that curriculum and instruction are free from bias and provide equal access and relevance to all students, especially our students of color.

Equity and Culture

- Develop a multi-year action plan to uproot and disrupt explicit, implicit, and systemic racism in our district in order to a) provide access to an equitable school experience that meets the unique needs of students and families; b) to foster a strong sense of belonging for all members of our school communities; and c) to become an intentionally antiracist district
- Grow the capacity of faculty and staff to:
    - meet the needs of all learners by implementing antiracist, deeper learning teaching strategies
    - develop self, other, and organizational awareness related to race, inclusion, diversity, and equity
    - develop collaborative relationships with community partners in supporting district efforts to create equitable conditions for students in their extended day activities

School Building Projects

The first phase of the construction/renovation of the Lincoln School was completed in August of 2021. Phase 1 punch list items are still being completed while the second phase of construction on the elementary portion of the building and shared spaces is in progress. COVID-19 impacts to material supply chains and employment have created incremental delays in the project; however, completion of the second phase of construction is expected to be completed during the 2022 summer.

When the school opens in September 2022, our Lincoln preschool children and staff will move across the campus to join the K-8 school community. Students in preschool through grade 8 will all be educated in the newly renovated Lincoln School. Construction will continue into the 2022 – 2023 school year to install solar panels and begin to realize the outcomes of a net zero school building.

We continue to be very grateful for the support of the community for this project. Words cannot appropriately convey our appreciation for the many donors and taxpayers who have helped to restore design features that were eliminated in order to keep the project on budget. Thank you for your very generous contributions!

LINCOLN SUDBURY REGIONAL HIGH SCHOOL

Cara Endyke-Doran, Sudbury, Chair
Candace Miller, Sudbury, Vice-Chair
Heather Cowap, Lincoln
Harold Engstrom, Lincoln
Kevin Matthews, Sudbury
Mary Warzynski, Sudbury

Bella Wong, Superintendent/Principal

2021 Superintendent's Report

The High School's core values emphasize cooperative and caring relationships, respect for differences, pursuing academic excellence, and cultivating community. Our school culture strives to personalize education for all students in order to enhance achievement by building on individual talents and creating an educational environment where students want to learn and discover their passions. Our teachers strive to develop engaging courses, foster strong connections with students, and support well-rounded learning experiences to prepare graduates for the best colleges and other post-graduate endeavors. We are mindful of preparing students for entry into a fast-changing global environment.

In 2021, we welcomed Damen Kelton to the administrative team as METCO Director, along with the hiring of 16 new faculty members. Our October 1, 2021 enrollment totaled 1,568 students overall with 1,515 enrolled in district and 53 students in out-of-district placements. Included in this total are students from Boston attending via the METCO Program. Class size medians range from 20-25.

Along with our two "feeder" districts, the Lincoln and Sudbury Public Schools, the High School receives 91 students from Boston annually. The Metropolitan Council for Educational Opportunity, Inc. (METCO) program was established to provide the opportunity for children from racially imbalanced schools in Boston and children from relatively isolated suburban schools to learn together in an integrated public school setting.

The Solar Canopy Project, completed in May 2015, continues to lead to energy benefits for the district. Along with additional energy conservation projects such as replacing lamps with L.E.D. technology in the Auditorium, Black Box and other areas throughout the building, our energy consumption and maintenance costs continue to be fiscally efficient. We have been able to reduce our utility budget once more for the current year.

The federal and state response to the COVID-19 pandemic was an infusion of funding for schools. The Elementary and Secondary School Emergency Relief Fund (ESSER) issued two grant amounts with a third to be given in FY2022. ESSER I and ESSER II allocations for Lincoln-Sudbury Regional School District were in the amounts of $29,771 and $181,470, respectively. Both grants were key in the reopening of school and maintaining a safe environment for returning students to in-person learning.

The Other Post-Employment Benefits (OPEB) valuation for 2021 had positive results with the health insurance change that the district implemented resulting in a $5 million reduction to liabilities on the financial statement. The Trust had investment earnings of $430,401 which was a 30% increase over the prior year. Continued contributions into the Trust and favorable market investments resulted in a significant increase with a year-end balance of $2,508,394.

The Global Scholars Program has entered its 7th year with 85 students. We anticipate the presentation of 22 senior capstone projects during Spring, 2022. The purpose of the program is to encourage students to attain a level of competency, knowledge, and empathy in the global context. The program is tailored to each student's interest with a strong emphasis for each student to reflect on their learning, to have experiences that will transform their thinking about the world, and how they will develop capacity to be a productive influence in that world.

The NEASC accreditation team visited (in-person and virtually) in October to assess L-S's progress on its application for re-accreditation. The visit culminated a pre-planning period that began in 2019. Pre-planning included the development of a Strategic Plan, Portrait of a Graduate, and a self-reflection report. Lincoln-Sudbury was recently notified re-accreditation has been granted. A full report may be found on the L-S website.

We successfully welcomed all students and staff back to school in the fall for 100% in-person learning. We experienced a low level of COVID cases in the fall. However, a significant surge took place the last month of 2021 into the start of 2022. We appreciate the diligent adherence to our COVID safety protocols and ongoing flexibility of staff and students to assure no disruption to educational programming or school activities needed to take place.

We appreciate the continued support of the Towns of Lincoln and Sudbury for our annual operating costs. We also appreciate the supplemental support of the Sudbury Foundation, LSPO, FELS and SERF that provide grants to fund teacher-initiated projects to benefit teaching and learning in the school.

We would also not be able to provide service at the current level of excellence without the financial support and hard work of our many parent organization groups.

Thank you.

Bella Wong
Superintendent/Principal